Call for PhD positions

Doctoral Programme in “Forms of the Text” (32nd cycle)

ACADEMIC YEAR 2016-2017

N.B. Please note that only the Italian version of the present call issued with Rector’s Decree n. 222 of 24 March 2016 is legally binding, the English version is provided for information only.
**Art. 1 – OBJECT**

The public call for admission to the 32nd cycle (A.Y. 2016/2017) of the PhD Programme in “Forms of the Text” at University of Trento, in co-operation with Université Charles de Gaulle – Lille 3 (France), is open.

**Positions:** n. 8  
**Scholarships:** n. 7 (all funded by the University of Trento)  
**Positions without scholarship:** 1  
**Supernumerary positions:** positions reserved to candidates fulfilling the requirements stated by art. 20, par. 3 of the University Regulations regarding PhD Programmes

**Deadline for application:** 19 May 2016, 16:00 Italian time.  
**Duration:** 3 years  
**Start of the Academic Year:** 1 November 2016

**Director:** prof. Patrizia Cordin – Ph. +39 0461 281705 - email: patrizia.cordin@unitn.it  
**PhD Programme Webpage:** [http://web.unitn.it/lettere/36012/il-corso-di-dottorato](http://web.unitn.it/lettere/36012/il-corso-di-dottorato)  

**Official language of the School:** Italian.

**Specialized curricula:**  
1) Linguistics, Philology and Criticism  
2) Greek and Latin Texts

**Research Areas:** L-FIL-LET/02, L-FIL-LET/04, L-FIL-LET/05, L-FIL-LET/08, L-FIL-LET/09, L-FIL-LET/10, L-FIL-LET/11, L-FIL-LET/12, L-FIL-LET/13, L-FIL-LET/14, L-FIL-LET/15, L-LIN/01, L-LIN/03, L-LIN/05, L-LIN/07, L-LIN/10, L-LIN/11, L-LIN/12, L-LIN/13, L-LIN/14, L-LIN/21.

**Doctoral Scholarships Webpage:** [http://www.unitn.it/en/servizi/1937/doctoral-scholarships](http://www.unitn.it/en/servizi/1937/doctoral-scholarships)

The number of places covered by scholarships and/or by internship contracts and by other potential financial support may be augmented with funds from other universities, public research bodies or prestigious private companies, made available after the publication of this announcement and before the oral exam. Such occurrence will be communicated on line, and nowhere else, at the announcement webpage.

**IMPORTANT:** The selection results (intermediate and final), the list of candidates (identified by ID number) that, as a result of formal verification, will be not eligible for selection (“ex officio” exclusion) and the list of candidates whose academic degree awarded abroad has not been recognized as equivalent by the Admission Committee will be published on the Announcement Webpage.

The publication on the web portal is to all intents and purposes a notification: candidates will not receive personal communications.

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1 The eligibility of the foreign qualifications is assessed by the Admission Committee in accordance with the legislation in force and with international treaties or agreements concerning the recognition of qualifications for continuing the studies.
Programme. The degree must be equivalent to the Laurea magistrale (Master's Degree), in terms of duration, level and subject area, and allow the access to an academic course equivalent to PhD in the country of provenance.

2. Applications are also accepted from candidates who expect to obtain their degree/equivalent qualification abroad, by 19 May 2016. In such case applicants must attach the documents listed in art. 4 (Obligatory Attachments). In these cases, the candidate’s admission to the course will be subject to confirmation. The candidate shall provide the PhD Office - Cognitive, Social Sciences and Humanities (fax n. +39 0461 282191 – email: phd.office-cssh@unitn.it), upon penalty of exclusion, with a certificate attesting to their qualification or a self-declaration (see Annex A) by 31 May 2016.

3. Candidates who hold a foreign academic qualification which has not been declared equivalent to an Italian degree, shall implicitly request that the eligibility of their qualification be recognized as part of their online application, attaching the necessary documents.

It is in the interest of the applicant to provide all relevant information for the evaluation of the qualification. The Admission Committee reserves the right to request candidates to provide additional documentation, if deemed necessary in order to recognize the equivalence of the qualification.

4. The list of candidates (identified by ID number) whose academic degree awarded abroad has not been recognized as equivalent by the Admission Committee will be published on the Announcement Webpage.

Art. 3 – THE DOCTORAL PROGRAMME

The programme aims to provide the students with scientific tools for the analytic and critical study of every type of texts, both those traditionally recognized as literary texts and those produced in other cultural contexts. This general goal is specified through the particular aims of the two curricula.

The curriculum “Linguistics, Philology and Criticism” has the purpose of preparing the students to the analysis and the interpretation of modern, typologically different texts (produced starting from the Middle Age to nowadays; realized in different languages and even scarcely standardized linguistic varieties). To this objective various methodological and critical instruments will be presented and employed.

The curriculum “Greek and Latin Texts” has the purpose of studying the texts written in classical languages during the ancient, the medieval and the Renaissance period. This study concerns critical, linguistic, literary aspects of the texts and considers the context in which they are produced, the modes and the history of their transmission, as well as the strategies of their reception.

The research areas which are relevant to the aforementioned aims are handled according to a multidisciplinary perspective in order to promote a comparative study of the phenomena.

The doctorate offers several activities, which are listed in the courses’ list at the beginning of every academic year. Specifically, the programme requires the students to take part in didactic and research activities for a total amount of 180 credits (120 for research, 60 for didactic activities). 120 research credits will be acquired by developing and writing the dissertation under the supervision of a tutor; 60 didactic credits (50 in the first year, 10 in the second year of the course) will be acquired through the participation in classes and workshops for a total amount of 120 hours.

The didactic activities - whose calendar and topics are specified in the courses’ list - are articulated as follows:

a. methodological courses in the specific areas of the doctorate;
b. common courses on research methodologies and communication techniques;
c. thematic and disciplinary workshops;
d. tutorials for the presentation and the discussion of research projects;
e. courses organized by other Institutions and Universities;
f. conferences and meetings, organized both by the Department of Humanities in Trento and by other Institutes.

For each of these activities a certification attesting the attendance and the acquisition of the expected results is required. Didactic activities which are followed in other Institutes have to be authorized by the Coordinator, if lasting no longer than 6 months and by the Doctoral Programme Committee, if lasting longer than 6 months.

During the first year students should progress with their research project and should decide the general structure of the dissertation, which has to be approved by their supervisor.

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2 For more information on the Italian University system visit the webpage: http://www.studiare-in-italia.it/study/new-degrees.html
Art. 4 – APPLICATION

1. The deadline for submission of the on-line application is 19 May 2016, 16:00 Italian time. Candidates have to complete the on-line application and upload all the required attachments, using the link http://www.unitn.it/en/apply/dott. Candidates who need to obtain a username and password to access the UniTn reserved area, first need to register on the University website (http://www.unitn.it/en/account).

2. Participation in the selection process is subject to the payment of a non-reimbursable application fee of €15.00, payable by credit card as indicated in the appropriate section of the application on line (‘Selection participation fee’).

3. Candidates are recommended to check that they have received an email confirming that their application has been successfully completed and submitted. The administration is not responsible for any on-line applications improperly closed by candidates. The candidate is wholly responsible for ensuring that his/her application is complete and correct. Incomplete or irregular applications, missing attachments, non-payment of the participation fee, or applications transmitted in ways other than that set out in this article, shall not be considered valid and will consequently be excluded from selection process. Admission to the selection procedure is conditional upon a candidate fulfilling the admission requirements. The University of Trento is entitled to sample-check such requirements, as per art. 71, and subsequent, Law n. 445 of 28 December 2000. A candidate whose application is discovered not to meet the admission criteria may be excluded at any time. They will be given written notice to this effect, including an explanation of the decision.

4. In accordance with Law 104/92, art. 20 and Law 68/99, art. 16, paragraph 1, disabled candidates or those with learning disabilities may request, in their on-line application, any necessary additional support or time required in order to undergo an interview. All personal data will be treated in accordance with the privacy criteria set out in the Legislative Decree 196/03, ‘Data protection code’.

5. For all purposes in law, the application is considered to be a self-declaration of personal details and information provided.

6. Candidates can apply for only one of the specialized curricula of the Doctoral Programme.

OBLIGATORY ATTACHMENTS (candidates will be excluded from the selection process if one or more of the obligatory attachments are missing)

1. ID document: Copy of identity card (for EU citizens) or passport, in particular of the pages that include the photo, personal details, number, date and place of issue, expiry date;

2. Academic documents:
   - for candidates holding an Italian qualification:
     - Self-declaration using the appropriate form as per art. 46 of the Law n. 445 of 28 December 2000 and subsequent amendments (drafted using the attached Annex A), stating that the candidate holds the academic qualification, the degree classification, the degree date, the issuing university, the final grade, the list of examinations with dates, credits and marks attained (Candidates of the University of Trento must only declare the degree date; other information will be automatically checked by Doctorate Office (“ex officio” procurement).

   If candidates have yet to be awarded their Italian degree at the time of applying:
     - self-declaration using the appropriate Annex A as per art. 46 of the Law n. 445 of 28 December 2000 and subsequent amendments with the list of examinations, credits and marks attained and the degree expected date.

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7 It is recommended to carry out the registration well in advance. Candidates should allow up to 2 working days for their registration to be processed.

8 POS virtual service can receive payments by cards that are part of Pagobancomat; CartaSi (Visa, V-Pay, Maestro, MasterCard); BankAmericard-Key Client

9 At web page http://www.unitn.it/en/ateneo/1962/announcement-of-selection will be published the ID candidates list not admitted to the selection because of incomplete applications.

For further information visit http://hubmiur.pubblica.istruzione.it/web/universita/offerta-formativa/classi-di-laurea-magistrale
Candidates of the University of Trento must only declare the degree expected date. Other information will be automatically checked by Doctorate Office (“ex officio” procurement).
- a letter signed by their thesis supervisor stating that the candidate will obtain their academic title by 19 May 2016.

**for candidates holding a foreign qualification:**
- An academic certificate with the list of examinations and marks attained. If available, the Diploma Supplement\(^8\)/Transcript of Records or Declaration of Value\(^9\) can be provided. The candidate must also provide an English translation of the certificate (if not in English already) with the list of exams and marks attained. The candidate has to sign the translation, thus vouching for its accuracy. This will allow the Admissions Committee to evaluate the eligibility of the certificate, for the sole purpose of participation in this admissions process.

**If candidates have yet to be awarded their degree at the time of applying:**
- an enrolment certificate listing exams taken and marks attained;
- a letter signed by their thesis supervisor stating that the candidate will obtain their academic title by 19 May 2016.

3. **summary of the final dissertation** (written in English or French for foreign applicants) explaining the choice of the subject, the research methodology and the results obtained (max 16,000 characters, including spaces);

4. **curriculum vitae et studiorum** using Europass sample:  

5. **research proposal.** The subject of the research proposal must deal with one of the specialized curricula or with the topic of the specific grant mentioned in art. 3 of this announcement. **Candidates can submit only one research proposal.**

   The research proposal must be drawn up according to the following scheme:
   - title;
   - aims of the project (max 400 characters, including spaces);
   - originality of the candidate’s project compared to the current status of the research in the chosen field (max 6,000 characters, including spaces);
   - methodology and timing of the research (max 1,000 characters, including spaces);
   - essential and annotated bibliography (max 6,000 characters, including spaces).

   It is also possible to write:
   - activities the candidate would like to realize on the subject (e.g. seminars, research, meetings – max 1,000 characters, including spaces);
   - foreign Universities/Institutes where the candidate plans to spend a research period and Italian or foreign professors/experts the candidate would be inviting for seminars or involving as supervisors in the Doctoral activities (max 1,000 characters, including spaces).

**OPTIONAL ATTACHMENTS:**
- publications, if any, with the related list;  
  Publications must be submitted in **electronic format** through the online application, along with the titles’ list. In case publications are monographs, particularly extensive or not available in electronic format, the applicant should submit them by post to: Al Magnifico Rettore dell’Università degli Studi di Trento, via Calepina 14, 38122 - Trento (specifying on the envelope “Call for positions in the Doctoral Programme in Forms of the Text – 32\(^{nd}\) cycle *Publications*) by the 19 May 2016.
- any certificate ascertaining a minimum level of CEFR\(^10\) B2 in a language among English, French, German, Spanish or Russian (Italian is an option only for applicants with a different mother tongue);

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\(^8\) The Diploma Supplement accompanies a higher education diploma, providing an improvement in international "transparency" and a promotion of the academic and professional qualifications obtained (diploma, degrees, certificates, etc.). The Diploma Supplement must be issued by the same institution that issued the qualification. Further information at:  


- other documents useful to attest the candidate’s ability to do research (documents about awards, academic activity and post-graduate research; certificate concerning scholarships, etc.).

If candidates intend to integrate their documents after the complete closing of the online application procedure, they are required to deliver the additional documents by May 19, 2016 (16:00 Italian time) to the following email address: ateneo@unitn.it (please state in the email subject: “Application ID – Candidate’s Surname and first name – Doctoral course in Forms of the Text – 32nd cycle – Integration to the application”). Additional documents which are delivered according to different modalities shall not be accepted.

**Art. 5 – RETURN OF PUBLICATIONS**

Documents submitted by post can be collected by candidates starting from 90 days after the publications of the final ranking and within 2 months after that date. Documents can be collected or sent, providing a specific request to the Administration and any postal expenses will be met by the applicant. After 5 months from the final ranking publication, the University is not obliged to return the documents.

**Art. 6 – ASSESSMENT OF THE APPLICATIONS**

1. The assessment of the applications shall be performed by an Admission Committee, appointed by the Rector, composed of a minimum of three members chosen from among the university’s permanent professors and researchers, including non-Italians, from the academic fields related to the PhD Programme. The Committee may also include a maximum of two other experts, including non-Italians, from either public or private research institutes.

2. The selection process is designed to assess the candidate’s basic knowledge and aptitude towards research in the chosen specific scientific area.

   The selection consists of:
   - assessment of curriculum vitae, qualifications and evaluation of the research proposal according to Art. 4 according to the criteria established by the Committee
   - oral exam.

   The Admissions Committee can assign each candidate a total of 100 points as follows:
   - 20 points for the assessment of curriculum vitae and qualifications;
   - 30 points for the evaluation of the research project;
   - 50 points for the oral examination.

   In order to be admitted to the oral examination candidates must reach a minimum score of 30 after the assessment of qualifications and research project.


4. The oral examination will focus on:
   - the applicant’s knowledge of the subject of the research proposal;
   - the applicant’s active and passive knowledge of Italian and of a language among English, German, French, Spanish or Russian, to ascertaining a minimum level of B2 and passive knowledge in a second foreign language.

   Applicants must present a valid identification document in order to be admitted to the oral examination. The oral exam is successfully passed with a minimum score of 30 points. The details of the oral interview – date, venue and time – shall be notified at least 20 days prior to the interview, with a notice published on the announcement webpage.

5. Candidates who are not able to attend their interview in person - whether because they live abroad, or because of serious obstacles - may request, in their online application, that the Commission perform an “offsite interview” by phone or video-conference. In such cases candidates are required to carefully fill in the related section of the online application (“Offsite oral examination”) providing a location in a university or a diplomatic representation and the name of an official who is entitled to identify them before the interview. The feasibility of the above procedure is subject to the approval of the Commission, upon verification of the technical feasibility of the interview that will take place prior to the oral exam according to the timetable which will be published on the announcement webpage; candidates will be contacted by the

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11 The chosen candidates will be listed using their application ID.
Secretary of the PhD Programme. In order to allow the verification, candidates must frequently check their e-mail during the fixed days.
Commission will ensure the fulfillment of the conditions necessary to ensure the proper conduct of the test (verification of the identity of the applicant and fairness of the interview)

**Art. 7 – RANKING**
Upon completion of the interview process, the Commission will finalize the ranking, combining the points assigned for qualifications with those for the interview.
1. The ranked list (again using candidates’ application Ids) will be published on the Announcement webpage.
   **Successful candidates will not receive any personal communications, since the ranked list of candidates will be posted on the website.**
2. Scholarship will be awarded according to the ranking position.

**Art. 8 – ADMISSION TO THE PHD PROGRAMME AND ACCEPTANCE OF THE OFFER**
1. Candidates will be admitted to the PhD Programme according to their position in the ranking, until all the available places are filled.
2. Should two candidates obtain the same score: as regards the awarding of the scholarship, the candidates’ economic situations shall be the deciding factor, in accordance with the criteria established by the Law of 9 April 2001 and subsequent amendments and integrations; when neither candidate has applied for a scholarship, the younger of the two candidates will be selected.
3. If a successful candidate withdraws before the beginning of the course (November 1st 2016), the next candidate in the ranking will be admitted. This candidate is expected to accept the offer by 8 days from the day after he/she receives the communication from the relevant University Office (PhD Office - Cognitive, Social Sciences and Humanities).
   If a candidate withdraws or is excluded before the end of the first quarter of the first year, the PhD Programme Committee may decide to offer their place to the next candidate on the shortlist.
4. Admitted applicants must confirm the acceptance of the position using the online application (instructions available at the webpage: http://www.unitn.it/en/ateneo/1928/enrollment-1-2-3-year)
   - **within 8 days** starting form the next day of the publication of the ranking list on the announcement webpage if awarded a position with scholarship;
   - **within 14 days** starting form the next day of the publication of the ranking list on the announcement webpage if awarded a position without scholarship.
5. Successful applicants holding a foreign qualification must present the following documents to the PhD Office - Cognitive, Social Sciences and Humanities, by 31 December 201612, by fax +39 0461 282191, or email: phd.office-cssh@unitn.it:
   - The Declaration of Value with the certificate of the foreign degree listing examinations and grades, translated and validated by the Italian Diplomatic mission or consulate in the country where the issuing institution is located. The Declaration of Value shall certify both that the foreign qualification is valid in the country where the issuing institution is located and that it grants access to an academic course equivalent to the PhD (third level of higher education as established in the Bologna Process – European Higher Education Area);
   - alternatively, a Diploma Supplement can be provided, in English. It must be in the format established by the European Commission, the Council of Europe and UNESCO/CEPES.
6. Successful candidates who do not confirm their acceptance request within the terms and in the manner laid down in this article, shall be considered as withdrawn candidates. Their places shall be made available to other eligible candidates, according to their position in the shortlist.

**Art. 9 –SUPERNUMERARY POSTGRADUATE RESEARCH POSITIONS**
1. In accordance with art. 20, part 3 of the University Regulations regarding PhD Programmes, the Admission Committee can admit up to one candidate more than provided for in the initial number of available places announced, as long as the candidate has been shortlisted, and without granting a scholarship. The extra candidate must belong to one of the following categories:
   a. shortlisted non-EU candidates who are granted scholarships by other entities;

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12 Should the Declaration of Value not be available by the given deadline, the candidate has to produce evidence of the request to the Diplomatic mission. The candidate has to provide the original Declaration of Value as soon as available.
b. shortlisted candidates from countries which have specific inter-governmental agreements with Italy, and with which an ad-hoc agreement with the University is then made, without the University of Trento being required to assume any financial obligations;

c. be a research fellow at the date of the beginning of the PhD programme and be researching a subject relevant to the PhD Research Programme; such relevance to be determined by the PhD Programme Committee;

d. be employed in the public sector, or the state legal system. Admission is dependent on candidates being given leave of absence or exceptional leave, in accordance with article 2 of the Law of 13 August 1984, n. 476 and subsequent revisions;

Neither public employees who have already been awarded PhDs, nor those who have been enrolled on a PhD Programme for at least one academic year (having been granted exceptional leave), are entitled to exceptional leave, either with or without research grants, whatever their subject area.

2. Candidates who wish to assert their requirements for supernumerary positions shall request, by submission of appropriate documentation proving their status, such admission to the PhD Office - Cognitive, Social Sciences and Humanities (email: phd.office-cssh@unitn.it - fax +39 0461 282191), within 8 days starting from the next day of the publication of the ranking list.

3. Supernumerary admission is disposed within the limit of the positions specified in art. 1 following the order of the final ranking.

4. After verification of the documents referred to in paragraph 2, the candidates who will be admitted in supernumerary position will receive email confirmation from the PhD Office - Cognitive, Social Sciences and Humanities and must provide acceptance of the place, using the appropriate online procedure (see art. 8, par. 4), within 8 working days from the day following that of the receipt of such notice.

Art. 10 - ENROLMENT ON THE PHD PROGRAMME

1. The official registration in the course, limited to short-listed candidates who have accepted the place with the procedures set out in the preceding article, will automatically be formalized as soon as the PhD Programmes’ requirements check set up by the Ministry of Education, University and Research for the AY 2016-2017 has been completed. In case of accreditation not confirmed, candidates who have accepted the place will receive a timely notification via email and the fee for the Right to Education (TDS) will be refunded.

Art. 11 – INTELLECTUAL PROPERTY RIGHTS ON RESEARCH RESULTS AND PUBLICATIONS

1. Without prejudice to the Italian law on copyright (legislative decree 633/1941 and subsequent amendments), the use of results derived from doctoral research conducted with scholarships financed by external bodies may be subject to restrictions imposed by specific funding agreements; doctoral grant-holders will be informed upon award of the scholarship of any such restrictions.

Art. 12 – PERSONAL DATA

2. The University of Trento, in accordance with the Legislative Decree 196/2003 (“Personal data usage”), shall use the personal details provided by the candidate for the sole purpose of participation in the selection procedure.

3. Participation in the selection procedure implies, in the full respect of the above mentioned norms, that candidates implicitly accept that the results of the selection procedure be published on the website of the University of Trento.

4. The University of Trento, via Calepina 14, 38122 Trento, is entitled to use candidates’ personal data.

Art. 13 – REGULATIONS

1. For matters not explicitly mentioned in the present announcement, please refer to Law n.398 of 30 November 1989, to art. 4 of Law n. 210 of 3 July 1998, as amended by art.19 paragraph 1 of Law n. 240 of 30 December 2010, to Ministerial Decree n. 45 of 8 February 2013, to the University Regulations for Doctoral Courses issued by Rector's Decree n. 383 of 4 July 2013, subsequently amended by Rector's Decree n. 160 of 18 March 2014, to the Ethic Code of the University of Trento, to the Regulations for the Doctoral course in Forms of the Text approved by the Board of the Department of Humanities on 25 September 2013, as modified by the Doctoral Programme Committee and approved by the Board of the Department of Humanities on 16 March, 2016 and to other relevant provisions contained in the existing regulations.
2. The Announcement of selection and this Translation will be published on the website of the University of Trento, on the Euraxess european webpage and on the website of the Ministry of Education, University and Research.
Any changes or additions to the announcement will be published on the announcement web page indicated art. 1 of this announcement.
Annex A

Declaration substituting

DEGREE CERTIFICATE

(Article 46 - letters l, m, n - D.P.R. 28 December 2000, No. 445)

The undersigned ________________________________________________________________

Place of birth (city+country) __________________________ date of birth ,____________________

Official postal address (street, number, zip code, city, country) __________________________

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Mob. ____________________________ e – mail ______________________________________________

aware of the penal sanctions pursuant to Article 76 of the Italian Presidential Decree No. 445 of 28.12.2000 for falsifying documents and making mendacious declarations

DECLARATIONS

A) TO HAVE GRADUATED (click the corresponding box):

Type of degree

☐ Master’s degree
☐ Laurea specialistica/magistrale
☐ Italian University degree of the previous regulations in force
☐ Other (specify) ______________________________________________

Degree title:____________________________________________________________________________

on _____/_____/_____ University of __________________________

Country____________________

with mark _____________out of ____________

AND TO HAVE PASSED THE FOLLOWING EXAMS (fill out the following section C, obligatory in either case A) or B)

Alternately:

B) TO HAVE NOT YET GRADUATED and to be aware that admission to the Doctorate is conditional upon submission of the degree certificate by the date cited in the announcement.

Graduating in: __________________________________________________________________________

University of: ____________________________ Country: ________________

Expected graduation date: __________________________________________________

(*) To be noted:

- Extra-EU students can provide self-declarations only concerning facts and information which can be verified by an Italian public administration and only if they are in possession of a valid residence permit, to be attached to the declaration;
- The self-declaration shall provide all the information required, in particular the admission requirements and those related to the mark, date and place of obtaining of the degree and/or English certificate;
- The self-declaration shall be duly signed and dated.

Graduates of the University of Trento must only declare the date of awarding of the title; other information will be collected automatically.
ANNEX A

AND TO HAVE PASSED THE FOLLOWING EXAMS (fill out the following section C, obligatory in either case A) or B)

SECTION C: List of exams taken (marks and dates mandatory):

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Date and place, ____________________________________________________________

Signature of the declarant (full and readable)

This declaration is exempt from stamp duty, pursuant to Article 37 of the Italian Presidential Decree No. 445 of 28.12.2000.