Call for Applications
Post-BA Professional Master Course in
EU Affairs - EU Strategy and Policy Advisor

Academic year 2018/19
*(English translation)*

The only binding version is the Italian one.
Art. 1 Public Selection

1. The Department of Sociology and Social Research at the University of Trento announces a public selection based on qualifications in order to select students for admission to the Post-BA Professional Master Course in EU Affairs - EU Strategy and Policy Advisor for the academic year 2018/2019. Entry is restricted to 25 places (the Master will be activated with a minimum of 13 candidates).

2. The Post-BA Professional Master Course is a one-year program (twelve months) and it’s designed to train a professional figure, the EU Strategy and Policy Advisor, a professional figure strongly requested by consulting companies, lobbies and public and private interests’ representatives. It provides teaching in:
   - Social innovation and social economy
   - Blue and Green Growth
   - Social Inequality
   - Migration and integration
   - Digital agenda
   - Better regulation
   - Economic and social cohesion
   - Sustainable Development Goals
   - Energy Union
   - Gender Equality
   - Trade for all
   - EU Global Strategy

   Moreover, the Master Course will provide a solid knowledge about the functioning of the EU institutions, lobbying strategy, EU project management. A course in English for EU Policy advising will complete the training provided.

   Students will be also required to attend an internship in Brussels organized in collaboration with Euro Partners & Associés S.p.r.l.

3. The official language of instruction is English.

Art. 2 Admission Requirements

1. Applications can be submitted by:
   a) Italian and EU citizens
   b) Citizens of non-EU countries

meeting the following requirements:

i. a bachelor’s or higher degree awarded in Italy or other qualification awarded abroad and recognised as equivalent; undergraduate candidates are also accepted providing that they will obtain their bachelor’s degree before 25 September 2018;

ii. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested by a certificate. Candidates who have gained their degree from a university where tuition is entirely in English or that are citizens of an English-speaking country are not required to submit an English Language certificate;

iii. basic knowledge of a second EU language, other than Italian.
Art. 3 Application procedures and submission dates


2. Technical problems in filling out the online application must be immediately communicated by email to masters@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted.

3. To complete the online application correctly, candidates must upload the following documents:
   a. curriculum vitae in English following the ‘European’ model (see [http://europass.cedefop.europa.eu/](http://europass.cedefop.europa.eu/));
   b. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 800 words);
   c. English Language qualification;
   d. declaration by the candidate attesting any basic knowledge of a second EU language;
   e. transcript of records including a list of all courses, exams and marks awarded (attach an official translation if this document is not in Italian or English);
   f. a copy of passport (only pages relating to personal information) or identity card.

Art. 4 Selection and ranking

1. Admissions Committee is made up of three members chosen from Master’s Management Board and ensures that the selection procedures are correctly observed.

2. Admission Committee will evaluate whether candidates fulfil the entry requirements.

3. The evaluation is carried out by allocating points in accordance with the following criteria:

<table>
<thead>
<tr>
<th></th>
<th>Max 60/100</th>
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<tbody>
<tr>
<td>Curriculum Vitae et Studiorum</td>
<td>Max 60/100</td>
</tr>
<tr>
<td>Statement of purpose</td>
<td>Max 25/100</td>
</tr>
<tr>
<td>Language qualifications</td>
<td>Max 15/100</td>
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</tbody>
</table>

4. Candidates awarded a score of **60/100 or more** will be considered suitable.

5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.

6. On completing the evaluation process, Admissions Committee will rank the suitable candidates for admission onto the Post-BA Professional Master course. The final rank will be published at [http://www.unitn.it/ateneo/68200/eu-affairs-eu-strategy-and-policy-advisor within 18 June 2018](http://www.unitn.it/ateneo/68200/eu-affairs-eu-strategy-and-policy-advisor within 18 June 2018).

Art. 5 Enrolment and tuition fees

1. Information about how and when to enroll will be available on the website of the Master.

2. Suitable candidates who have passed the selection procedure will have pay a first enrollment tuition fee of € 3,000.00 (three thousand euro). The second fee of € 1,500 (one thousand five hundred euro) will be paid by 28 December 2018. This payment will not be reimbursed if the candidate will withdraw from it.
3. For the most deserving students, the amount will be partially reduced by € 750 (from the second fee). It will also be possible for students to participate in the call for the awarding of scholarships for stages abroad (announcement always open) of the amount of € 900 (for three months). Further information: [http://stage-placement.unitn.it/studenti/borse-di-studio-tirocini-all-estero-bando-aperto](http://stage-placement.unitn.it/studenti/borse-di-studio-tirocini-all-estero-bando-aperto).

**Art. 6 – Exams and project work**

1. It’s required to attend a minimum of 70% of lessons.
2. Exams will be oral or written, and marks as “approved” or “not approved”.
3. The final project work will be a ‘policy paper’, ‘policy brief’ or a ‘position paper’ about one of the addressed during the stage in Bruxelles.
4. The Post-BA Professional Master degree in “EU Affairs - EU Strategy and Policy Advisor” will be awarded by September 2019.

**Art. 9 Further Information and data protection**

2. Information about the cost of living in Trento is available at: [http://international.unitn.it/incoming/cost-of-living](http://international.unitn.it/incoming/cost-of-living)
3. The personal data provided (in paper or electronic form) by candidates will be treated in accordance with current legislation (Italian Law 30 196/2003).

<table>
<thead>
<tr>
<th><strong>Deadlines</strong></th>
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<tbody>
<tr>
<td>Submission of application</td>
<td>Between 5 march 2018 and 28 May 2018</td>
</tr>
<tr>
<td>Publication of a list in order of classification</td>
<td>Within 18 June 2018</td>
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<tr>
<td>Enrollment</td>
<td>Within 7 September 2018</td>
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<tr>
<td>Begin of lessons</td>
<td>25 September 2018</td>
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<tr>
<td>Delivery of the project work</td>
<td>Within 2 September 2019</td>
</tr>
<tr>
<td>End of Master</td>
<td>24 September 2019</td>
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