



## Call for the allocation of notebooks on loan for free use to the students of Bachelor or Single cycle Master's degree courses at University of Trento A. Y. 2023/24

*Please note that this is a courtesy translation, the only legally binding version is the Italian version*

### Art. 1 Purpose

1. The University of Trento announces a call allocating **100 notebooks** on loan for free use to University of Trento students, according to their income and performance conditions.
2. The present call regulates the free loan, in particular: requirements for admission, application and submission, final ranking criteria.
3. The device is lended a free loan for use to the student from a.y. 2023/24 until the UniTrento's degree is awarded, after annual verification of requirements (or a different date, minimum 90 days of use).

### Art. 2 Requirements for Admission

1. Eligible candidates for call a.y. 2023/24:
  - a) students regularly enrolled in Bachelor or Single cycle Master's degree courses at University of Trento (until the first year after the legal duration of the study course-within "primo anno fuori corso".) for the A.Y 2023/24- complying with University of Trento taxes payment- if requested;
  - b) with a submitted ISEE Università 2023 between January 2023 until this call deadline, with a value  $\leq \text{€ } 23,600$  (hereinafter: "ISEE students);
  - c) as alternative to point b), NON-EU "degree seeking students"- citizen living outside Italy (called "students non-EU NO ISEE);
  - d) Students starting from the second year of enrolment (and within the "primo anno fuori corso") are required to:
    - have earned at least 10 CFU during the first year of study;
    - have earned at least 25 CFU starting from second year and for all subsequent years (within the "primo anno fuori corso").The amount of earned CFUs will be automatically calculated on the Esse3 system August 10th, according to the examination transcripts recorded by the examiners.
2. Students who have taken advantage of similar state or private benefits are excluded from this notice.

### Art. 3 Apply and deadline

1. The application must be submitted by **11 September 2023, h 12:00** exclusively online and through the student's account (@studenti.unitn.it), accessing the application:  
[https://webapps.unitn.it/Apply/en/Web/GoHome/serv-studenti/PCcomodato\\_23-24](https://webapps.unitn.it/Apply/en/Web/GoHome/serv-studenti/PCcomodato_23-24)
2. Applicants will receive an automatic reply of confirmation at their UniTrento account
3. Students beneficiary of a device on loan for free use about to expire on 30/09/2023 don't have to fill-in any application form.



## **Art. 4 Criteria for final ranking**

1. Devices will be shared proportionally between “ISEE students” and “non-EU no ISEE students” according to the regular and eligible applications received from either category. Final Ranking will be based on this criterium.
2. Eligible applicants will be set in a final ranking;
3. Final rankings will be published on the website: <https://www.unitn.it/en/servizi/97873/laptop-on-free-loan-for-unitrento-students>
4. Students beneficiary of a device on loan for free use about to expire on 30/09/2023, can maintain the device until the UniTrento’s degree is awarded after annual verification of requirements of incomes and performance (see art. 2). In case of lack of requirements, UniTrento will contact the students for the device return.

### **4.1 Final ranking (eligible students with ISEE)**

1. For the present notice the University of Trento will consider ISEE with a value not exceeding € 23,600 and submitted to CAF between January 2023 until the deadline of this call;
2. The candidates ranking assessment is based on ISEE in rising order;
3. For candidates with the same ISEE: the candidate with more credits gained by the deadline of this call (referred to the study year) will rank higher;
4. For students enrolled for the first time with the same ISEE: the candidate with the best position in the study course ranking for the admission to UniTrento will rank higher.

### **4.2 Final ranking (eligible students NON-EU “degree seeking students”- citizens living outside Italy – NO ISEE)**

1. The final ranking for eligible students non-EU students NO ISEE is based on the number of credits (gained by the deadline of this call) referred to the study year;
2. For candidates with the same ranking position: the candidate with the best position in the study course ranking for the admission to UniTrento will rank higher
3. For students enrolled for the first time: the candidate with the best position in the study course ranking for the admission to UniTrento will rank higher.

## **Art. 5 Allocation and declaration check**

1. Candidates are required to check their final ranking and how to pick-up/ return to the following website: <https://www.unitn.it/servizi/97853/servizio-comodato-duso-gratuito-pc-per-studenti-e-studentesse-unitrento>. Uni Trento The University of Trento may send a further communication to winners through the institutional email @studenti.unitn.it;
2. In order to pick-up the Device, students are required to book an appointment through the specific link, which will be given together with the final ranking;
3. Shouldn't the Device be collected within the scheduled time, it will be allocated to the next candidate in the ranking;
4. UniTrento will execute the annual verification of requirements (art.2) for beneficiaries of a device on loan for free use about to expire on 30/09/2023. In case of lack of requirements, UniTrento will contact the students for the device return.



## **Art. 6 Contract, obligations and withdrawal**

1. This facility lasts at least 90 days from the delivery date.
2. Beneficiaries are obliged to utilise the Device only and exclusively personally and to carry out the activities related to teaching and education, to keep the Device without defects and suitable for the function described. The device shall be returned in the same condition as it was at the moment of the handover to the student, except for the normal deterioration given to the normal use and age.
3. The beneficiaries are required to sign in a specific contract, accepting all foreseen conditions (e.g. penalty, obligations, civil and criminal liability, damages to third parties, unauthorised use by third parties).
4. The return of the Device is a necessary condition in case of withdrawal, transfer to other Universities, graduation, failure to pay taxes (if requested), disciplinary procedure, according to information available on the service website.

## **Art. 7 Information on the processing of personal data**

1. In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento processes personal data as part of the performance of its public interest tasks (article 6(1), point e) of the GDPR) and, in particular, to manage this procedure.
2. The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: [ateneo@unitn.it](mailto:ateneo@unitn.it); [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it). The Data Protection Officer (DPO) can be contacted at the following email address: [dpo@unitn.it](mailto:dpo@unitn.it).

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.

The personal data will not be transferred in any way to countries outside the EU.

The provision of personal data is essential for the carrying out of this procedure and failure to provide it prevents participation in the procedure.

Personal data will be stored as long as necessary to fulfil the abovementioned purposes and anyway in compliance with legal obligations on the matter. In any case data will be stored for the time indicated by the current law and/or by the University regulations on managing and storage of documents issued by the University within its institutional activities.

The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR at any time. In particular, data subjects have the following rights: access to his/her own personal data, rectification of his/her own personal and/or their integration; erasure of his/her own personal data; restriction of processing; object to processing of personal data concerning him or her when allowed.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority in accordance with art. 77 of GDPR.

For further information please refer to this page: <https://www.unitn.it/en/ateneo/51105/privacy-and-data-protection>