



DEADLINE

31 JANUARY 2024

AT NOON (CET)

CALL FOR PARTICIPATION TO

ERASMUS+ STUDY LONG-TERM MOBILITY PROGRAMME

Academic year 2024-25

PLEASE NOTE

This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one.

For further information please refer to the contacts listed in Art. 10

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Art. 1 – Object of the selection

1. The present call regulates the selection process and scholarships assignment to spend a mobility period abroad within the Erasmus+ programme in one of the partner universities listed in Attachment 1a, 1b, 1c, 1d for the academic year 2024/25. The pieces of information listed in Attachment 1a, 1b, 1c, 1d may be updated during the opening of the call on the basis of updates from partners. Any follow-up will be available online on [Open Selection Calls](#) and properly notified. Partner universities in the United Kingdom and Switzerland are also included among the destinations managed through this call.

The duration of the mobility shall be minimum 2 and maximum 12 months in the period between 1st June 2024 and 30th September 2025.

Art. 2 – Admission requirements for the selection

1. Except for the cases detailed in the subsection 5 of this article, the selection is open to:
 - a. Students enrolled in three-year Bachelor's degree courses or five-year Master's degree courses, two-year Master's degree courses and doctoral courses of the University of Trento. Students enrolled in inter-university degree courses only where courses are managed by the University of Trento¹;

In the case of simultaneous enrolment in two courses at UniTrento, it will only be possible to apply for one of the active careers. In the case of dual enrolment in another Italian or foreign university, it will be possible to apply at both calls, but it will not be possible to carry out two mobility programmes promoted by the two different universities in the same period, under penalty of cancellation of the mobility programme assigned by UniTrento;

- b. Students enrolled in single classes (corsi singoli) with the purpose to enroll in two-year Master's degree courses at the University of Trento. These students must be enrolled in a Master's degree course at the University of Trento at the moment of their departure.
2. By the deadline of the present call candidates must:

¹ As established by the Italian National Agency for Erasmus+



- a. With the exclusion of students enrolled in the departments of Mathematics and Physics, participants in the TOPSport programme² and students enrolled in the first year of a course of study or enrolled in the second year of a standard Master's degree or enrolled in single courses which are not required to have a minimum number of credits, to have acquired a minimum number of credits recorded in their career in relation to the year of the course equal to

Year of attendance	Minimum credits requirement
Second year of a three-year Bachelor's course or of a five-year Master's course	36 credits for all study courses except part-time courses for which are required: 23 credits for Business Administration part-time
Third year and following of a three-year Bachelor's course or five-year Master's course	72 credits for all study courses except part-time courses for which are required: 46 credits for Business Administration part-time;

- b. Be enrolled in their degree course for a number of years that doesn't exceed the regular duration of the degree course;
- c. Prove to have, depending on the Department/Center of afference, the level of language proficiency indicated in Annex 1a, 1b, 1c, 1d (column "Language level required by the Department by the application's deadline")³. This is a mandatory requirement in order to be admitted to the selection.

3. The level of language proficiency shall be certified in one of the following ways:

² For participants in the TOPSport programme, access to international mobility opportunities is based on academic requirements defined by the programme's regulations;

³ For each destination, even in the case of dual language areas, you must only select one application language, corresponding to the language of the courses you wish to take at the partner university. It is however possible to take courses in both languages if you meet the language requirements.



- a. Holding a language certificate among those listed on the [language center webpage](#)⁴ (the certificate must be uploaded in the online application);
- b. Being a native speaker in the required language⁵ (this requisite has to be declared in the online application);
- c. Having passed the language exam testing the four abilities (reading, speaking, writing and listening) available in the candidates' UniTrento study plan if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared in the online application);
- d. Having passed the language exam testing the four abilities in another University, if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared by attaching a self-declaration of the passed exams plus the documents attesting the level reached if not already available in the self-declaration);
- e. Holding a high school, Bachelor or Master's Degree diploma either awarded in a country where the official language is the same as the required one or taught in the required language (non-EU citizens have to submit a copy of a written statement by the school/university that awarded the degree and cannot provide a self-declaration);
- f. Having passed, no longer than 5 years ago, the Language Centre (CLA) four-abilities language test for a mobility call of the University of Trento⁶ (this requisite has to be declared in the online application, specifying the call for which the test was taken);
- g. Being enrolled in an English-taught Degree or in a doctoral course, whose language admission requirements were at least of the same level as the one listed in Attachment 1a, 1b, 1c, 1d (this requisite has to be declared in the online application);
- h. Only for students of the Department of Economics and Management applying for the English linguistic area: having passed both written and oral tests to be taken at the end of the extra-curricular course of English (this requisite has to be declared in the online application);

⁴ Pay attention to the minimum scores required for each linguistic ability in the CLA tables.

⁵ Mother-tongue speakers are citizens who, by family background or linguistic experience, have the ability to express themselves naturally in their mother tongue. They will be asked to enclose with their application a self-certification stating that they have completed at least the entire course of primary and secondary education in the selected language.

⁶ Successful completion of the language test will only allow for its registration in the career of those students who are assigned to and departing for their assigned destination in accordance with the study courses' teaching regulations. Successful completion of the test will guarantee eligibility for further calls for international mobility within 5 years from the date of attainment of the level.



- i. Only for students of the Faculty of Law applying for the German linguistic area: having passed the Legal German exam at least at a B1 level testing the four abilities (reading, speaking, writing and listening);
 - j. Only for Portuguese, Catalan and Serbian: holding a degree achieved in a country where the official language is respectively Portuguese, Catalan or Serbian (copy of a written statement by the school/university that awarded the degree has to be uploaded in the online application)
4. Candidates who have already benefited from a mobility grant in the framework of the Erasmus programme (Study, Traineeship or International Credit Mobility, Erasmus Mundus) within the same study course as the one they are currently enrolled in are admitted only if the length of the previous mobility plus the one for which they are applying sums up to 12 total months. For the five-year Master degrees, the total must not exceed 24 months. The months of post-lauream traineeship are counted within the study cycle of the candidate at the time of application.
5. Recipients of another mobility grant are not eligible to the present call if the two mobility periods overlap. Participants of the Double Degree Program can apply for this call provided that they complete all the planned exams (taken abroad) by the beginning of the Erasmus Mobility, and they carry out only thesis research at the hosting University. The city or the campus of the thesis research activity must be different from the one where the Double Degree Program took place. In this case it is mandatory to have a written declaration signed by both the University of Trento tutor and the Partner University tutor, stating that the mobility period abroad is compatible with the Double Degree programme.

Art. 3 – Requirements for starting the mobility

1. Before leaving for the mobility period abroad the student must:
 - a. Be regularly enrolled in a study course and in the case of a three-year Bachelor's course or a five-year Master's course be enrolled at least in the second year of the course. PhD candidates cannot start a mobility if they requested a suspension of their studies.
 - b. Renew their enrollment to the a.y. 2024/25 by paying the tuition fees or by applying for scholarship/tuition waiver at Opera Universitaria or UniTrento.
 - c. Possess the requisites enlisted in Attachment 1a, 1b, 1c, 1d (column called "Language level required by the partner university – check the deadlines") according to the deadlines indicated by the partner Universities. The proofs of language knowledge considered valid for the admission are



indicated in art. 2 of the present call, unless the hosting university requires additional certificates/level. The candidate must check deadlines and regulations for applying and sending documents to the hosting institution considering that some documents might be required already during the application phase.

2. Recipients of the Erasmus grant must not receive during the Erasmus mobility period other grants to carry out study, work or research abroad awarded by the European Commission.

Art. 4 – Application procedure

1. Applications have to be made online **only** at the link indicated at the University's webpage [Open selection calls](#). The application must be completed online **by January 31st 2024 at noon (CET)**. In case of difficulties or technical problems with the online applications please refer to the contacts stated in Art. 10 well in advance of the deadline.
2. Candidates may select a maximum of **4 destinations** specifying their order of preference⁷. Candidates may select only destinations offered by their Department at the moment of their application. Students from interdepartmental courses can choose from all the destinations offered by all the Departments involved in their study course (maximum 4). Candidates can be assigned only one mobility.
3. It is recommended to choose the possible destinations by paying particular attention to the following elements:
 - a. level of the course of study to be enrolled in during the mobility: it must be compatible with the level of one's course of study or to the course you'll be enrolled in in 2024/25;
 - b. duration/months per place: durations compatible with the months of mobility still allowed in one's course of study must be considered
 - c. disciplinary area (ISCED): must be compatible with one's course of study;
 - d. educational offer of the foreign university
4. All candidates have to attach the following documents to the application:
 - a. A study project or a thesis research project for each chosen destination according to the models available in Annex 2 and 3. For the study project candidates must attach a motivational letter with the study plan, indicating the courses the candidate is planning to attend (following a

⁷ 1st destination added in the online application = 1st preference



thorough examination of the destination University's academic offer), or the thesis research project which the candidate plans to carry out at the partner University signed by his/her supervisor from the University of Trento;

- b. if applicable (see art. 2 point 3) a certificate proving the knowledge of the required language;
 - c. in case of mobility for thesis research an acceptance letter/email from the host institution supervisor or from the partner University;
 - d. in case the candidate holds a foreign degree, a copy of the degree indicating the final grade (if available) or the GPA (Grade Point Average).
5. Students with citizenship in one of the Countries participating in the Erasmus programme cannot choose as destinations Universities in their home Country.
6. Candidates with special needs are invited to contact the offices through the addresses in Art. 10 in order to identify additional documentation that might be useful.
7. It will not be possible to subsequently modify or cancel permanently submitted and saved applications.

Art. 5 – Selection, Evaluation criteria and Ranking list

1. The Departmental/Center Selection Committees, appointed by Rector's Decree, will evaluate all the regular online applications and the relative attached documentation, as seen in art. 4.
2. The Departmental Commission's evaluation criteria are determined as follows:
 - a. Study or thesis research project;
 - b. Level of language knowledge;
 - c. GPA of graded exams registered by 31st October 2023. Students enrolled in single classes or in the first year of a two-year Master's Degree with less than 18 registered credits (with marks) will be evaluated on the basis of the final mark of the degree they have previously completed; in case of degrees obtained abroad the GPA will be considered if there is not a final grade;
 - d. Specific criteria valid for each Department/Centre according to the following table:



Specific criteria	Department/Centre
Ratio between acquired credits and credits that could have been acquired before 31/10/2023	Center Agriculture, Food Environment, Cellular, Computational and Integrative Biology, Center for Mind/Brain Sciences, CISMed, Economics and Management Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science, Humanities, Psychology and Cognitive Science, School of International Studies, Sociology and Social Research
Acquired credits before 31/10/2023 and legal language exams completed before 31/01/2024	Law
Participation to excellence programmes	Psychology and Cognitive Science
Weighted average of marks obtained in the previous study cycle (bachelor)	Industrial Engineering, School of International Studies
Interview for students of the first years of Bachelor's courses and five-year Master's courses	Center Agriculture, Food Environment; Cellular, Computational and Integrative Biology; CISMed Economics and Management Civil, Environmental and Mechanical Engineering; Industrial Engineering; Information Engineering and Computer Science, Humanities, Mathematics
Interview for students enrolled in years beyond the first	CISMed, Humanities

3. The final scores will be assigned on a 100 points scale, each Commission will decide if a minimum score is required for admission.
4. The final ranking list will be published on each Department/Centre website by **31st March 2024**.



Art. 6 – Destination acceptance

1. Destinations will be assigned by **30th April 2024** according to the terms indicated by each Center/Department; destinations that may become available can be re-assigned by and no later than **30th September 2024**.
2. Destinations will be assigned choosing among the four ones listed by the student in the application according to the student's ranking position, destinations' order of preference and availability.
3. In case the winning candidate withdraws the next eligible candidate in the ranking list may be assigned the newly available destination.
4. The Commission may propose to the eligible students another destination coherent to their linguistic and study area if there are no more available places for the destinations chosen by the candidate in the application.
5. The Erasmus+ grant awarded is conditional on admission to the host institution. In the event of rejection, there is no provision for relocation to another university. It is the student's responsibility to check the specific requirements (language, enrolment, access to courses) and the deadlines for applying for admission (application deadline) at the host university by consulting the websites or contacting the universities.
6. Recipients who have won a mobility grant for the same period within the framework of another International Mobility Programme must renounce to the assigned mobility in order to accept the new awarded destination. The sole exceptions are students of the Double Degree Program mentioned in Art. 2, point 5.

Art. 7 - Activities abroad and mobility period

1. Selected students must be regularly enrolled to the University of Trento for the whole mobility period duration.
2. The University of Trento guarantees the recognition of all the activities carried out abroad if certified by the hosting institution with a Transcript of Records and if present in the Learning Agreement for Studies. It will not be possible to reject grades for examinations entered in the Transcript of Records as passed and previously entered in the Learning Agreement for studies.
3. Subject to any limitations provided for by individual institutional agreements and the relevant Departments/Faculties, the following activities may be included in the Learning Agreement for studies abroad
 - a. attendance of university courses with related examinations;



- b. thesis research activities
 - c. internship/internship period associated with course attendance, provided that it is under the supervision of the destination university.
- 4. The Departments of Economics and Management and Psychology and Cognitive Science offer the opportunity to carry out thesis research activities abroad in the framework of the Erasmus+ programme only to students enrolled in a Master's degree course.
- 5. The duration of the mobility period indicated in Attachment 1a, 1b, 1c, 1d is indicative. The actual duration of the mobility period will be attested by the partner university at the end of the mobility and may be shorter or longer than that initially assigned. It will be possible to submit a request for an extension of mobility within the deadline communicated by the International Mobility Offices.
Authorisation for the extension of mobility guarantees insurance cover and recognition of the activities carried out.
- 6. Selected students are requested to:
 - a. Check the Ministry of Foreign Affairs and International Cooperation website notices about safety and risky situation abroad;
 - b. Accept the decisions of the partner universities about attendance modality, restrictions caused by epidemics, pandemics or other causes of force majeure;
 - c. Subscribe a travel insurance in case of cancellation or delays caused by epidemics, pandemics or other causes of force majeure;
 - d. Subscribe an international health insurance covering costs for hospitalization and treatment due to epidemics and pandemics;
 - e. Find out (autonomously) information about visa requirements;
 - f. In the case of possession of a residence permit or temporary protection, find out about the regulations in Italy and in the host country. If necessary, renew the documents in time for the start of the mobility;
 - g. Inquire in advance about the cost of living in the country of destination and, also for the purposes of issuing the visa, about the economic guarantees required for the entire period of mobility (proof of solvency).
- 7. For the period of study abroad, students continue to pay tuition fees at the University of Trento and therefore the host university may not request payment of tuition fees.

Art. 7 – Mobility Grant

1. The grant is paid according to the participation in the physical mobility and activities in two installments:



- a. 70% of the grant by the start of the mobility, whenever possible;
 - b. The remaining part after the end of the mobility and after completing the mobility documentation.
2. Following the requirement of the European Commission, the University of Trento differentiates the Erasmus Study grants according to the destination Country as detailed below⁸:
 - a. 350,00 €/month (30 days) for mobilities in the following Countries: Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Luxembourg, Liechtenstein, The Netherlands, Norway, Sweden, Switzerland, United Kingdom, Faroe Island;
 - b. 300,00 €/month (30 days) for mobilities in the following Countries: Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain;
 - c. 250,00 €/month (30 days) for mobilities in the following Countries: Bulgaria, Croatia, Lithuania, North Macedonia, Poland, Romania Serbia, Turkey, Hungary;
3. Students with fewer certified opportunities⁹, including socio-economic status confirmed by the ISEE value University 2024¹⁰ (ISEE equal to or less than € 25,000), may receive an additional European contribution of € 250/month (30 days).
4. The total amount of the grant payable is defined on the basis of the actual duration of the mobility in terms of days.
5. In the event of authorization to extend mobility, only the first 30 days and limited to the amount of the European grant will be covered by funding.
6. Participants with medically certified physical, mental or health conditions can benefit from the services offered by the University Inclusion Office. In case of mobilities towards one of the Erasmus+ Programme Countries they can also apply for an additional European monthly contribution to the Erasmus National Agency/Indire through the University of Trento to cover real costs in case the monthly integration of 250,00 € is not sufficient. In case of rejection of the request by the National Agency for lack of funding,

⁸ The amounts refer to the 2023 programme. Any additions or increases to the grants will be communicated in good time.

⁹ Students with ISEE equal to or less than € 25,000.00 (Bachelor and Master students only); physically, mentally or healthily disadvantaged; from a migrant background and refugees; with minor children; workers; professional athletes; orphans of at least one parent; children of victims of terrorism and organised crime. Students enrolled at UniTrento as non-EU residents abroad automatically receive the additional European contribution.

¹⁰ The ISEE value University 2024 must be calculated by 30 June 2024 for first semester or full academic year departures and by 31 August 2024 for second semester departures.

the University of Trento intervenes. The additional financial contribution for students with special needs will be granted at the end of the mobility period on the basis of actual costs.

7. Students assigned to an Erasmus+ destination in Switzerland or the UK must inform the host university that their mobility takes place and is funded under the Erasmus+ programme. For Swiss destinations, it is necessary to check the compatibility of the Erasmus grant received with funding through the Swiss-European Mobility Programme, should this be made available by the host university.
8. In case of withdrawal or interruption of the study period before having spent at least 2 months abroad (except the major force cases), the student is requested to give back the study grant received. The repayment is also required if the student does not reach the minimum amount of credits according to the length of the mobility as specified in the table below:

Number of months	Number of days	Minimum number of ECTS credits
2-3	Up to 90	6
4-5-6-7	from 91 to 210	12
8-9-10	from 211 to 300	24
11-12	from 301 to 360	30

Grant repayment is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.

9. The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law. The grant will not be paid for the periods in which the students carries out virtual or blended mobility in a Country different from the one of the destination.

Art. 8 – Selection and mobilities for Doctoral students

1. Doctoral students must know the language indicated in the Attachment 1a, 1b, 1c at the level indicated in the table below:



Doctoral studies area	Level required
Science and Technology Area Cognitive Sciences Area	English B1 Level and/or A2 level for any other language (French, Portuguese, Spanish, Catalan, German)
Humanities and Social Sciences Area	English B2 Level and/or B1 level for any other language (French, Portuguese, Spanish, Catalan, German)

Doctoral students can apply for a destination whose working language is not the same as the one indicated in Attachment 1a, 1b, 1c if previously approved by their supervisor. The level required for applying is the one enlisted in the table above.

2. Doctoral students must reach the language level indicated in Attachment 1a, 1b, 1c (column “Language level required by the partner university”) before the deadlines specified by the hosting institutions. The accepted language certifications are enlisted in Article 2 of the present call. The doctoral student is in charge of checking deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;
3. Doctoral students must attach to the application:
 - a. Details of their study or research project for each chosen destination plus a motivation letter, signed by their supervisor using the form in Attachment 4;
 - b. Certificates proving their language knowledge as described in article 2 of the present call;
 - c. Approval letter from the hosting institution or supervisor at the hosting institution (an approval via email is sufficient);
 - d. in case the master’s degree was obtained abroad, candidates have to enclose copy of the diploma including final mark (if available) or GPA.
4. The Departmental Committee will rank applications considering the criteria listed below:
 - a. Level of language knowledge (according to the criteria that each committee will decide to adopt);
 - b. Study or research project;
 - c. Final mark of the of the Master’s degree diploma or GPA if the final mark is not available;
 - d. Other possible criteria established before the selection occurs.



5. Doctoral students will be assigned with destinations reserved to doctoral students specified in Attachment 1a, 1b, 1c. If a destination is open both to undergraduate/graduate and doctoral students the priority will be assigned to undergraduate/graduate students.
6. With reference to Art. 7, for doctoral students there is no integration for minor opportunities socio-economic condition confirmed by the ISEE value University 2024.
7. Doctoral students must be regularly enrolled at the University of Trento for the whole duration of the mobility, i.e. they must not have suspended their studies.
8. Except for the specification detailed in Article 8 specifically for doctoral students the other articles of the present call apply also to doctoral students.

Art. 9 - Information on the processing of personal data

The University of Trento will process the personal data provided in relation to this Call in accordance with the [information notice on the processing of personal data](#) provided separately and in compliance with the relevant laws.

Art. 10 – Information and contacts

For further information please refer to the following contacts:

International Mobility Office - Social Sciences Area and Humanities

Email: mobility-ssh@unitn.it

Ph: +39 0461 281703 (Sociology and School of International Studies)

Ph: +39 0461 282386-3817 (Humanities)

Ph: +39 0461 282386 (Economics and Management)

Ph: +39 0461 283817 (Law)

International Mobility Office - Science and Technology area

Email: mobility-st@unitn.it

Ph: +39 0461 281864 (Cellular, Computational and Integrative Biology, Physics, Information Engineering and Computer Science, Mathematics)

Ph: +39 0461 282587 (Centre Agriculture Food Environment, Civil, Environmental and Mechanical Engineering, Industrial Engineering)



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International Mobility Staff - Cognitive Science Area

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On behalf of the Rector of the University

Paolo Zanei

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