Public selection for admission to the Master’s Degree in

ENVIRONMENTAL ENGINEERING
For non-EU citizens living abroad

LM-35

Academic year 2024/25

(English translation)
The only binding version is the Italian one.

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Art. 1 Public Selection

1. The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master’s Degree in Environmental Engineering for the academic year 2024/2025. Entry is restricted to 10¹ positions reserved for non-EU nationals living abroad.

2. The official languages of the course are English and Italian. It is possible to attend a study track entirely in English.

Art. 2 Admission Requirements

1. Applications are accepted to the selection process from citizens of non-EU countries living abroad who satisfy the following requirements:

   i. A bachelor’s degree of at least 3 years duration:

      • a bachelor’s degree awarded in Italy in the class L-7 (DM 270/04) or class 8 (DM 509/99);
      • or a bachelor’s degree awarded in a class different from the above, provided the candidate has reached a minimum number of credits as follows:

<table>
<thead>
<tr>
<th>Academic disciplines</th>
<th>Minimum ECTS required for the whole area</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT/03 – GEOMETRY</td>
<td></td>
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<tr>
<td>MAT/05 - MATHEMATICAL ANALYSIS</td>
<td></td>
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<tr>
<td>MAT/06 - PROBABILITY AND STATISTICS</td>
<td></td>
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<tr>
<td>MAT/07 - MATHEMATICAL PHYSICS</td>
<td></td>
</tr>
<tr>
<td>MAT/08 - NUMERICAL ANALYSIS</td>
<td>24</td>
</tr>
</tbody>
</table>

¹ If the candidate has double citizenship, one of which from an EU country, the latter prevails. Candidates with EU citizenship or non-EU candidates with residence in Italy should refer to the admission procedures laid out on the webpage Application and enrolment.
• or a bachelor degree in the field of Civil-Environmental Engineering different from the above, or other qualification recognized as equivalent, awarded abroad; eligibility of the academic title will be evaluated by the selection committee established as per art. 4 of the present call and will be based on the candidate’s curriculum studiorum.

  ii. For graduates with a degree obtained according to DM 270/04 or DM 509/99, an average mark weighted on credits not lower than 22.00/30.

  iii. Non-EU candidates living abroad who do not hold the degree at the time of application may apply provided they obtain their bachelor’s degree before 30 June 2024, unless any extensions are approved.

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2 UniTrento reserves the right to request candidates to submit the documentation for the verification of requirements (statement of verification and/or statement of comparability) according to the procedure indicated at the webpage diploma verification.
iv. Good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows:

- English Language qualification awarded from an internationally-recognized entity;
- or having passed the B2 English language exam or higher in another University, provided all four linguistic abilities were tested;
- or declaration emitted from the university where the Bachelor’s or Master’s degree was achieved, proving the degree had been officially taught in English;
- or declaring in the on-line application to be a citizen of an English-speaking country;

v. Adequate academic background and professional experiences.

Art. 3 Application procedures and submission dates

1. Candidates seeking admission to the selection process must complete the online application form at the Application webpage according to the following procedures.

2. Submission of applications must be made according to the following deadlines: from 19 December 2023 to 8 March 2024 at 12.00 noon (CET).

3. Technical problems in filling out the online application must be immediately communicated by email to master-st@unitn.it. Applications submitted after the application deadline and/or in different ways than those expressed in clause 1 of the present article will not be accepted.

4. To complete the online application correctly, candidates must upload the following documents:
   a. a copy of valid passport (only pages relating to personal information);
   b. copy of bachelor’s degree certificate, if already awarded (attach an official translation if this document is not in Italian or English);

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3 See Accepted certificates; The selection committee may also consider certificates not responding to these criteria and evaluate their eligibility.
4 Graduates from an Italian University have to submit a self-declaration according to DPR 445/2000. UniTrento students/graduates do not have to upload this document.
5 Graduates from an Italian University have to submit a self-declaration according to DPR 445/2000. UniTrento students/graduates do not have to upload this document.
c. transcript of records\(^6\) including a list of all courses\(^7\), exams and marks awarded (attach an official translation if this document is not in Italian or English). The transcript must include: the list of exams for the qualification to be awarded, marks obtained, the weighted average mark and the minimum to maximum range of marks (attach an official translation if this document is not in Italian or English);

d. curriculum vitae et studiorum in English preferably following the ‘European’ model (see http://europass.cedefop.europa.eu/);

e. a statement of purpose briefly explaining the reasons for the application to this Master.

f. English Language qualification, as per art. 2 clause 1 point iv.

5. Candidates are required to pay an application fee of €15.00, using one of the methods requested during the online application process within the given deadline for applications (8 March, 2024). Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

**Art. 4 Selection and ranking**

1. The Admissions Committee is made up of at least three members chosen from among the teaching staff of the Department of Civil, Environmental and Mechanical Engineering nominated via Rectoral Decree. The Committee may choose to meet via video conference.

2. The Admissions Committee will evaluate whether the selection procedures have been correctly observed, and will subsequently evaluate if the admissible candidates fulfil the entry requirements and have adequate personal competencies.

In case of a degree obtained in Italy according to DM 509/99 or DM 270/2004, the Committee will evaluate the weighted average of marks obtained in the bachelor’s degree as follows:

- if the average is at least 24,00/30 candidates are admitted to the selection process;
- if the average is below 22,00/30 candidates are not admitted to the selection process;

\(^6\) Graduates from an Italian University have to submit a self-declaration according to DPR 445/2000. UniTrento students/graduates do not have to upload this document

\(^7\) Undergraduate candidates must include in this list also examinations not passed yet.
• if the average is between 22,00/30 and 23,99/30 the committee will establish whether the
candidate’s competencies are adequate.

In case of a degree different from those awarded according to DM 509/99 or DM 270/2004 or a
degree awarded abroad, the Committee will verify if the candidates’ personal competencies match
the master’s learning objectives by examining the documents enclosed in the online application and,
if necessary, through an oral interview.

3. The evaluation is carried out by allocating points (max. 100) in accordance with the following criteria:
   a. Coherence between the candidate’s previous studies and the objectives of the Master’s Degree
      in Environmental Engineering (max. 25 points);
   b. Curriculum (evaluations and results obtained in previous studies, post-graduate courses if any,
      extra academic activities) and statement of purpose (max. 70 points);
   c. English language certifications proving a higher level than the minimum required for admission
      or Italian language certifications among those officially recognized (max. 5 points).8

   In case the documents included in the online application do not allow the Committee to adequately
   evaluate the application, the candidate might be asked to participate in an interview (in person or via
   video conference).

4. Candidates awarded a score of 50/100 or more will be considered suitable.

5. In the event that two or more candidates obtain the same score in the ranking list, preference will be
given to the youngest.

6. On completing the evaluation process, the admissions committee will place the candidates found
suitable on a list in order of classification for admission onto the Master’s course. Said list will be
published at the webpage Results and pre-enrollment procedures

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8 See Accepted certificates
Art. 5 Admission and enrolment

1. Suitable candidates who have passed the selection procedure will have to pay an Enrollment confirmation fee of €100.00 (one hundred euro) within the deadline that will be notified by email to confirm their acceptance of the place. This payment will not be reimbursed in any case.

2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, by e-mail to master-st@unitn.it.

3. Should any places become available, either as a result of failure to matriculate on the part of successful candidates or for any other reason, these will be awarded to the next suitable candidate in the ranking list.

4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the "Italian Government regulations for the enrollment of Visa requesting students" document⁹. Pre-enrolment is compulsory in order to obtain the Visa. All candidates are advised to read the procedures that must be followed at the webpage Non-Eu citizens living outside Italy.

5. All non-EU applicants living outside Italy have to be present in Italy no later than 31 October 2024. Candidates who fail to arrive within this date will be excluded from admission to the programme. No extension can be granted for any reason whatsoever, even if the cause of non-arrival is independent of the candidate.

6. Information about how and when to enroll in the Master’s Degree in Environmental Engineering will be notified after publication of the ranking list.

7. Students, who will not complete the enrollment within the given deadline, will be considered as withdrawals.

⁹ The information will be published at the following webpage Studiare in Italia.
Art. 6 Tuition fees and scholarships for non-EU citizens living abroad

1. The maximum annual tuition fees for non-EU citizens resident outside Italy is € 6,000 (six thousand Euro) per academic year; further details are available at the webpage Tuition fees.

2. For first-year students, the amount of the tuition fees can be reduced on the basis of the application score as follows:

<table>
<thead>
<tr>
<th>Tuition Fees Amount</th>
<th>Application score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee waiver</td>
<td>Application score of 90/100 or higher</td>
</tr>
<tr>
<td>€ 1,000</td>
<td>Application score between 70/100 and 89/100</td>
</tr>
<tr>
<td>€ 2,000</td>
<td>Application score between 60/100 and 69/100</td>
</tr>
<tr>
<td>€ 4,500</td>
<td>Application score between 50/100 and 59/100</td>
</tr>
</tbody>
</table>

3. For academic year 2024/25, the number of scholarships available for the master’s degree in Environmental Meteorology is equal to two. The two top scoring candidates might be entitled to receive a scholarship, provided their final score is at least 70/100. Scholarships will be assigned when the shortlist is published. Students beneficiaries of scholarship will have the right to the total exemption of tuition fees. The scholarship is intended as a partial contribution to mobility expenses and will be paid only after arrival and permanence in Italy. The scholarship may be awarded for the following academic year if the student meets the merit requirements established by the University.

Art. 7 Further Information

1. Information concerning ministerial pre-enrolment procedures and academic documentation required for non-EU citizens resident abroad is available at the webpage Bachelor's and Master's degrees in English - Non-EU citizens living outside Italy

2. Information about the cost of living in Trento is available at the webpage Cost of living.
Note 1 – Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her. In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: ateneo@unitn.it; ateneo@pec.unitn.it.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: dpo@unitn.it.

3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR; GDPR; art. 9, par. 2, point g) GDPR and art. 2 sexies, par. 1, letters aa) and bb) D.lgs. 196/2003 and subsequent amendments).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

5. Data processing methods
The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Recipients of personal data

Personal data will be disclosed to all the University personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

Personal data may be published on the University of Trento portal in compliance with the publicity and transparency obligations established by current legislation.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete as mentioned in art. 16 of GDPR; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art. 21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.