

DEADLINE

20 JANUARY 2022

AT NOON

CALL FOR PARTECIPATION TO

INTERNATIONAL MOBILITY PROGRAMMES

academic year 2022-23

PROGRAMME ERASMUS MOBILITY FOR STUDY (Programme Countries) AND MOBILITY TO THE UNITED KINGDOM

PLEASE NOTE

This English text is meant to help you understand the most relevant aspects of the Call for applications but the only <u>binding version is the Italian one</u>.

For more information please refer to the contacts listed in Art. 10



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Art. 1 - Object of the selection

1. The present call regulates the selection process for assigning scholarships to spend a mobility period abroad¹ within the Erasmus programme in one of the partner universities and in the UK during the academic year 2022/23. In the said period it is possible to take part to educational activities at the partner universities listed in Attachment 1a, 1b, 1c. The duration of the mobility shall be minimum 2 and maximum 12 months in the period between 1st June 2022 and 30th September 2023, unless otherwise specified by the Erasmus+ Programme Guide. Mobilities to the United Kingdom can last only one semester.

Art. 2 – Admission requirements for the selection

- 1. Except for the cases detailed in the subsections 9 and 10 of this article, the selection is open to:
 - a. Students enrolled in three-year Bachelor's degree courses or five-year Master's degree courses, two-year Master's degree courses and doctoral courses of the University of Trento. Students enrolled in inter-university degree courses only where courses are managed by the University of Trento²;
 - b. Students enrolled in single classes (corsi singoli) with the purpose to enroll to two-year Master's degree courses at the University of Trento. These students must be enrolled in a Master's degree course at the University of Trento at the moment of their departure.
- 2. By the deadline of the present call candidates must:
 - a. Acquire a minimum amount of ECTS credits considering their year of attendance as listed in the table below only for the following Departments/Centres: Department Cellular, Computational and Integrative Biology, Center Agriculture Food Environment, Department of Economics and Management, Department of Civil, Environmental and Mechanical Engineering, Department of Industrial Engineering, Department of Information Engineering and Computer Science, Department of Humanities, Department of Psychology and Cognitive Science, Department of Sociology and Social Research, Faculty of Law:

¹ Physical mobility is subordinated to the evolution of the pandemic and to the consequent decisions of our partner universities.

² As established by the Italian National Agency for Erasmus+



Year of attendance	Minimum credits requirement	
Second year of a three	36 credits for all study courses except part-time courses for which are required:	
years Bachelor's course		
or of a five-years	23 credits for Business Administration part-time;	
Master's course		
Third year and	72 credits for all study courses except part-time courses for which are required:	
following of a three	AC and the fee Dustries of Administration want times.	
years Bachelor's course	46 credits for Business Administration part-time;	
or five years Master's		
course		

Students enrolled in the first year of any degree course or in the second year of a Master degree or single classes are not required to have a minimum amount of ECTS credits.

- Be enrolled in their degree course for a number of years not exceeding the normal duration of the degree course;
- c. Prove to have, depending on the Department/Center of afference, the level of language proficiency indicated in Annex 1a, 1b, 1c (column "Livello di lingua richiesto dal Dipartimento alla scadenza del bando")³. This is a **mandatory requirement in order to be admitted to the selection**.

3. The level of language proficiency shall be certified in one of the following ways:

- Hold a language certificate among those listed on the <u>Language Centre (CLA) webpage</u>: (the certificate has to be uploaded in the online application);
- Be a native speaker in the required language (this requisite has to be declared in the online application);
- c. Pass or have passed the language exam testing the **four abilities** (reading, speaking, writing and listening) if available in the candidates' UniTrento study plan and if the language is the same and

English translation

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³ In case of destinations with two languages the candidate must choose one language for carrying out study/internship activities. If the cadidates choose both languages available this will be considered equal as choosing two different destinations.



the level is at least the same as the one required by the partner University (this requisite has to be declared in the online application);

- d. Have passed the language exam testing the **four abilities** in another University, if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared by attaching a self-declaration of the passed exams plus the documents attesting the level reached if not already available in the self-declaration);
- e. Hold a high school, Bachelor or Master's Degree diploma either awarded in a country where the official language is the same as the required one or taught in the required language (non-EU citizens have to submit a copy of a written statement by the school/university that awarded the degree and cannot provide a self-declaration);
- f. Have passed, no longer than 5 years ago, the Language Centre (CLA) four-abilities language test (reading, speaking, writing and listening) for a previous call by the University of Trento (this requisite has to be declared in the online application, specifying the call for which the test was taken);
- g. Be enrolled in an English-taught Degree or in a doctoral course, whose language admission requirements were at least of the same level as the one listed in Attachment 1a, 1b, 1c (this requisite has to be declared in the online application);
- h. Only for students of the Department of Economics and Management: have passed both written and oral tests to be taken at the end of the extra-curricular English, German and Spanish language courses, the level of which was at least the same as the one of Attachment 1a, 1b, 1c to the present call (the certificate emitted by the professor has to be attached to the application); OR
- Only for students of the Faculty of Law applying for the German linguistic area: have passed the Legal German exam at least at a B1 level testing the four abilities (reading, speaking, writing and listening);
- j. Only for Portuguese, Catalan and Serbian: hold a degree achieved in a country where the official language is respectively Portuguese, Catalan or Serbian (copy of a written statement by the school/university that awarded the degree has to be uploaded in the online application).
- 4. In case of lack of the above-mentioned requirements, candidates are allowed to take a written and oral language test at the Language Centre (CLA), in order to fulfill the language proficiency requirements. It is possible to take up to two tests provided they are for two different languages. Tests for Portuguese levels C1 and C2, Catalan and Serbian language are not provided.



- 5. The enrollment to the language test must be completed no later than **11 November 2021 at 12:00 noon** through the online application available at the University's webpage <u>Open selection calls.</u>
- 6. The Language tests calendar will be published on the University's webpage <u>Open selection calls</u> by 18th November 2022. For all languages the written test (listening comprehension, reading comprehension and writing) will be taking place between 22nd and 30th November 2021. The oral test will be taking place between 10th and 14th January 2022. The publication of the calendar at the webpage equals a notice. No further indications will be given via e-mail to candidates. The candidate's absence will be considered as a withdrawal from the selection, irrespective of its cause.
- 7. In case the candidate passes the language test, the outcome of such test will be registered in his/her Esse3 career only if he/she will be assigned an Erasmus destination of the present selection call and if his/her study regulations allow it. Students who will not be assigned a destination within this call can use the test to apply to any other mobility call up to a maximum of 5 years from the date of the publication of the test results.
- 8. It is recommended to choose the possible destinations considering the coherence between the academic offer of the partner university and the study plan of the study course at UniTrento, paying attention to the study area and the study level indicated in the agreement (Attachment 1a, 1b, 1c).
- 9. Candidates who have already benefited from a mobility grant in the Erasmus (Study, Traineeship or International Credit Mobility) or in the Erasmus Mundus programme within the same study course as the one they are currently enrolled in are admitted only if the length of the previous mobility plus the one for which they are applying sums up to 12 total months. For the five-years Master degrees the total must not exceed 24 months. The months of post-lauream traineeship are counted within the study cycle of the candidate at the time of application.
- 10. Recipients of another mobility grant are not eligible to the present call if the two mobility periods overlap.
 - Participants of the Double Degree Program can apply for this call provided that they complete all the planned exams (taken abroad) by the beginning of the Erasmus Mobility, and they carry out only thesis research activities at the hosting University. The city or the campus of the thesis research activity must be different from the one where the Double Degree Program took place. In this case it is mandatory to have a written declaration signed by both the University of Trento tutor and the Partner University tutor, stating that the mobility period abroad is compatible with the Double Degree programme.



11. The Department of Economics and Management and the Department of Psychology and Cognitive Sciences allow thesis research abroad within the Erasmus Study Programme only for students enrolled in two-years Master's courses.

Art. 3 – Requirements for starting the mobility

- 1. Before leaving for the mobility period abroad the student must:
 - a. Be regularly enrolled in a study course and in the case of a three years Bachelor's course or a five years Master's course be enrolled at least in the second year of the course. PhD candidates cannot start a mobility if they requested a suspension of their studies. Students participating in the TOPSport programme need to have a number of credits as requested by the TOPSport regulations;
 - b. Renew their enrollment to the a.y. 2022/23 by paying the tuition fees or by applying for scholarship/tuition waiver
 - c. Have the requisites enlisted in Attachment 1a, 1b, 1c (column called "Language level required by the partner university check the deadlines") according to the deadlines indicated by the partner Universities. The proofs of language knowledge considered valid for the admission are indicated in art. 2 of the present call, unless the hosting university requires additional certificates/level. The candidate must check deadlines and regulations for applying and sending documents to the hosting institution considering that some documents might be required already during the application phase.
- 2. Recipients of the Erasmus grant must not receive during the Erasmus mobility period other grants to carry out study, work or research abroad awarded by the European Commission.

Art. 4 – Application procedure

Applications have to be made online at the link indicated at the University's webpage <u>Open selection</u>
 <u>calls</u>. The application must be completed online **by 20th January 2022 at noon**. In case of difficulties or
 technical problems with the online applications please refer to the contacts stated in Art. 10 well in
 advance of the deadline.



- 2. Candidates may select a maximum of 4 destinations specifying their order of preference⁴. Candidates may select only destinations offered by their Department at the moment of their application. Students from interdepartmental courses can choose from all the destinations offered by all the Departments involved in their study course. Candidates can be assigned only one mobility.
- 3. All candidates have to attach the following documents to the application:
 - a. A Study project or a thesis research project for each chosen destination according to the models available in Attachment 2 and 3. For the study project candidates must attach a motivational letter with the study plan, indicating the courses the candidate is planning to attend (following a thorough examination of the destination University's academic offer), or the thesis research project which the candidate plans to carry out at the partner University signed by his/her supervisor from the University of Trento;
 - b. if applicable (see art. 2 point 3, letters a., d., e., h., j.), a certificate proving the knowledge of the required language;
 - in case of mobility for thesis research an acceptance letter/email from the external supervisor or from the partner University;
 - d. in case the candidate holds a foreign degree, a copy of the degree indicating the final grade (if available) or the GPA.
- 4. Students with citizenship in one of the Countries participating in the Erasmus programme cannot choose as destinations Universities in their home Country.
- 5. Candidates with disabilities are invited to contact the offices through the addresses in Art. 10 in order to identify additional documentation that might be useful.

Art. 5 - Selection, Evaluation criteria and Ranking list

- 1. The Selection Committee, appointed by Rector's Decree, will evaluate all the regular online applications and the relative attached documentation, as seen in art. 4.
- 2. The Departmental Commission's evaluation criteria are determined as follows:

⁴ 1st destination selected = 1st preference



- a. Level of language knowledge;
- b. Study or thesis research project;
- c. GPA of graded exams registered **by 31st October 2021**. Students enrolled to single classes or to the first year of a two-year Master's Degree with less than 18 registered credits will be evaluated on the basis of the final mark of the degree they have previously completed; in case of degrees obtained abroad the GPA will be considered if there is not a final grade;
- d. Specific criteria valid for each Department/Centre according to the following table:

Specific criteria	Department/Centre
Ratio between acquired credits and credits that could	Center Agriculture, Food Environment, Cellular,
have been acquired before 31/10/2021	Computational and Integrative Biology, Center for
	Mind/Brain Sciences, Civil, Environmental and
	Mechanical Engineering, Industrial Engineering,
	Information Engineering and Computer Science,
	Humanities, Psychology and Cognitive Science,
	School of International Studies, Sociology and
	Social Research
Acquired credits before 31/10/2021 and legal	Law
language exams completed before 20/01/2022	
Participation to excellence programmes	Psychology and Cognitive Science
T dradipation to excellence programmes	Trayonology and doginave edicines
Weighted average of marks obtained in the previous	Industrial Engineering
study cycle (bachelor)	
Interview for students of the first years of Bachelor's	Center Agriculture, Food Environment; Cellular,
courses and five-year Master's courses	Computational and Integrative Biology; Civil,
	Environmental and Mechanical Engineering;
	Economics and Management Industrial
	Engineering; Information Engineering and
	Computer Science



- 3. The final scores will be assigned on a 100 points scale, each Commission will decide if a minimum score is required for admission.
- 4. The final ranking list will be published on each Department/Centre website by 31st March 2022.

Art. 6 – Destination acceptance

- Destinations will be assigned by 30th April 2022 according to the terms indicated by each
 Center/Department; destinations that may become available can be re-assigned by and no later than
 30th September 2022.
- 2. Destinations will be assigned choosing among the four ones indicated by the student in the application according to the student's ranking position, destinations' order of preference and availability.
- 3. In case the winning candidate withdraws the next eligible candidate in the ranking list will be assigned the newly available destination.
- 4. The Commission may propose to the eligible students another destination coherent to their linguistic and study area if there are no more available places for the destinations chosen by the candidate in the application.
- 5. Recipients who have won a mobility grant for the same period within the framework of another International Mobility Programme must renounce to the assigned mobility in order to accept the new awarded destination. The sole exceptions are students of the Double Degree Program mentioned in Art. 2, point 10.
- 6. Candidates who pass the selection and are recipients of the mobility grant have to be regularly enrolled to the University of Trento for the whole mobility period duration.
- 7. The University of Trento guarantees the recognition of all the activities carried out abroad if certified by the hosting institution with a Transcript of Records and if present in the Learning Agreement for Studies document.
- 8. Candidates are requested to:
 - a. Check the Ministry of Foreign Affairs and International Cooperation website notices about safety and risky situation abroad;
 - b. Accept the decisions of the partner universities about attendance modality, restrictions caused by epidemics, pandemics or other causes of force majeure;



- To subscribe a travel insurance in case of cancellation or delays caused by epidemics, pandemics
 or other causes of force majeure;
- d. To subscribe an international health insurance covering costs for hospitalization and treatment due to epidemics and pandemics;
- e. To find out (autonomously) visa requirements.

Art. 7 – Mobility Grant

- 1. The grant is paid according to the participation in the physical mobility and activities in two installments:
 - a. 70% of the grant **after** starting the mobility;
 - b. The remaining part after the end of the mobility and after completing the mobility documentation.
- 2. In case of withdrawal or interruption of the study period before having spent at least 2 months⁵ abroad without a rightful motivation, the student is requested to give back the study grant received. The restitution is also required if the student does not reach the minimum amount of credits according to the length of the mobility as specified in the table below:

Number of months	Number of days	Minimum number of ECTS credits
2-3	Up to 90	6
4-5-6-7	from 91 to 210	12
8-9-10	from 211 to 300	24
11-12	from 301 to 360	30

Grant restitution is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.

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⁵ Two months as complete academic term



- 3. The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law. The grant will not be paid for the periods in which the students carries out virtual or blended mobility in a Country different from the one of the destination.
- 4. Candidates are recommended to preventively inform themselves on the cost of living in the destination country and, also with reference to the issuance of the visa, the economic means requested for the whole mobility period (proof of solvency).
- 5. Following the requirement of the European Commission, the University of Trento differentiates the Erasmus Study grants according to the destination Country as detailed below:
 - a. 550,00 €/month (30 days) for mobilities in the following Countries: Denmark, Finland, Ireland, Iceland, Luxembourg, Liechtenstein, Norway, Sweden;
 - b. 500,00 €/month (30 days) for mobilities in the following Countries: Austria, Belgium, Cyprus,
 France, Germany, Greece, Malta, The Netherlands, Portugal, Spain;
 - c. 450,00 €/month (30 days) for mobilities in the following Countries: Bulgaria, Croatia, Estonia,
 Latvia, Lithuania, North Macedonia, Poland, Romania Serbia, Slovakia, Slovenia, Czech Republic,
 Turkey⁶, Hungary;
 - d. Switzerland participates indirectly in the Erasmus Study Programme and funds directly grants for students' mobility with a scholarship of 440 CHF/month - about 400 €/month (Swiss-European Mobility Programme) that University of Trento integrates with additional 200 €/month.

In the case of bachelor's or master's students, the grant amount can be integrated according to the economic condition (ISEE Università 2022⁷) of the participant as follows:

- f. 400,00 €/month if ISEE less than or equal to 20.000 euro;
- g. 200,00 €/month if ISEE is between 20.001 euro and 30.000 euro

⁶ On a.y. 2022/2023 UniTrento students' mobility towards Turkey is still suspended.

⁷ ISEE Università to be calculated within 30 June 2022 for mobilities in the first semester or whole academic year and within 31 August for mobilities in the second semester.



PhD students are not eligible for additional financial support based on economic condition.

The final amount is defined according to the effective period spent abroad calculated in days.

Grant amounts for mobilities to the United Kingdom are specified in Art. 9.

- 6. An additional contribution for "green travel" is foreseen for students who travel with sustainable means of transport (e.g. by train, ship) to and/or from the hosting country. Travel days, up to a maximum of 4, can be counted within the mobility period for the grant calculation; in addition, participants will receive a single contribution of 50 EUR as a top-up in addition to the individual grant. This contribution will be paid at the end of the mobility.
- 7. Participants with special needs can benefit from the services offered by the University Inclusion Office and receive an additional European monthly contribution of 250€8. They may also submit a request for an additional financial contribution to the Erasmus National Agency/Indire through the University of Trento to cover real costs in case the monthly integration is not sufficient. In case of rejection of the request by the National Agency for lack of funding, the University of Trento intervenes. The additional financial contribution for students with special needs will be granted at the end of the mobility period on the basis of actual costs.
- 8. Students will continue to pay tuition fees at the University of Trento for the whole period abroad and therefore they will not have to pay tuition fees at the partner University.

Art. 8 – Selection and mobilities for Doctoral Students

 Doctoral students must know the language indicated in the Attachment 1a, 1b, 1c at the level indicated in the table below:

Doctoral studies area	Level required
Science and Technology Area	English B1 Level and/or A2 level for any other language
Cognitive Sciences Area	(French, Portuguese, Spanish, Catalan, German)

⁸The contribution for special needs cannot be combined with the integration paid on the basis of the socio-economic condition confirmed by the ISEE value. The University will assign the most advantageous contribution to the student.



Humanities and Social Sciences Area	English B2 Level and/or B1 level for any other language
	(French, Portuguese, Spanish, Catalan, German)

Doctoral students can apply for a destination whose working language is not the same as the one indicated in Attachment 1a, 1b, 1c if previously approved by their supervisor. The level required for applying is the one enlisted in the table above.

2. Doctoral students must reach the language level indicated in Attachment 1a, 1b, 1c (column "Language level required by the partner university") before the deadlines specified by the hosting institutions. The accepted language certifications are enlisted in Article 2 of the present call. The doctoral student is in charge of checking deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;

3. Doctoral students must attach:

- a. Details of their study or research project for each chosen destination plus a motivation letter, signed by their supervisor using the form in Attachment 4;
- b. Certificates proving their language knowledge as described in article 2 of the present call;
- c. Approval letter from the hosting institution or supervisor at the hosting institution (an approval via email is sufficient); in case the master's degree was obtained abroad, candidates have to enclose copy of the diploma including final mark (if available) or GPA.
- 4. The Departmental Committee will rank applications considering the criteria listed below:
 - a. Level of language knowledge (according to the criteria that each committee will decide to adopt);
 - b. Study or research project;
 - c. Final mark of the of the Master's degree diploma or GPA if the final mark is not available;
 - d. Other possible criteria established before the selection occurs.
- 5. Doctoral students will be assigned with destinations reserved to doctoral students specified in Attachment 1a, 1b, 1c. If a destination is open both to undergraduate/graduate and doctoral students the priority will be assigned to undergraduate/graduate students.



- 6. Doctoral students must be regularly enrolled at the University of Trento for the whole duration of the mobility, i.e. they must not have suspended their studies.
- 7. Except for the specification detailed in Article 8 specifically for doctoral students the other articles of the present call apply also to doctoral students.

Art. 9 – Mobility to the United Kingdom

- 1. Mobilities to the United Kingdom are not covered by the Erasmus+ Programme 21-27. The conditions stated in the present call apply also to mobilities to the UK with regards to admission, application, selection procedure and destination assignment, except for those conditions laid out in Art. 7 paragraphs 1, 3, 5, 6, 7, 8.
- 2. Mobility towards the United Kingdom follows the following financial rules:
 - a) the scholarship is financed with University funds and is linked to actual physical mobility;
 - b) the scholarship will be paid in one single instalment within two months following the start of the mobility;
 - c) mobilities towards the United Kingdom may last only one semester;
 - d) the amount of the scholarship for the whole semester is € 3.500;
 - e) The grant amount can be integrated according to the economic condition (ISEE Università 2022) of the participant as follows:
 - 2.000,00 €/semester if ISEE <= 20.000 euro;
 - 1.000,00 €/semester if ISEE is between 20.001 euro and 30.000 euro;
 - f) The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law;
 - g) Mobility grants are subject to taxation;
 - h) Participants with special needs can benefit from the services offered by the University Inclusion Office and may request to the University an additional contribution. The contribution for students with special needs will be paid at the end of the mobility and will be based on real costs.

Art. 10 – Information and contacts

For further information please refer to the following contacts:



International Mobility Office - Social Sciences Area and Humanities

Email: mobility-ssh@unitn.it

Ph: +39 0461 281703 (Sociology and School of International Studies)

Ph: +39 0461 281719 (Humanities)

Ph: +39 0461 282386 (Economics and Management)

Ph: +39 0461 283817 (Law)

International Mobility Office - Science and Technology area

Email: mobility-st@unitn.it

Ph: +39 0461 281864 (Cellular, Computational and Integrative Biology, Physics, Information Engineering and

Computer Science, Mathematics)

Ph: +39 0461 282587 (Center Agriculture Food Environment, Civil, Environmental and Mechanical

Engineering, Industrial Engineering)

International Mobility Staff - Cognitive Science Area

Email: mobility-cs@unitn.it
Ph: +39 0464 808448/ 8311

PLEASE NOTE

This English text is meant to help you understand the most relevant aspects of the Call for applications but the only <u>binding version is the Italian one</u>.

For more information please refer to the contacts listed in Art. 10

On behalf of the Rector of the University

Paolo Zanei

Head of the Education and Student Services Management



Note 1 – Information on the processing of personal data

Regulation (EU) 2016/679, the "General Data Protection Regulation" (hereinafter "GDPR"), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure ((hereinafter "data subjects").

1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: ateneo@unitn.it; ateneo@pec.unitn.it.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: dpo@unitn.it.

3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) and art. 9(2), points g) of the GDPR)

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.



6. Recipients of personal data

In addition to all the University personnel acting for the above mentioned purposes, the personal data shall be disclosed to other Partner Universities as indicated in the art.1 of the call for selection, for the management of data relating to international mobility of students candidated to the call itself, as mandatory requirement for the actual performance of the mobility. If such Partner Universities are located in a non-EU country, the transfer of personal data will be carried out on the basis of a decision of adequacy pursuant to art. 45 of the GDPR or, in its absence, on the basis of standard data protection clauses pursuant to art.46 (2) point c) of the GDPR. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the ludicial Authorities.

Personal data may be published on the University website in fulfillment of the obligations of publicity and transparency provided for by current legislation.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.