



UNIVERSITY OF TRENTO - Italy

**Announcement of selection for Doctoral places in
International Studies – 23rd cycle**

THE RECTOR

Given Law no. 210 of 3.07.1998, and in particular, art. 4, which assigns the organization of doctoral studies to universities in accordance with the general criteria stipulated by ministerial regulations;

Given the Ministerial Decree no. 224 of 30.04.1999, regarding the general criteria to be followed by individual universities in the organization of doctoral studies;

Given the Decree by the Prime Minister of 9.04.2001, and subsequent amendments, on the general criteria for uniform treatment regarding the right to higher education;

Given the Statute of the University of Trento and in particular, art. 8, paragraph 3;

Given the University Regulations for Doctoral Schools, issued with Rector's Decree no. 997 of 16.12.2003 and subsequently modified with D.R. no. 359 on 19.04.2006;

Given the proposal presented by the School of International Studies, in accordance with the Departments of Economics, Philosophy History and Cultural heritage, Legal Sciences, Human and Social Studies, and Sociology and Social Research;

decrees

ART. 1 - INSTITUTION

The University of Trento, along with the financial contribution of the Fondazione Cassa di Risparmio di Trento e Rovereto, announces the 23^d cycle of a Doctoral School in International Studies.

Duration: three years

Scientific areas:

- SPS/01 Political Philosophy
- SPS/04 Political Science
- SPS/07 General Sociology
- SPS/11 Political Sociology
- SPS/12 Criminology
- IUS/02 Comparative Private Law
- IUS/13 International Law
- IUS/17 Criminal Law
- IUS/21 Comparative Public Law
- SECS P/01 Economic Policy
- SECS P/02 Political Economy
- M-STO/04 Contemporary History

Head of the School: prof. Vincent Della Sala, Tel. + 39 0461 883718

E-mail: Vincent.Dellasala@sis.unitn.it

Official language: English.

All doctoral students are encouraged to learn Italian during their studies.

The selection for 8 doctoral positions is announced. 4 positions will be assigned scholarships.

All scholarships are funded by the University of Trento.

The number of scholarships may be increased by funds from universities, public research bodies, or approved private organizations made available after the publication of this announcement and before the beginning of the selection. Any increase in the number of available places resulting from an increase of scholarships will be posted on the web site:

<http://portale.unitn.it/en/ec/phd/is.htm>

Art. 2 – ADMISSION REQUIREMENTS

Applications are invited from candidates, regardless of gender, age and nationality, who have an Italian “laurea specialistica (magistrale)”, instituted in conformity with Ministerial Decree no. 509 of 3.11.1999, a university degree of the previous regulations in force, or an equivalent degree qualification obtained abroad.

Applicants who have a foreign qualification not officially recognized as equivalent to the Italian "laurea", must explicitly request recognition of equivalence in their application by adding: (1) the degree certificate or self-certification (according to Presidential Decree no. 445 of 28.12.2000 concerning EU citizens); (2)

The English translation of the degree certificate with exams taken and grades obtained, duly signed, to enable the Doctoral School Committee to declare its equivalence, valid solely for the purpose of admission to the selection process.

Admitted non EU applicants holding a foreign qualification must present their degree certificate, along with exams taken and grades obtained, translated and authenticated by an Italian consulate, embassy, or diplomatic representative in the country where the degree was issued, and the respective declaration of validity (“Dichiarazione di Valore”), no later than the date set for enrolment in the Doctoral School (art. 9 of the present Announcement of Selection). **Applicants failing to comply with these requirements will lose the right to be admitted to the Doctoral School.**

Applications are also invited from students who expect to complete their degree by the date of the assessment of qualifications. In such cases admission will be "conditional" and the applicant must be able to present the relevant degree certificate, or a declaration that the degree has been conferred (in conformity with Presidential Decree no. 445 of 28 December 2000, applicable only to citizens of the European Union), by the date of the examination. Otherwise, the applicant will lose the right to be admitted to the School.

Art. 3 – COURSE PROGRAMME

First year

During the **first semester** students will take the Core Course in Theory and Methodology (30 hours). The Core Course comprises 3 compulsory modules: For each of these modules students have to prepare a paper or pass an exam. In addition students will take at least two advanced seminars of 30 hours each: one in the area of research selected for the dissertation and one (at the student’s discretion) in the two remaining areas. The three Advanced Seminars offered during the first semester are: Analysis of International and European Economic System, Analysis of International Legal Order and the Law of European Integration; Analysis of International, European Politics and Society. A research paper must be submitted for each of the advanced seminars and students may be asked to prepare one or several classroom presentations.

During the **second semester** student’s will follow four seminars: (1) an Advanced Seminar in the area of concentration of the student’s dissertation (International Economics, International Law or International Politics and Society) for a total of 24 hours, (2) a mandatory seminar on Post-1945 International History (15 hours), (3) a Thesis Proposal Seminar (12 hours) which is aimed at teaching students how to prepare and carry out a research design, and (4) a Seminar on Quantitative Research Methods. In addition students are required to attend the weekly guest lectures during the second semester (15 hours)

For the advanced seminar and the history seminar, students must submit a paper and may have to prepare classroom presentations. For the thesis proposal seminar students are required to write a preliminary thesis proposal which should be submitted to, and approved by, their advisory committee no later than the end of the first year.

All first year students must pass written comprehensive examinations in two of the three areas of concentrations that constitute the doctoral programme. The exams must be taken after completion of the required courses in the first year and before the start of the second year of the programme The Graduate

School Committee formally approves admission to the second year following a positive evaluation of the student's progress.

Second Year

The **third semester** will focus on preparation of the dissertation proposal. All students must follow an *Advanced Seminar* (20 hours) in their major discipline. Towards the end of the semester a two-day graduate student conference will be organised at which all students must defend their research proposal in a public examination.

In the **fourth and fifth semester**, students are required to conduct research for their thesis. Before proceeding to conduct their research students must have obtained the formal approval of their advisory committee. Unless the thesis topic requires otherwise, the research period is to be spent abroad. The choice of where to conduct research should be informed by the research topic, and should be discussed beforehand with the advisory committee.

If the research period is postponed until the first semester of the third year, the student must submit to the Executive Committee a written proposal, before the end of the first semester of the second year, justifying the deferral and indicating the activities that he or she intends to perform abroad. The doctoral School Committee formally approves admission to the third year following a positive evaluation of the student's progress

Third Year

The third year will be dedicated primarily to researching and writing up the dissertation. The final results of the research will be submitted and discussed during a final seminar. The Graduate School Committee will decide whether to approve or reject the manuscript. Students will be admitted to the final examination only in case of a positive evaluation by the Graduate School Committee.

Art. 4 - APPLICATIONS

Applications should be made using the application form attached to this announcement.

The application must arrive at the University of Trento, **by Thursday March 15, 2007**, in one of the following ways:

- delivery by hand to: the School of International Studies – University of Trento, Via Verdi 8/10 - 38100 Trento (Italy), from 10.00 to 12.00 a.m. Monday to Friday;
- by mail to the following address: Magnifico Rettore of the University of Trento, Via Belenzani 12 - 38100 Trento (Italy) (please write “Domanda di partecipazione al concorso di Dottorato di Ricerca in Studi Internazionali” on the envelope);
- by fax to the following number: +39 0461 883152.

In accordance with D.P.R. no. 445 of December 28, 2000, the University of Trento may at any time seek to verify the documents sent. Candidates whose applications do not conform to the admission requirements set out in the present call may be excluded from the selection process by written notice at any time.

The University of Trento does not accept responsibility for mishandling of applications by mail or courier services.

Applications arriving after the deadline of March 15, 2007 will be disregarded, even if sent before the deadline.

Applications **must** include:

- a photocopy of the applicant's identity card or passport;
- a curriculum vitae in English;
- a research proposal (max 5 pages/2500 words) in English, in one of the areas studied in the International Studies programme;
- two letters of recommendation in English or Italian (marking them as Appendix B and C) from experts in the doctoral research areas.

The letters of recommendation must be received in sealed envelopes and must be sent directly by the referees to the following address: Scuola di Studi Internazionali – Università degli Studi di Trento, Via Verdi 8/10 – 38100 Trento (Italy);

- certificate(s) attesting the knowledge of the English language (e.g. TOEFL, Certificate of Proficiency in English or others), if English is not the mother tongue of the applicant;

Applications **may** include:

- copies of (selected) publications;
- any other qualifications such as international examinations (GRE or equivalent);
- any other documents that attest to the research skills and abilities of the candidate.

Applicants who have a foreign qualification that has not been officially recognized as equivalent to the Italian "laurea" should attach the English translation of the degree certificate with exams taken and grades obtained, duly signed, to enable the Graduate School Committee to declare its equivalence, valid solely for the purposes of admission to the selection process.

If applicants should wish to add further documents after their application has been sent, this material must reach the University **no later than March 15, 2007**. The applicant's: name, Doctoral School in International Studies, and the subject ("Integrazione domanda") must be clearly printed on any communication with the University.

Art. 5 – SELECTION

The selection is based on:

- an assesment of qualifications (Art. 4 of this announcement) in accordance with the criteria established by the Admissions Committee;
- an interview on the research project and the motivations of the applicant.

The Admissions Committee assigns a maximum of 200 points, divided as follows:

- 100 points for the evaluation of the application documents;

- 100 points for the oral test.

Only applicants obtaining a minimum score of 60/100 in the evaluation of the documents will be admitted to the oral exam.

The oral examination will be held in English. Applicants must present a valid identification document in order to be admitted to the oral examination.

Foreign nationals not resident in Italy who wish to conduct the oral exam in their home country can arrange for a telephone interview, subject to approval by the Admissions Committee. In that case the applicant must provide (using Appendix C) the address of a University, Institute, or Embassy, and indicate a person who will identify him/her before the interview. The Committee will advise with appropriate advance notice of the date and time of the interview.

Candidates obtaining the minimum score of 60/100 in the oral exam will be short-listed.

At least 20 days beforehand, the date, time and location of the examination will be published on the website: <http://portale.unitn.it/en/ec/phd/is.htm>, as laid out in Art. 20 of the University Regulations for Doctoral Schools.

Art. 6 – PROGRAMME OF THE EXAMINATION

The oral examination will focus on the presentation and discussion of the research project presented by the applicant. The project must make special reference to the central research areas of the doctoral programme (Law, Economics, Politics and Society).

Art. 7 – ADMISSIONS COMMITTEE

The Admissions Committee is nominated by the Rector in consultation with the Graduate School Committee. It will consist of 3 members chosen among professors and researchers, foreigners included, who are experts in the scientific areas of the Doctoral School. The Committee may also include up to two experts from national and international public and private research institutes.

Having held the entrance examinations, the Committee will compile a ranking of candidates based on the grades obtained in each examination.

The final ranking of candidates will be posted on the website: <http://portale.unitn.it/en/ec/phd/is.htm>

The posting of the ranking is considered sufficient notification. Candidates will receive no personal notification.

Art. 8 - ADMISSION TO THE COURSE

Applicants will be admitted to the Doctoral School according to their order on the final ranking until all available places have been filled.

In case of equally ranked candidates, the student's economic situation will be evaluated for the purpose of assigning a scholarship, in accordance with the Decree of the President of the Council of Ministers (D.P.C.M.) of 9.04.2001 as amended. For places without a scholarship, the younger candidate shall be given priority.

If a successful applicant withdraws before the beginning of the course, the next applicant on the ranking will be offered the place.

If a successful applicant withdraws or is excluded during the first three months of the first year of the course, the Graduate School Committee may decide to fill the vacant place with another candidate on the list.

According to art. 19, paragraph 3 of the University Regulations for Doctoral Schools and in accordance with previous deliberations of the Doctoral School Committee, the Admissions Committee may increase the number of positions by up to 12% of the total number of assigned places. The additional places will be reserved for:

- short-listed applicants who have been awarded scholarships under Law 449/97, art. 51 (*Assegni di Ricerca*);
- short-listed applicants from non-E.U. countries who have been awarded any kind of scholarship;
- short-listed applicants from a country with a specific intergovernmental agreement with Italy, on the basis of a bilateral agreement between the University of Trento and the foreign university (with no obligatory financial burden for the University of Trento).

Art. 9 – HOW TO ENROL TO THE DOCTORAL SCHOOL

Admitted applicants should forward their application for enrolment to the **University of Trento - Direzione Servizi e Comunicazione – Ufficio Dottorati di Ricerca, Via Inama n. 5 – 38100 Trento, ITALY**, within 15 days of the date of the publication of the final ranking.

If applicable, the receipt of payment of the provincial tax for the right to university study (TDS) must be attached to the application.

In the application form, available at the University of Trento - Ufficio Dottorati di Ricerca, and on the website: <http://portale.unitn.it/en/ec/phd.htm> candidates should:

- declare whether they do, or do not, ask to be awarded a scholarship (successful applicants, who have not been awarded a scholarship should also fill out this section, in case an applicant with a scholarship should withdraw);
- declare whether they have or have not already been awarded an Italian scholarship for a doctoral programme (even for a single year);
- declare whether they are or are not an Italian public sector employee.
- declare whether they do, or do not, receive a grant by the Italian Ministry of Foreign Affairs or by other Italian or foreign institution;
- declare that they are not already enrolled and undertake not to enrol on any other programme for a diploma, degree, an Italian “Scuola di Specializzazione”, PhD or master degree, whether of the I or the II level, for the duration of this Doctoral School. Or alternatively, declare that they will stop attending such a school before the start of the Doctoral School;
- declare that they will obtain prior authorization from the Graduate School Committee before taking up any form of occupation;

- declare to inform the University of any changes of their residence or address.

Successful non-EU applicants holding a foreign qualification must also present their degree certificate along with exams taken and grades, translated and authenticated by an Italian consulate, embassy or diplomatic representative in the country where the degree was issued, and the respective declaration of validity (“Dichiarazione di Valore”). **Applicants failing to comply with these requirements will lose the right to be admitted to the Doctoral School.**

Short-listed applicants who do not send their application **within 15 days** following the date of publication of the ranking on the website:<http://portale.unitn.it/en/ec/phd/is.htm> lose the right to enrol and the corresponding place will be offered to the next candidate(s) on the ranking.

Art. 10 – SCHOLARSHIPS

Scholarships are assigned on the basis of the ranking compiled by the Admissions Committee.

The annual doctoral scholarship amounts Euro 10,561.54¹ inclusive of all possible social security contributions that have to be paid by the doctoral student as established by current Italian Law.

The scholarship is increased by 50% for research periods spent abroad that are authorized by the coordinator or by the Graduate School Committee.

The scholarships are normally paid bi-monthly, in advance.

The scholarship is conferred for the entire duration of the doctoral Programme, conditional upon a positive evaluation of the Graduate School Committee concerning admission to the second and third year of studies, respectively.

Failure to attend the programme for over thirty days will result in the payment of the scholarship being suspended.

The scholarships cannot be combined with other scholarships, except those awarded by national or foreign scientific institutes for periods spent abroad that are deemed useful for the research activities of the student. Should the doctoral student refuse the scholarship, it will be offered to another student who is attending without a scholarship.

Art. 11 - RIGHTS AND DUTIES OF DOCTORAL STUDENTS

Doctoral students must attend the programme and carry out research activities on a full-time basis according to the schedules and the regulations laid down by the Graduate School Committee, as specified in art. 3 of the present announcement.

Students writing an inter-university thesis are obliged to carry out study and research activities in compliance with the agreement established with the foreign university.

The Graduate School Committee may decide to exclude students from the doctoral Programme :

¹ At the moment of the publication of this announcement the current Italian Law states that the doctoral scholarship is subject to social security contributions (INPS 16% or 23,50%, 1/3 of which has to be paid by the doctoral student), according to art .2, para. 26 of Law no. 335/95 as amended.

- a) if a negative evaluation is given by the Graduate School Committee concerning admission to the successive year of study;
- b) if the student accepts any form of employment contract without explicit authorisation by the Doctoral School Committee;
- c) in case of unexcused and extended absences.

Students who are excluded from the programme will forfeit their scholarship and must repay any amounts received unduly.

For the duration of the Doctoral Programme, doctoral students are insured by the University against accidents and civil liability that occur in circumstances pertaining to the doctoral Programme.

A public service employee admitted to the Doctoral School may request leave of absence for reasons of study for the whole duration of the doctoral course, without allowances, and may benefit from the scholarship, if the required conditions are met.

In the case of admission to a doctoral course without a scholarship, or if the candidate has declined the scholarship, the person on leave of absence enjoys the economic remuneration and social insurance and retirement benefits enjoyed by the public administration where he/she is employed. Should the employee terminate employment in public administration in the two years succeeding his / her having obtained the doctoral title, the amounts paid during the course of the doctoral studies will be claimed back.

Art. 12 – DOCTORAL TITLE CONFERRAL

The doctoral title, conferred by the Rector, is awarded when students pass the final examination at the end of the three-year doctoral Programme.

The Examination Committee will be nominated by the Rector, upon the advice of the Doctoral School Committee and in accordance with the University Regulations for Doctoral Schools.

Art. 13 – PERSONAL DATA

The Administration of the University of Trento, in accordance with Legislative Decree 196/03 and subsequent amendments, will use the applicants' personal data only for the purpose of the selection procedures and for institutional reasons.

Participation in the selections entails, in observance of the above-mentioned law, that the applicant allows the University of Trento to publish his/her personal data concerning the results of the selection procedure on the University website.

Art. 14 – FURTHER REGULATIONS

For matters not explicitly mentioned in the present announcement, please refer to art. 4 of Law no. 210 of 3.07.1998, to Ministerial Decree no. 224 of 30.04.1999 and to the University Regulations for Doctoral Schools issued with the Rector's Decree no. 937 of 16.12.03 and amended with the Rector's Decree no. 359 of 19.04.2006.

Trento, 2nd of January 2007

The Rector

prof. Davide Bassi

TO THE MAGNIFICO RETTORE
UNIVERSITÀ DEGLI STUDI DI TRENTO
VIA BELENZANI, 12
38100 TRENTO – ITALY

I, the undersigned, apply to be included in the competitive selection for the Doctoral School in

International Studies – 23rd cycle

For this purpose I, the undersigned, declare²:

SURNAME

NAME

DATE OF BIRTH

PLACE OF BIRTH: TOWN/CITY

PROVINCE

COUNTRY

PLACE OF RESIDENCE

Address		No.	Zip Code
Town City:	Country:		
Tel.:	Fax:		
E-mail:			

ADDRESS FOR CORRESPONDENCE (if different from residence)

Address		No.	Zip Code
Town City:	Country:		
Tel.:	Fax:		

- THAT I HAVE ITALIAN CITIZENSHIP
 _____ CITIZENSHIP
 DUAL CITIZENSHIP, one being Italian, and that I have opted for Italian citizenship

- THAT I HAVE AN ITALIAN DEGREE (“LAUREA”) _____ with mark _____

IN (subject)

At (University)

Country

² It is a criminal offence to provide incorrect or incomplete information; any candidate found to have done so will be automatically rejected.

THAT I HAVE NOT YET GRADUATED, that I am aware that my admission to the Doctoral School depends on the presentation of my degree certificate by the date of the examination and that I am currently

STUDYING (subject)

At (University)

Country

THAT I HAVE A FOREIGN QUALIFICATION which is recognized as equivalent to the Italian “laurea”

Italian Rector’s Decree recognizing Equivalence	N°.
	Of
	University of

THAT I HAVE A FOREIGN QUALIFICATION and I request the Graduate School Committee to recognize its equivalence to the Italian “laurea”³

in (subject)

at the University of

conferred on (date)

with mark

length of the course in years

• **THAT I KNOW ENGLISH**

• **THAT I SPEAK THE FOLLOWING LANGUAGE(S):**

<input type="checkbox"/> Italian	<input type="checkbox"/> German	<input type="checkbox"/> French	<input type="checkbox"/> Spanish	<input type="checkbox"/> _____
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• **THAT I UNDERTAKE to inform the University of any changes to my address for correspondence and/or my telephone number**

• **THAT I HAVE / DO NOT HAVE A DISABILITY (art. 4 Law 104/92) and need:**

- **the following assistance:** _____
 - **and/or extra time** _____ : **YES** **NO**

• **THAT I AM AWARE OF AND ACCEPT THE REGULATIONS REGARDING**

- **the present call**
 - **the University Regulations for Doctoral Schools** http://portale.unitn.it/en/rr/reg_doct.htm
 - **The Executive Regulations of the Doctoral School in International Studies:** <http://portale.unitn.it/en/rr/reru.htm>

Date _____

Signature _____

³ Applicants from non E.U. countries have to attach to the application an English translation of their degree certificate with exams taken and grades obtained, signed under their own responsibility, so as to allow the Graduate School Committee to declare the equivalence, valid for the only purpose of participating in the selection.
 Admitted non-EU applicants holding a foreign qualification must also present their degree certificate along with exams taken and grades, translated and authenticated by an Italian consulate, embassy or diplomatic representative in the country where the degree was issued, and the respective declaration of validity (“Dichiarazione di Valore”).

Appendices ⁴:

- a photocopy of the applicant's identity card or passport;
- a curriculum vitae in English;
- a research proposal (max 5 pages/2500 words) in English, in one of the areas studied in the International Studies programme;
- two letters of recommendation in English or Italian (marking them as Appendix B and C) from experts in the doctoral research areas.

The letters of recommendation must be received in sealed envelopes and must be sent directly by the referees to the following address: Scuola di Studi Internazionali – Università degli Studi di Trento, Via Verdi 8/10 – 38100 Trento (Italy);

- certificate(s) attesting the knowledge of the English language (e.g. TOEFL, Certificate of Proficiency in English or others), if English is not the mother tongue of the applicant;

Applications **may** include:

- copies of (selected) publications;
- any other qualifications such as international examinations (GRE or equivalent);
- any other documents that attest to the research skills and abilities of the candidate.

Applicants who have a foreign qualification that has not been officially recognized as equivalent to the Italian “laurea” should attach the English translation of the degree certificate with exams taken and grades obtained, duly signed, to enable the Doctoral School Committee to declare its equivalence, valid solely for the purposes of admission to the selection process.

⁴ Candidates who would like the submitted documents to be returned to them after the conclusion of the admissions procedure must submit a specific request to the Department of Research Doctorates within one year of the expiration of this announcement. Any postage costs will be met by the applicant.

Appendix A

ACADEMIC REFERENCE FORM

APPLICANT'S NAME	
Degree Applying for: <input type="radio"/> Doctoral School in International Studies.	
Planning to Enroll: <input type="radio"/> Fall 2007	
Applicant's Waiver The following waiver statement is provided in accordance with Italian privacy law. You may waive your right to inspect this reference by signing the statement at your own discretion. Should you decide not to sign, you may have access to the reference when you enrol in the graduate school.	
<i>This is a confidential reference and will not be disclosed to me without the prior consent of the referee</i>	
APPLICANT'S SIGNATURE	DATE
REFeree's NAME	TITLE, EMPLOYER
ADDRESS	E-MAIL

1. How long have you known the applicant?					
<input type="radio"/> <1 yr	<input type="radio"/> 1 yr	<input type="radio"/> 2 yrs	<input type="radio"/> 3 yrs	<input type="radio"/> 4 yrs	<input type="radio"/> > 5 yrs
2. In what capacity do you know the applicant? <input type="radio"/> Professor <input type="radio"/> Supervisor <input type="radio"/> Colleague <input type="radio"/> Friend/Relative <input type="radio"/> Other					
3. On the following scale, please rate the applicant relative to other students/employees/applicants you have known:					
Scholarship	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Writing Skills	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Maturity	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Originality	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Openness to other cultures	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Academic Potential	<input type="radio"/> Top 50%	<input type="radio"/> Top 25%	<input type="radio"/> Top 10%	<input type="radio"/> Top 5%	<input type="radio"/> Top 2%
Please attach a frank letter addressing the following questions.					
1. What are this applicant's major strengths?					
2. What are this applicant's major weaknesses?					
3. Please describe the quality of the applicant's contributions in a group/team environment (professional or classroom).					
4. Please rate the applicant relative to other graduate school applicants you have known.					
5. If the applicant's native language is not English, please comment on his/her abilities in English.					
REFeree's SIGNATURE			DATE		
MAILING INSTRUCTIONS: Please send the completed form together with the letter of academic reference <u>directly</u> to: Prof. Vincent Della Sala, Scuola di Studi Internazionali, Via Verdi 8/10, 38100 Trento, Italy. In urgent cases facsimiles of the signed documents may be faxed to +39 0461 883152 or emailed to phd.ssi@unitn.it , but the originals should be sent by regular mail nevertheless.					
Thank you for your cooperation and assistance.					

Appendix B

ACADEMIC REFERENCE FORM

APPLICANT'S NAME	
Degree Applying for: <input type="checkbox"/> Doctoral School Programme in International Studies.	
Planning to Enroll: <input type="checkbox"/> Fall 2007	
Applicant's Waiver The following waiver statement is provided in accordance with Italian privacy law. You may waive your right to inspect this reference by signing the statement at your own discretion. Should you decide not to sign, you may have access to the reference when you enrol in the graduate school.	
<i>This is a confidential reference and will not be disclosed to me without the prior consent of the referee</i>	
APPLICANT'S SIGNATURE	DATE
REFeree's NAME	TITLE, EMPLOYER
ADDRESS	E-MAIL

1. How long have you known the applicant?						
<input type="checkbox"/> <1 yr	<input type="checkbox"/> 1 yr	<input type="checkbox"/> 2 yrs	<input type="checkbox"/> 3 yrs	<input type="checkbox"/> 4 yrs	<input type="checkbox"/> > 5 yrs	
2. In what capacity do you know the applicant? <input type="checkbox"/> Professor <input type="checkbox"/> Supervisor <input type="checkbox"/> Colleague <input type="checkbox"/> Friend/Relative <input type="checkbox"/> Other						
3. On the following scale, please rate the applicant relative to other students/employees/applicants you have known:						
Scholarship	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Writing Skills	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Maturity	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Originality	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Openness to other cultures	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Academic Potential	<input type="checkbox"/> Top 50%	<input type="checkbox"/> Top 25%	<input type="checkbox"/> Top 10%	<input type="checkbox"/> Top 5%	<input type="checkbox"/> Top 2%	
Please attach a frank letter addressing the following questions.						
1. What are this applicant's major strengths?						
2. What are this applicant's major weaknesses?						
3. Please describe the quality of the applicant's contributions in a group/team environment (professional or classroom).						
4. Please rate the applicant relative to other graduate school applicants you have known.						
5. If the applicant's native language is not English, please comment on his/her abilities in English.						
REFeree's SIGNATURE				DATE		
MAILING INSTRUCTIONS: Please send the completed form together with the letter of academic reference <u>directly</u> to: Prof. Vincent Della Sala, Scuola di Studi Internazionali, Via Verdi 8/10, 38100 Trento, Italy.. In urgent cases facsimiles of the signed documents may be faxed to +39 0461 883152 or emailed to phd.ssi@unitn.it , but the originals should be sent by regular mail nevertheless.						
Thank you for your cooperation and assistance.						

Appendix C⁵

I, (Surname) _____ (Name) _____

ask to sit the entrance examination in my own country. For this purpose:

- I am indicating where I will sit the examination:

- The University of _____
- The Institute of _____
- The Italian Embassy in _____

LOCATED IN

Address		No.	Zip Code
Town City:		COUNTRY:	
TEL.:			

- declare under my own responsibility that I will be identified by the following person⁶:

SURNAME: _____

NAME: _____

DATE OF BIRTH: _____

PLACE OF BIRTH: _____

TEL.: _____

E-MAIL: _____

QUALIFICATION: _____

Date _____

Signature _____

⁵ To complete only if the applicant is a foreign national not resident in Italy who wishes to sit the entrance exam in his/her home country.

⁶ The person who is going to identify the candidate cannot be the candidate