Call for Doctoral positions at
the Doctoral Programme in “Psychological Sciences and Education”
31st cycle

THE RECTOR

Given the Law no. 210 of the 3rd of July, 1998, and in particular, art. 4, as amended by article 19, section 1, of law no. 240 of 30 December 2010;
Given the Ministerial Decree no. 45 of the 8th of February 2013, regarding the rules and procures for the accreditation of doctoral programmes and the criteria for their institution by accredited bodies, in particular art. 3;
Given the Decree by the Prime Minister of the 9th of April, 2001, and subsequent amendments, on the general criteria for uniform treatment regarding the right to higher education;
Given the Statute of the University of Trento issued with Rector’s Decree no. 167 of the 23rd of April, 2012, in particular art. 28;
Given the University Regulations for Doctoral Programmes, issued with Rector’s Decree no. 383 of the 4th of July 2013 and subsequently amended by Rector’s Decree n. 160 of 18 March 2014;
Given the proposal made by the Department of Psychology and Cognitive Science;
Given the report of the internal Assessment Committee of the 12nd of December 2013 concerning the requisites of appropriateness proposed by the Doctoral Programmes;
Given the decision by the Academic Senate of the 26th of November 2014;
Considering the decision made by the Academic Senate of 25 February 2015 regarding the formation of the final rankings and the definition of the procedure to assign scholarships reserved for specific topics and the introduction of a new category for which additional places may be reserved;
Considering that, with Decree n. 687 of August 20, 2014, the Ministry granted, starting from the cycle activated for A.Y. 2014-2015, the accreditation for the Doctoral Programme in Psychological Sciences and Education;
Considering the operative instructions on the 2015-2016 AY PhD Programmes’ accreditation process, announced with Ministry note on March 13, 2015;
In consideration of the resolution of the Academic Senate on March 25, 2015, the University of Trento, taking into account the time required to allow for international recruitment, has decided not to delay issuing the calls and their relative selection procedures;

DECREES

Art. 1 – PURPOSE OF THE ANNOUNCEMENT

This call establishes the procedure for the admission to the 31st cycle (Academic Year 2015/2016) of the Doctoral Programme in “Psychological Sciences and Education” at the University of Trento with the financial support of the Fondazione Cassa di Risparmio di Trento e Rovereto.

Places: n. 8
Scholarships: n. 7, financed as follows:
- 5 grants financed by the University of Trento;
- 1 grant financed by the Fondazione Bruno Kessler on the topic “Interacting with big data”
- 1 grant financed by the Fondazione Marica De Vincenzi ONLUS on the topic “Architettura of the language processing systems”

In accordance with art. 20, part 3 of the University Regulations regarding PhD Programmes, the Admission Committee can admit one candidate more than provided for in the initial number of available places announced (for details see art. 8).

**Length:** three years  
**Head of Course:** prof.ssa Paola Venuti  
Tel. + 39 0464 808610 – Email: phd.dipsco@unitn.it  
**Doctorate website:** [http://www.unitn.it/en/drspf](http://www.unitn.it/en/drspf)  
**Competition website:** [http://www.unitn.it/en/ateneo/3074/announcement-selection](http://www.unitn.it/en/ateneo/3074/announcement-selection)  
**Official language:** Italian and English  
All doctoral students are encouraged to learn Italian during their studies  
**Deadline:** 30th July 2015 at 4 p.m.  
**Beginning of the academic year:** November 1, 2015  
**Scientific Areas:**  
- General Psychology  
- Psychobiology and Physiological Psychology  
- Psychometrics  
- Developmental and Educational Psychology  
- Social Psychology  
- Organizational and work psychology  
- Dynamic Psychology  
- Clinical Psychology  
- Logic and Philosophy of Science  
- General and Social Pedagogy  
- Special Pedagogy and education  
- Medical Statistic  
- Neuroradiology  
- Linguistics  
- Political economy  
- Statistics  
- Computer Science

The number of scholarships may be increased by funds from universities, public research institutions or qualified private organizations that become available after the publication of this announcement and before the beginning of the selection.

Any increase in the number of available positions resulting from an increase of grants will be posted exclusively on the competition website: [http://www.unitn.it/en/ateneo/3074/announcement-selection](http://www.unitn.it/en/ateneo/3074/announcement-selection).

**Art. 2 – ADMISSION REQUIREMENTS**

Applications for doctoral positions are accepted from candidates, regardless of gender, age and nationality, who hold an Italian “Laurea Magistrale”, (Master’s Degree) according to Ministerial Decree no. 270 of 22 October 2004, or a second level degree awarded by an Italian “AFAM” Institute (Artistic and Musical Higher Education) or a university degree awarded under the previous regulations, or an equivalent degree qualification obtained abroad and considered suitable by the Admission Committee.

Applications are also accepted from students who have not yet obtained the degree when applying and expect to complete their degree by 30 July 2015; in such case applicants must attach the following documents:

- a certificate of enrolment with a list of the exams successfully passed, dates and marks obtained in each examination (EU citizens who have obtained their degree from a public academic institution of the
member countries of the European Union may provide a self-declaration as allowed for by the Presidential Decree n. 445 of 28 December 2000, using the Form A);
- a statement released by their thesis supervisor declaring that the student will obtain the degree by 30 July 2015.

In this case, the candidate’s admission to the course will be subject to confirmation. The candidate shall provide the Secretariat of the Doctoral Course in “Psychological Sciences and Education” (fax no: +39 0464 808602 or Email phd.dipsco@unitn.it), upon penalty of exclusion by 7 August 2015:
- the certificate proving the obtained qualification. (EU citizens who have obtained their degree from a public academic institution of the member countries of the European Union may provide a self-declaration as allowed for by the Presidential Decree n. 445 of 28 December 2000, using the Form A).
- the abstract of the degree dissertation in pdf format.

Art. 3 – UNIVERSITY QUALIFICATION AWARDED ABROAD

Foreign qualifications must be comparable with the Laurea Magistrale title (Master Degree) in terms of duration, level and academic field. Based on this principle, the Admissions Committee will decide on their eligibility.

Applicants who have a foreign academic degree that has not been officially recognized as equivalent to an Italian degree (Laurea Magistrale/Specialistica/vecchio ordinamento) will be considered as requesting for equivalence in their application. In this case, it is necessary to submit the following documents:
- the degree certificate complete with examinations taken and corresponding grades (transcripts). EU citizens who have obtained their degree from a public academic institution of the member countries of the European Union may provide a self-declaration as allowed for by the Presidential Decree n. 445 of 28 December 2000, using the Form A;
- the English translation of the degree certificate, if in a different language, with examinations taken and the corresponding grades, signed under the applicant’s own responsibility. The purpose of the English translation is solely that of allowing the Admissions Committee to evaluate the applicant’s eligibility for the selection process;
- any other documentation considered useful for evaluating the eligibility of the degree provided, in order to participate in the selection process (i.e. Diploma Supplement or Dichiarazione di Valore in Loco).

Admitted candidates holding an academic degree obtained outside Italy must submit to PhD Office - Cognitive, Social Sciences and Humanities (email: phd.office-cssh@unitn.it; fax n. + 39 0461 282191) by 31 October 2015:
- the “Dichiarazione di Valore in Loco” (DV) along with their degree certificate with examinations taken and grades obtained, translated and authenticated by an Italian consulate, embassy or diplomatic representative in the country where the degree was issued. The Dichiarazione di Valore must state that the degree is valid, in the country where it was issued, and enables the candidate to enrol in an academic course equivalent to a PhD Programme (third level of higher level education based on the Bologna Process – European Higher Education Area);
- or, alternatively to the Dichiarazione di Valore, the Diploma Supplement in English, according to the model developed by the European Commission, by the European Council and by the UNESCO/CEPES.

Art. 4 – THE DOCTORAL PROGRAMME

The educational aims include:

a) courses scheduled by the Teaching Programme as well as seminars limited to research activities carried out during this period;

b) research training, such as planning and researching topics that are not necessarily connected to the doctoral thesis.

The topics of the Doctoral Programme are the following:

**Area “Cognitive Processes”**
- Decision-Making
- Language
- Normal and pathological cognitive development
- Philosophy of cognitive processes
- Psychometric models of cognitive functions
- Social cognition
- Knowledge representation and reasoning
- Simulation models

**Area “Applied Psychology”**
- Organizational behaviour
- Social Psychology
- Ergonomics and human-machine interface
- Clinical Psychology
- Statistical methods and models for psychosocial sciences
- Developmental Psychology
- Methodology for clinical research

**Area Curriculum “Education”**
- Knowledge processes and the building of the personal identity
- Narratology and narrative metacognition
- Intercultural education and education to citizenship
- Media, eLearning and on-line communities in educational processes
- Research methodology in education

Courses will be taught both in English and Italian.

For each PhD student, the Doctoral Programme Committee appoints a Tutor who shall support the students in his/her research activity and in the choice of the topic for the doctoral thesis.

During the 1st year the doctoral student puts together with the tutor an educational plan whereby attendance to courses and other educational opportunities (i.e. seminars and conventions) are scheduled.

The courses held by the teachers will give the students a common solid basis regarding:
1. knowledge and relative techniques within the methodological area (methodology research and data processing);
2. in-depth analysis of basic discipline linked to the study of knowledge representation;
3. acquisition of specific knowledge in the areas of cognition sciences, neurosciences, applied psychology, and the science of education.

The doctoral student has to attend the proposed courses in agreement with the Manifesto of the Doctoral Course to collect credits for the 1st year. Moreover, the doctoral student may ask the Head of the Course to account for their attendance to a course/seminar/convention at another place, whether national or international within the Doctoral Course.

The use of teaching/learning online is permitted. Participation to seminars, workshops and symposiums suggested by the department are also strongly recommended.

In the 2nd year, students attend national and international conferences, conventions, seminars and courses in agreement with the Manifesto of the Doctoral Course. In the second year, all enrolled students are required to spend a study period of research abroad for a minimum of six months. At the end of the second year Doctoral students present their thesis projects to the board, nominated by the teaching body.

The 3rd year is completely dedicated to the thesis. The thesis shall consist of a written dissertation in which students report their original research investigation, part of which can also be collaborative papers.
Applying for the Doctoral Programme requires an online application process, and involves two stages:

1) Registering on the University’s website at [http://www.unitn.it/en/account](http://www.unitn.it/en/account) by entering the information requested. If the registration has been correctly submitted, within a maximum of 2 working days the applicant will receive a username and password by email, which will be required in order to use the UNITN’s online services;

2) Filling out the application, complete with the requested attachments in electronic format, available at [http://www.unitn.it/en/apply/dott](http://www.unitn.it/en/apply/dott)

Participation in the selection process is subject to the payment of a non-reimbursable application fee of €15.00 by credit card, as indicated in the appropriate section of the application online (‘Selection participation fee’).

The application must be completed and submitted by 4.00 PM Italian time of 30 July 2015.

Administration highly recommends that candidates make sure to have received the notification email confirming that their application has been successfully completed and submitted. Unitn refuses any responsibility for all those application online not properly closed by candidates.

Candidates are advised not to wait until the last days prior to the deadline for submitting their application. The University assumes no liability for any malfunctions due to technical problems, overloading of the communication lines and application system or for the loss of documents due to incorrectly written addresses by the candidate or late notification of change of address indicated in the application, not for any errors attributable to acts of third parts, to unforeseeable circumstances or force majeure.

The online application is considered as a self-declaration of personal data and qualifications declared with full legal effect.

Candidates will be considered totally responsible of their applications. Incomplete or irregular applications, or applications transmitted in ways other than those set out in this article, shall not be considered valid and candidates.

At web page [http://www.unitn.it/en/ateneo/3074/announcement-selection](http://www.unitn.it/en/ateneo/3074/announcement-selection) will be published the ID candidates list not admitted to the selection. No personal note will be sent to excluded candidates, the online list will be the only official information.

All applicants are admitted to the selection conditionally upon ascertaining that they fulfill the admission requirements.

The University of Trento has the right to verify the documents delivered pursuant to articles 71 et seq. of the Presidential Decree n. 445 of the 28.12.2000. For justified reasons the Doctoral Programme has the right to exclude from this selection applicants who fail to fulfill the requirements necessary for the competition.

According to Italian Law No. 104/92, Article 20 and to Italian Law No. 68/99, Article 16 (1), applicants with special needs or affected by learning disabilities are expected to indicate explicitly in their application whether they require special assistance or extra time during the selection. Under Legislative Decree 196/03, all information will be kept confidential.

**MANDATORY ATTACHMENTS**

(failure to upload one or more mandatory attachments will result in the exclusion from the selection)

1) identity document: a photocopy of the applicant’s ID (for EU citizens) or passport, specifically the pages with photo, personal data, number of the ID document, place and date of issue, and expiry date.

2) Degree certificate:

   - Applicants with an Italian degree:

     A self-declaration by using [Form A](#), according to Article 46 of the Law no. 445 28/12/2000 and subsequent amendments, stating:

     - the possession of a degree (see Art. 2 of this call)
     - the degree date
     - the issuing university
     - the final grade

---

5 The candidate has the option of filling out the application in either Italian or English.
- the list of examination, with dates and related marks

- **Applicants with a foreign qualification:**
  Copy of the degree certificate with examinations taken and grades obtained or equivalent certification, stated in Article 3 of this call.
  If the qualification has not been officially recognized as equivalent to an Italian degree, the applicant must also submit a translation into English (if in a different language other than Italian or English), of the degree certificate accompanied by a list of the examinations taken and grades obtained. Such translation must be undersigned by the applicant, under his/her own responsibility in order to enable the Admissions Committee to declare the degree’s equivalence for the sole purpose of being admitted to this selection.
  In order to facilitate the evaluation of the equivalence, it is highly recommended that students with foreign qualifications submit a Diploma Supplement\(^7\) or the Dichiarazione di Valore in Loco, if available.

- **Applicants who expect to be awarded their degree by 30 July 2015 and are therefore “conditionally” admitted to the selection:**
  - a certificate of enrolment with a list of the exams successfully passed and marks obtained in each examination. For EU citizens it may be substituted by a self-certification, as required by art. 46 of Presidential Decree n. 445 of 28.12.2000 and subsequent amendments, with exams taken, the corresponding grade and the expected date for the graduation examination, **by using Form A** only for titles that have been achieved at a public institution of the member countries of the European Union;
  - a statement released by their thesis supervisor declaring that the student will obtain the degree by 30 July 2015.

3) **Motivation letter**


5) **Abstract of the degree dissertation,** in Italian or in English language, minimum 3 and maximum 6 page explaining:
   - the reasons for the choice of the subject
   - the research methodology
   - the results obtained
   - the discussion/evaluation

**Applicants who have not yet obtained the degree when applying and expect to be awarded their degree 30 July 2015** have to provide the abstract of the degree dissertation in pdf format by Email phd.dipsco@unitn.it by 7 August 2015 **(upon penalty of exclusion)**

6) **A research project** (only one) in Italian o in English language. It is to be filled in following the guidelines of the attached **Form B**, related to one of the research areas listed in Art. 4. The project have to be potentially feasible in the Doctoral Course.

**OPTIONAL ATTACHMENTS:**
- list of publications;
- copy of the degree dissertation
- certificates (if any) proving the knowledge of the English language
- any other documents useful to demonstrate the candidates’ research skills and their abilities;
- Letters of presentation (maximum 2) in English or in Italian, by experts in the research sector of the doctoral course, either belonging to the university staff or working in national or international research institutes.

When the referee section of the Application package is closed, the system will automatically send a notice email, by 24 hours, to the referees. The email message will contain instructions and the transmission modalities.

Candidates are recommended to verify with their referees that the presentation letters are sent **by 31 August 2015.**

---


\(^7\) The Diploma Supplement accompanies a higher education diploma, providing an improvement in international “transparency” and a promotion of the academic and professional qualifications obtained (diploma, degrees, certificates, etc.). The Diploma Supplement must be issued by the same institution that issued the qualification. Further information at: [http://ec.europa.eu/education/lifelong-learning-policy/ds_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ds_en.htm)
Only documents in English or Italian will be taken into consideration for the selection by the Admissions Committee.

The University will accept any additional documents to the submitted application if sent by email to ateneo@unitn.it (Subject: “Application ID number - candidate’s Surname and Name - Doctorate in Psychological Sciences and Education - Integrazione domanda”) within the application’s deadline (30th July, 2015). Additional documents submitted by different means will be disregarded.

Art. 6 – SELECTION

The selection may be held in Italian or in English language prior authorization by the Admission Committee and is designed to assess the candidate’s basic knowledge and aptitude to do research in the specific area referred to in his/her research project.

In any case, candidates have to demonstrate a good knowledge of English.

The selection consists of:
- an evaluation of the CV, the qualifications and the research project presented;
- an interview for the assessment of the research knowledge and the attitude of the candidate to the research in the fields of the research project presented.

Candidates are required to show a suitable ID document, in order to be admitted to the oral interview.

The Admissions Committee can assign each candidate a total of 120 points as follows:
- 60 points for qualifications and research project’ assessment;
- 60 points for the interview.

Only applicants obtaining a minimum score of 36/60 in the assessment of qualifications and research project will be admitted to the interview.

The oral exam is successfully passed with a minimum score of 36/60 points.

The list of candidates admitted to the interview will be published after the assessment of qualifications on the web page http://www.unitn.it/en/ateneo/3074/announcement-selection.

The exam schedule, showing the date, place and time they will be held, will be notified 20 days in advance, with a notice posted on the web page http://www.unitn.it/en/ateneo/3074/announcement-selection.

In case of additional scholarships funded by other organisations and reserved for research on a specific topic, candidates who intend to compete for those, should send their request to the Admission Committee before the oral interview. In such case, their knowledge on the specific topic of the scholarships will be evaluated during the interview.

N.B. The results of the selection - interim and final - will be posted on the website with the ID of the application. It is therefore recommended that candidates keep the ID so to check their results.

Candidates who are not able to participate in the oral examination in person, because they permanently reside abroad, may require to the Commission, when filling in their online application, to perform an "offsite oral examination", either a phone interview or a video-conference following the IP protocol.

Candidates who need to perform an "offsite oral examination" are required to carefully fill in the related section of the online application (“Offsite oral examination”) providing a location in a university or a diplomatic representation and the name of an official who is entitled to identify them before the interview.

The feasibility of the above procedure is subject to the approval of the Commission, upon verification of the technical feasibility of the oral examination. Candidates are recommended to frequently check their email by 7 September 2015 in order to be allowed to take a remote interview.

The Commission shall verify the respect of the criteria necessary to guarantee the correct performance of the interview (candidate’s ID verification and accuracy of the interview procedure).

Art. 7 - ADMISSIONS COMMITTEE

The Admissions Committee is appointed by the Rector upon advice of the Doctoral Committee. It will consist of three members chosen among Italian and foreign professors and researchers, who are experts in the scientific areas of the Doctorate. The Committee may also include up to two experts, who may be foreign, from public and private research institutes.
At the end of the selection procedure the Admissions Committee will draw up the ranking of candidates based on the scores obtained both in the assessment of qualification and in the interview.

The final ranking of the candidates will be posted on the website: [http://www.unitn.it/en/ateneo/3074/announcement-selection](http://www.unitn.it/en/ateneo/3074/announcement-selection)

Notification is considered as delivered through the announcement of the short-list. Successful applicants will not receive personal communications of their results.

**Art. 8 - ADMISSION TO THE DOCTORAL PROGRAMME AND ACCEPTANCE OF THE OFFER**

Applicants will be admitted to the Doctoral Programme according to their final ranking until all available positions have been filled.

In case of equally ranking candidates, the student’s economic situation will be evaluated for the purpose of assigning a scholarship, in accordance with the Decree of the President of the Council of Ministers of the 9th of April 2001 and subsequent amendments. For places without a scholarship, the younger candidate shall be given priority.

If a successful applicant withdraws before the beginning of the course (November 1, 2015), the next applicant on the short-list will be offered the place. The latter must submit his/her acceptance of the position **within 8 days** starting from the next day after the communication from the PhD Office - Cognitive, Social Sciences and Humanities.

If a successful applicant withdraws or is excluded during the first three months of the first year of the course, the Doctoral Committee may decide to fill the vacant place with the next available candidate on the ranking. According to art. 20, paragraph 3 of the University Regulations for Doctoral Programmes, no more than 2 supernumerary candidates may be admitted without scholarship from the University, after passing the selection procedure, if they fall under one of the following types:

a) short-listed applicants from non-EU countries who have been awarded any kind of scholarship (i.e. by the Ministry of Foreign Affairs or the Government from which the candidate comes from, or International Institutions);

b) short-listed applicants from a country with a specific intergovernmental agreement with Italy, on the basis of a bilateral agreement between the University of Trento and the foreign university, with no obligatory financial burden for the University of Trento;

c) holders of research fellowships (Assegno di ricerca) already awarded at the start date of the Doctoral Programme, after verification of the appropriateness of the research topic by the Doctoral Committee;

d) civil servants or under public law regime. Admission is subject to the passing of the selection procedure and placement on leave under Article 2 of the Law of 13 August 1984 no. 476 and subsequent amendments.

Public employees who have already obtained the title of Doctor of Philosophy, or civil servants who have been enrolled in the doctorate for at least one academic year, benefiting from a leave regardless of the research scientific area, are not entitled to special leave with or without scholarship.

Admitted applicants must send the acceptance of the position using the form downloadable at [http://www.unitn.it/en/ateneo/1928/enrollment-1-2-3-year](http://www.unitn.it/en/ateneo/1928/enrollment-1-2-3-year) the following address:

**Università degli Studi di Trento**  
**PhD Office - Cognitive, Social Sciences and Humanities**  
**Via Verdi, 26 – 38122 Trento (ITALIA)**  
**Email phd.office-cssh@unitn.it – fax +39-0461-282191**

The receipt of payment of the provincial tax for the right to university study (TDS), and of the duty stamp must be attached to the application.

---

8 Please note that the total amount of TDS + duty stamp must be paid only by bank transfer following the instruction at: [http://www.unitn.it/en/ateneo/2704/tax-student-tds](http://www.unitn.it/en/ateneo/2704/tax-student-tds). On this page you can also check if you can be exempted from TDS.
Admitted candidates holding an academic degree obtained outside Italy must submit to Divisione Supporto Corsi di Dottorato e Alta Formazione - Polo Città e Rovereto(Fax +39 0461 282191 - email: phd.office-cssh@unitn.it) by October 31, 2015:
- the “Dichiarazione di Valore in Loco” (DV) along with their degree certificate with examinations taken and grades obtained, translated and authenticated by an Italian consulate, embassy or diplomatic representative in the country where the degree was issued. The Dichiarazione di Valore must state that the degree is valid, in the country where it was issued, and enables the candidate to enrol in an academic course equivalent to a PhD Programme;
- or, alternatively to the Dichiarazione di Valore, the Diploma Supplement in English, according to the model developed by the European Commission, by the European Council and by the UNESCO/CEPES.

Short-listed applicants who do not submit their acceptance within 8 days from when the final ranking is published lose their right to enroll and their position will be offered to the next ranked eligible candidate.

Candidates who wish to assert their requirements for supernumerary positions shall request, by submission of appropriate documentation proving their status, their acceptance of such admission also within 8 days starting from the day following publication of the ranking. Acceptance Supernumerary admission is disposed within the limit of two (2) positions following the order of the final ranking.

**Art. 10 – SCHOLARSHIPS**

Scholarships are assigned on the basis of the ranking of applicants drawn up by the Admissions Committee, on request of the applicant.

In case the candidate refuses the scholarship, it will be offered to the next candidate in the ranking; in the case of a scholarship on a specific topic, it will be offered to the next successful candidate on the ranking having obtained the eligibility for that specific subject.

The gross amount of the Ministerial Scholarship is Euro 13,638.47 per year. Scholarships are normally paid bi-monthly in advance, with the exception of undue payments in case the student is expelled or suspended.

The scholarships cannot be combined with other grants, except those awarded by national or foreign scientific institutes for periods spent abroad that are deemed useful for the research activities of the student.

The scholarship will be increased by 50% for research periods spent abroad that are authorized by the Director of the Doctoral Programme or by the Doctoral Committee, for periods lasting minimum 1 month and maximum 18 months.

From the second year of the course each student is provided with a budget for research activity not less than 10% of the ministerial scholarship.

The scholarship is conferred for the entire duration of the Doctoral Programme, conditional upon a positive evaluation of the Doctoral Committee at the end of each study year. Failure to attend the Programme for over thirty days will result in suspension of the scholarship.

If during the year a student decides not to continue his/her studies, he or she forfeits the right to use the scholarship.

Those who have already benefited, even partly, of an Italian doctoral scholarship cannot be granted another one.

**Art. 11 - RIGHTS AND DUTIES OF DOCTORAL STUDENTS**

The admission to the Doctoral Programme implies the full-time exclusive engagement of the PhD student.

---

9 At the date of publication of the present call, Italian law (art. 2, par.26 of Law 335/95 and subsequent modifications) states that scholarships are subject to pension fund contributions (INPS) starting from 01/01/2015, of 30,72% and 13,50%, of which 1/3 will be charged to the candidate.
Students enrolled in the Doctoral Programme must attend the programmes, seminars, lessons and teaching units, carry out research and study activities on a full time basis in the structures designated for these purposes and submit a report on the research work done to the Doctoral Programme Committee at the end of each year of study.

The following activities, even if paid, are compatible with the Doctoral Programme, if authorized by the Doctoral Programme Committee, after consultation with the tutor:

a) practical -professional training;
b) limited outside business activity;
c) supplementary teaching activity and tutoring

Students participating in a co-tutorship programme are obliged to carry out study and research activities in compliance with the agreement established with the foreign university.

The Doctoral Programme Committee may decide to exclude PhD students from the Doctoral Programme with the resulting forfeiture of the study fellowship in the following cases:

a) insufficient marks in the possible evaluation exams in itinere during the 3 years of the Programme;
b) negative opinion given by the Doctoral Programme Committee regarding admission to the successive year of study; in this case, the Doctoral Programme Committee will verify achievement of the results required for the current year as well as the assiduousness and commitment demonstrated by the student in the research work done;
c) the student accepts employment contracts without authorization by the Doctoral Programme Committee;
d) unexcused and extended absences.

Doctoral students awarded a scholarship financed by external bodies and related to a specific research activity must carry out that specific activity.

For the entire duration of the Doctoral Programme, doctoral students are insured by the University against accidents and civil liability that may occur in circumstances pertaining to the Doctoral Programme.

According to art. 2, paragraph 1 of the Law 476 issued on the 13th of August 1984 and subsequent amendments, a public service employee admitted to the Doctoral Programme may request unpaid leave for reasons of study for the whole duration of the doctoral course and may benefit from the scholarship, if the required conditions are met.

In the case of admission to a doctoral course without a scholarship, or if the candidate has declined the scholarship, the employee on leave may benefit from the economic remuneration and social insurance and retirement benefits enjoyed by the public administration where he/she is employed. Should the employee terminate the contract in public administration in the two years succeeding his/her having obtained the doctoral degree, the amounts paid during the course of the doctoral studies will be claimed back.10

---

**Art. 12 – ADMISSION TO THE FINAL EXAM AND DOCTORAL DEGREE AWARD**

By the end of the Doctoral Programme, the PhD students enrolled in the last year submit the application to the Doctoral Programme Committee for the final examination.

After receiving a recommendation of the tutor as regards the student's dissertation the Doctoral Programme Committee appoints two or more referees, for PhD students who have achieved adequate scientific results.

Upon decision of the Doctoral Programme Committee or upon motivated request by the candidate, approved by the Committee on the basis of scientific and general motivations, the submission of the dissertation to the referees may be delayed for a period no longer than 12 months after the regular closing of the Doctoral Programme cycle.

The examination will be given before the Examination Committee and consists in the public discussion of the dissertation.

The Doctoral title will be shortened in: "Ph.D." and is conferred if the final exam is passed.

The issuing of the certification of the title conferral is subject to the submission by the candidates, of the digital version of the final dissertation in the institutional archive of the University, with open access. The archive shall safeguard its storage and the public availability.

---

10 For further information refer to the mentioned law.
Art. 13 – INTELLECTUAL PROPERTY OF RESEARCH RESULTS AND PUBLICATIONS

Referring to copyright protection (D.lgs. 633/1941 and subsequent amendments) the use of results obtained during the research activities in the Doctoral Programme, carried out with scholarships supported by an external authority may receive restrictions due to financial agreements of which the Doctoral Students will be informed at the moment of the assignment of the scholarship.

Art. 14 – PERSONAL DATA

The University of Trento, abiding by Legislative Decree 196/2003 and subsequent amendments, shall use the personal data of the candidates only for the purpose of the selection procedures and for institutional reasons.
Participation in the present selection entails, in observance of the above-mentioned law, that the applicant allows the University of Trento to publish his/her personal data concerning the results of the selection procedure on the University website.
Data are treated by the University of Trento, via Calepina, 14 – 38122 Trento (Italy).

Art. 15 – REFERRAL RULE


On behalf of The Rector:
The Head of Education and Student Services
Dott. Paolo Zanei
FORM A

Declaration substituting

DEGREE CERTIFICATE
(Art. 46 - lettera l, m, n - D.P.R. 28 dicembre 2000, n. 445)

The undersigned ____________________________________________________ ______________________________________

Place of birth (city+country) ___________________________ date of birth ___________________________

Official residence (street, number, zip code, city, country) __________________________________________

__________________________________________________________________________________________

Mobile ___________________________ e – mail _____________________________________________

aware of the penal sanctions pursuant to Art. 76 of the Italian Presidential Decree no. 445 of 28.12.2000 for falsifying
documents and making mendacious declarations

DECLARES

A) To have graduated in: _________________________________________________________________

Graduation Date: ________________ with mark ___________ out of ____________

Type of degree: □ Master’s degree/Laurea Magistrale
□ Other (specify) ________________________________________________________________

University of: _________________________________________________________________

City and Country: _______________________________________________________________

and to have passed the following exams (fill in the subsequent Part C, mandatory)

OR ALTERNATIVELY

B) To have not graduated yet, and to be aware that admission to the PhD Programme is conditional
upon the presentation of the degree certificate by the scheduled date in the call.

Currently studying (subject) ______________________________________________________________

Type of degree: □ Master’s degree □ Other (specify) _____________________________________________

At the University of: ____________________________ Country: ______________________

Expected date for final degree defense: ________________________________________________

and to have passed the following exams (fill in the subsequent Part C, mandatory)

Part C: list of examinations passed and registered at the above mentioned University (all data are
mandatory):
<table>
<thead>
<tr>
<th>Course title</th>
<th>Mark/out of</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date __________________   Signature________________ ________________________

Clear signature in full*

This declaration is exempt from stamp duties, pursuant to Art. 37 of the Italian Presidential Decree no. 445 of 28.12.2000.

*The present declaration does not require authentication of the signature nor the signature should be affixed in the presence of the person assigned to receive the document. If sent, the signatory should add a copy of his own identification document to the present certificate.
Scheme for the preparation of the research project

The research project can concern or not the execution of an empirical study (i.e. collection and analysis of data). The applicant must still try to follow the pattern indicated.

The research project presented by the candidate shall be printed on A4 sheets, numbered in the upper right corner using spacing 1, and must be structured according to the following scheme:

1. Name of the candidate - Project Title (maximum 20 words).
2. Introduction (maximum 1200 words).
   2.1 Basics and references to concerning literature.
   2.2 Aims of the study, research question and / or specific assumptions.
3. Method (maximum 2200 words)
   Describe in detail the research methods used.
4. Expected results, theoretical implications and conclusions, monitoring and evaluation (maximum 1000 words).
5. References