



**UNIVERSITÀ
DI TRENTO**

Public selection for admission to the Two-Year Master's Degree in

SOCIOLOGY AND SOCIAL RESEARCH (SRS)

**Academic year 2021/2022
(*English translation*)**

**The only binding version is the
Italian one.**

Deadline:

From December 18, 2020 until 5 March 2021, 12.00 (GMT+1)

for non-EU citizens permanent resident abroad

Online application: <http://www.unitn.it/en/apply/master>



Art. 1 Public Selection

1. The Department of Sociology and Social Research at the University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree Programme offered for the academic year 2021/2022. Entry is restricted to **4 places** reserved for non-EU citizens permanent resident abroad.
2. The Master's Degree provides teaching in the fields of sociology and social research.
3. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from citizens of non-EU countries living abroad who satisfy the following requirements:
 - i. a bachelor's or higher degree awarded in Italy or other qualification recognized as equivalent awarded abroad that must be **equal to 90 out of 110 points or superior** (for candidates with Italian title) and has to be **equivalent** for candidates with international title. 1/3 of the previous study programme (e.g. 60/180 ECTS, 60/180 credit points) has to refer to at least two of the following fields: Sociology/ Economics and Statistics/ Law, Political science, Social policy/ History, Anthropology, Psychology, Social Psychology and Pedagogics.
Undergraduate candidates are also accepted providing that they will obtain their bachelor's degree **before 30 June 2021**;
 - ii. good knowledge of the **English language**, at least **B1 level** of the Common European Framework of Reference for Languages attested with an international certification from among the following:
 - a. IELTS: band 4.5 (no skill lower than 4.0) gained not before 2 years;
 - b. TOEFL internet-based (or computer-based tests or equivalent): minimum score of 11 (no skill lower than 11) gained not before 2 years;
 - c. another certification recognized at European or International level gained not before 5 years;
 - d. Candidates who have gained their degree (Bachelor's or Master's) from a university where tuition is entirely in English in an EU country or in Australia, Canada, Japan, Norway, New Zealand, Russia, the USA, South Africa or Switzerland, are not required to submit an English Language certificate.
 - iii. a personal background with suitable professional vocational and academic experience appropriate to the nature of the degree course. In case of missing English certificate- as above indicated- the Admission Committee may interview the candidate or evaluate further uploaded documents.

Art. 3 Application procedures and submission dates

1. Candidates seeking admission to the selection process must complete the online application form at <https://webapps.unitn.it/Apply/en/Web/Home/master> according to the following procedures.
2. Submission of applications must be done **between 18 December 2020 and 05 March 2021 (at noon Italian time)**;
3. Technical problems in filling out the online application must be immediately communicated by email to mastersrs@unitn.it . Applications submitted after the application deadline and/or in different ways will not be accepted.
4. To complete the online application correctly, candidates must upload the following documents:
 - a. a copy of passport (only pages relating to personal information);



- b. copy of bachelor's degree certificate or registration certificate attesting the expected graduation date¹, according to the given instructions.
- c. transcript including a list of all courses, exams and marks awarded in the previous study path. Please attach an official translation if this document is not in Italian or English with GPA expressed in percentage (ex: 75/100 or 75%) and the pertinent exams and Bachelor mark scale for the specific University.
The transcript must include: the list of exams for the qualification to be awarded, the weighted average mark and the minimum to maximum range of marks.
- d. transcript of marks obtained in all exams taken during any post-graduate degree (Master's) awarded before the submission of this application showing the final mark, any weighting of exams and indicating the range of minimum to maximum marks possible.
Please attach an official translation if this document is not in Italian or English with GPA expressed in percentage (ex: 75/100 or 75%) and the pertinent exams and final mark scale for the specific University;
- e. at least one reference let. (preferably written by a university lecturer);
- f. curriculum vitae in English following the 'European' model
- g. English Language qualification;
- h. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 4000 characters, spaces incl.).

Candidates are required to pay an application fee of €15.00, using one of the methods requested during the online application process within the given deadline for applications (**05 March 2021**). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

Art. 4 Selection and ranking

1. The admissions Committee is made up of three members chosen from among the teaching staff at the Sociology and Social Research (UniTrento) and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.
2. The admission Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations governing the Master's Degree course in Sociology and Social Research and listed in article 2 and 3 of this document.
3. The evaluation is carried out by allocating points in accordance with the following criteria:

Academic background and reference letter	Tot. max 45
Bachelor's final mark, weighted average mark, any other curricular activities, publications, professional experiences, stage and voluntary work, knowledge of foreign languages, reference letters.	0-45
Relevance of previous studies and experience to the course objectives	Tot. max 35

¹ Italian students or students enrolled in an Italian University may submit a self-declaration according to DPR 445/2000. Not mandatory for UniTrento students.

The relevance of the candidate's previous studies (Bachelor's or Master's) and extracurricular activities (work placements, summer schools, jobs, etc.) to the nature and objectives of the SRS course. A previous background in methodology and social research will be considered.	0-35
Statement of purpose	Tot. max 20
The following are given particular consideration: clarity, strength of motivation, relevance to the course applied for, ability shown in English, originality.	0-20
Application score	0-100

Applicants might be invited to interview (in person or conference call), only if the Selection Committee requires to collect further information on applicants' academic skills and personal competencies

- Candidates awarded a score of **50/100 or more** will be considered suitable.
- In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.
- On completing the evaluation process, the admissions committee will place the candidates found suitable on a final list that will be published **by 16 April 2021** at this link: <https://international.unitn.it/ssr/how-to-apply>.

Art. 5 Admission and enrolment

- Suitable candidates who have passed the selection procedure will have pay an Enrolment confirmation fee of €100.00 (one hundred euro) within the date published in the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in any case.
- Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to mastersrs@unitn.it.
- Should any places become available, either as a result of failure to matriculate on the part of successful candidates or for any other reason, the committee reserves the right to invite other suitable candidates from the ranked list to enroll on the first year of the Master's degree course in Sociology and Social Research, up to the number of places available.
- All non-EU citizens living abroad who apply and pay the admission confirmation fee must pre-enroll starting from February 2021 at the Italian diplomatic office in their own country, before the dates set by regulations concerning admission of foreign students to university courses posted at <http://www.studiare-in-italia.it/studentistranieri/>. Pre-enrolment is compulsory in order to obtain a visa. All candidates are advised to read the procedures that must be followed at: <https://international.unitn.it/node/167>.
- Information about how and when to enroll will be available after the publication of the shortlist.

Art. 6 Tuition fees non-EU citizens living abroad

- The maximum tuition fees for non-EU citizens resident abroad is € 6,000 per academic year; further details are available at: <http://international.unitn.it/incoming/tuition-fees>.
- For first-year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:



Tuition Fees Amount	Application score
Exemption from paying tuition fees	Application score between 90/100 and 100/100
€ 1000	Application score between 70/100 and 89/100
€ 2.000	Application score between 60/100 and 69/100
€ 4.500	Application score between 50/100 and 59/100

- Candidates with an application score between 90/100 and 100/100 will be exempted from paying tuition fees. The 2 top scored candidates, with a score of at least 70/100, will be entitled to receive a scholarship. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees. The payment of the scholarship is subject to your physical arrival at UniTrento, as it is meant as a partial coverage for travel, accommodation and living expenses in Italy.

Art. 7 Admission to the second year

- A transfer application to the Master's degree course in Sociology and Social Research can be submitted only in case of positive evaluation by the selection committee. Students can be admitted at the II year only if the result of the credit transfer pre-evaluation is of **at least 50 credits**.
- The Academic transfer credit pre-evaluation form must be sent to mastersrs@unitn.it by **15 February 2021**.
- UniTrento will send you the evaluation results by **15 March 2021**.

Art. 8 Further Information

- Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at: <https://international.unitn.it/node/167>
- Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at: <https://international.unitn.it/node/470>
- Information concerning ministerial pre-enrolment procedures and study documentation required for non-EU living in Italy are available at: <https://international.unitn.it/node/171>
- Information about the cost of living in Trento is available at: <https://international.unitn.it/node/49>

Art. 9 Data Protection

- Under article 13 of Regulation EU 2016/679, the "General Data Protection Regulation" (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the performance of its institutional tasks within the present selection procedure (point (e), article 6(1) of the GDPR).
- The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The data protection officer (DPO) can be contacted at rpd@unitn.it.
- The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.
- The personal data will not be transferred to non-EU countries.



5. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.
6. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.
7. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.