



**UNIVERSITÀ
DI TRENTO**

Public selection for admission to the Two-Year Master's Degree in

**EUROPEAN AND INTERNATIONAL STUDIES – STUDI EUROPEI E
INTERNAZIONALI (MEIS)**

Academic year 2021/2022

*(English
translation)*

**The only binding version is the
Italian one.**

Deadlines:

- a) **From 20 November 2019 until 20 February 2020, 12.00 (GMT+1)** for non-EU citizens permanent resident abroad
- b) **From 05 March 2020 until 30 June 2020 at 12.00 (GMT+1)** for Italian, EU-citizens and non-EU citizens permanent resident in Italy

Online application: <http://www.unitn.it/en/apply/master>



Art. 1 Public Selection

1. The School of International Studies at the University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree Programme in European and International Studies (MEIS) for the academic year 2021/2022. Entry is restricted to **50 places**; this figure includes **10 places** reserved for non-EU nationals permanent resident abroad. Any places remaining after the first round of selection will be added to the second session.
2. The Master's Degree is an interdisciplinary course and provides teaching in the fields of economics, law, sociology, politics and history.
3. The official language of the course is English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from:
 - a) citizens of non-EU countries permanent resident abroad
 - b) Italian citizens, citizens of the EU and non-EU citizens permanent resident in Italywho satisfy the following requirements:
 - i. a bachelor's or higher degree awarded in Italy or other qualification recognised as equivalent awarded abroad. The university course must include the equivalent of at least 60 credits from at least two of the following disciplinary areas: History and Philosophy, Economics, Law, Political Science, Sociology or Foreign Language. undergraduate candidates are also accepted providing that they will obtain their bachelor's degree:
 - **before 30 June 2021** for non-EU citizens permanent resident abroad;
 - **before 31 October 2021** for Italian, EU-citizens or non-EU citizens permanent resident in Italy;
 - ii. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows¹:
 - IELTS: overall score of 6.0 (no skill lower than 6.0);
 - IELTS: overall score of 6.5 (maximum one skill between 5.5 and 6.0);
 - TOEFL internet-based (or equivalent TOEFL paper based and computer based): minimum total score of 88 (no skill lower than 22);
 - TOEFL internet-based (or equivalent TOEFL paper based and computer based): minimum total score of 90 (maximum one skill between 20 and 22).
 - iii. basic knowledge of a second foreign language, other than Italian, from among the following: Arabic, Chinese, French, Portuguese, Russian, Spanish, German;
 - iv. a personal background with suitable professional vocational and academic experience appropriate to the interdisciplinary nature of the degree course.

¹ IELTS indicator and TOEFL home edition will be accepted

Art. 3 Application procedures and submission dates

1. Candidates seeking admission to the selection process must complete the online application form at <http://www.unitn.it/en/apply/master>, according to the following procedures
2. Submission of applications is divided into two sessions, according to the following deadlines:
 - a. **between 18 December 2020 and 05 March 2021** for non-EU citizens permanent resident abroad;
 - b. **between 05 March 2021 and 28 June 2021** for Italian, EU-citizens and non-EU citizens resident in Italy;
3. Technical problems in filling out the online application must be immediately communicated by email to meis@unitn.it. Applications submitted after the application deadline and/or in different ways will not be accepted
4. To complete the online application correctly, candidates must upload the following documents:
 - a. a copy of passport (only pages relating to personal information) or identity card;
 - b. copy of bachelor's degree certificate or registration certificate attesting the expected graduation date²;
 - c. transcript including a list of all courses, exams and marks awarded (attach an official translation if this document is not in Italian or English). The transcript must include: the list of exams for the qualification to be awarded, the weighted average mark and the minimum to maximum range of marks;
 - d. transcript of marks obtained in all exams taken during any post-graduate degree (Master's) awarded before the submission of this application showing the final mark, any weighting of exams and indicating the range of minimum to maximum marks possible
 - e. letter of reference (preferably written by a university lecturer) which can either be uploaded to the online application or sent by the referee to meis@unitn.it;
 - f. curriculum vitae in English following the 'European' model (see <http://europass.cedefop.europa.eu/>);
 - g. English Language qualification;
 - h. declaration by the candidate attesting to at least a basic knowledge of a second foreign language from among the following: Arabic, Chinese, French, Portuguese, Russian, Spanish, German;
 - i. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 4000 characters, spaces incl.).

Candidates are required to pay an application fee of €15.00, using one of the methods requested during the online application process. within the given deadline for applications (**05 March 2021** for non-EU citizens resident abroad, **28 June 2021** for Italian, EU-citizens and non-EU citizens resident in Italy). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

Art. 4 Selection and ranking

1. The admissions Committee is made up of three members chosen from among the teaching staff at the School of International Studies and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.
2. The admission Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations governing the Master's Degree course in European and International Studies and listed in article 2 of this document.

² Italian students or students enrolled in an Italian University may submit a self-declaration according to DPR 445/2000. Not mandatory for UniTrento students.

3. The evaluation is carried out by allocating points in accordance with the following criteria:

Academic background and reference letter	Tot. max 45
Academic background: Bachelor's, any post-graduate courses (Master's), other extracurricular activities. Reference letter: generalized content/specific details, credibility of the source, date of composition	0-45
Statement of purpose	Tot. max 20
The following are given particular consideration: clarity, strength of motivation, relevance to the course applied for, ability shown in English, originality.	0-20
Relevance of previous studies and experience to the course objectives	Tot. max 35
The relevance of the candidate's previous studies (Bachelor's or Master's) and extracurricular activities (work placements, summer schools, jobs, etc.) to the nature and objectives of the MEIS course.	0-35
Application score	0-100

Applicants might be invited to interview (in person or conference call), only if the admission Committee requires to collect further information on applicants' academic skills and personal competencies

4. Candidates awarded a score of **50/100 or more** will be considered suitable.
5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.
6. On completing the evaluation process, the admissions Committee will place the candidates found suitable on two separate lists in order of classification for admission onto the Master's course (one list for non-EU citizens resident abroad and one for Italian and EU citizens and those treated as such). These lists will be published at <http://offertaformativa.unitn.it/en/lm/master-european-and-international-studies/applying>. The list for non-EU citizens resident abroad will be published by 16 April 2021, the list for Italian, EU citizens and non-EU citizens resident in Italy by 23 July 2021.

Art. 5 Admission and enrolment

1. Suitable candidates who have passed the selection procedure will have pay an Enrollment confirmation fee of €100.00 (one hundred euro) within the date published in the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in any case.
2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to meis@unitn.it.
3. Should any places become available, either as a result of failure to matriculate on the part of successful candidates or for any other reason, the Committee reserves the right to invite other suitable candidates from the ranked list to enrol on the first year of the Master's degree course in European and International Studies, up to the number of places available.

- Should any places become available after the complete scrolling of the shortlist the Committee might take into consideration applications submitted after 28 June 2021 by EU candidates.
- All non-EU citizens living abroad who apply and pay the admission confirmation fee must pre-enroll at the Italian diplomatic office in their own country, before the dates set by regulations concerning admission of foreign students to university courses posted at <http://www.studiare-in-italia.it/studenti stranieri/>. Pre-enrolment is compulsory in order to obtain a visa. All candidates are advised to read the procedures that must be followed at: <https://international.unitn.it/node/167>.
- Information about how and when to enroll will be available will be communicated after the publication of the short lists. Students having already obtained their bachelor's degree will have to enroll by 30 September 2021. The others will have to enroll within one week from the graduation and anyway by 5 November 2021.

Art. 6 Tuition fees non-EU citizens living abroad

- The maximum tuition fees for non-EU citizens resident abroad is € 6,000 per academic year; further details are available at: <http://international.unitn.it/incoming/tuition-fees>.
- For first year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:

Tuition Fees Amount	Application score
Exemption from paying tuition fees	Application score between 90/100 and 100/100
€ 1000	Application score between 70/100 and 89/100
€ 2.000	Application score between 60/100 and 69/100
€ 4.500	Application score between 50/100 and 59/100

- Candidates with an application score between 90/100 and 100/100 will be exempted from paying tuition fees. The two top scored candidates will be entitled to receive a scholarship. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees. The payment of the scholarship is subject to your physical arrival at UniTrento, as it is meant as a partial coverage for travel, accommodation and living expenses in Italy.

Art. 7 Tuition Fees for Italian, EU citizens and non-EU citizens resident in Italy

The amount of tuition fees for Italian and EU-citizens and non-EU citizens living in Italy is published at the following link: <http://infostudenti.unitn.it/en/tuition-fees>. The amount can be partially or totally reduced according to the economic situation of the student's family (ISEE).

Art. 8 Admission to the second year

- A transfer application to the Master's degree course in European and International Studies can be submitted only in case of positive evaluation by the selection committee. Students can be admitted at the II year only if the result of the credit transfer pre-evaluation is of at least 54 credits.
- The "Academic transfer credit pre-evaluation" form (published at <http://offertaformativa.unitn.it/en/lm/international-security-studies/applying>) must be sent at meis@unitn.it by 15 May 2021.
- UniTrento will send you the evaluation results by 15 June 2021.



Art. 9 Further Information and data protection

1. Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at: <https://international.unitn.it/node/167>
2. Information concerning the study documentation required for EU citizens with degrees awarded in EU countries other than Italy is available at: <https://international.unitn.it/node/470>
3. Information concerning ministerial pre-enrolment procedures and study documentation required for non-EU living in Italy are available at: <https://international.unitn.it/node/171>
4. Information about the cost of living in Trento is available at: <https://international.unitn.it/node/49>

Art. 10 Data Protection

1. Under article 13 of Regulation EU 2016/679, the “General Data Protection Regulation” (GDPR), the University of Trento shall process personal data exclusively to the extent that it is necessary in the performance of its institutional tasks within the present selection procedure (point (e), article 6(1) of the GDPR).
2. The data controller is the University of Trento, via Calepina 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The data protection officer (DPO) can be contacted at email: rpd@unitn.it.
3. The processing of personal data shall be carried out manually and/or by automated means exclusively by staff of University, acting on instructions concerning purposes and arrangements of such processing. Personal data shall be processed lawfully, fairly and transparently, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed.
4. The personal data will not be transferred to non-EU countries.
5. The personal data are necessary to carry out the procedure. Failure to provide such data will result in disqualification from the procedure.
6. The personal data are stored for as long as they are necessary to carry out the procedure and to comply with all legal requirements.
7. The data subject shall exercise the rights referred to in article 15 et seq. of the GDPR and, in particular, the right of access to and rectification, erasure or completion of personal data, restriction of processing of personal data concerning the data subject or the right to object to processing. The data subject shall maintain the right to lodge a complaint with the Italian data protection authority by virtue of article 77 of the GDPR.