



UNIVERSITY  
OF TRENTO

Call for applications  
to the International Research Doctoral Course in  
**“Forms of cultural exchange”**

36<sup>th</sup> cycle

Joint PhD with the University of Augsburg (Germany)

**ACADEMIC YEAR 2020-2021**

**N.B. Please note that only the Italian version of this Call, issued with Rector’s Decree no. 293 of April, 21 2020, is legally binding. The English version is provided for information only.**



## **Art. 1 – OVERVIEW**

The University of Trento hereby announces the 36<sup>th</sup> cycle of the International Research Doctoral Course in “Forms of cultural exchange” for the AY 2020/2021, run jointly with the University of Augsburg, Germany, in accordance with art. 2 para. 2a and art.10 of MD no. 45/2013. The University of Trento is the administrative seat.

This Doctoral Course has some very distinctive elements:

- its multilingual character (two official languages: Italian and German; final thesis in English or other European languages);
- a thematic and methodological specificity, in response to an inter- and trans-cultural theme of great significance in the context of contemporary European cultural dynamics;
- a remarkable disciplinary scope, resulting in an intensely interdisciplinary perspective;
- close collaboration and sharing of training and research activities with the University of Augsburg, which places highly in national and international rankings;
- collaboration with other universities and international centres: Université de Lille, Tokyo University of Foreign Studies, Centre d'études supérieures de civilisation médiévale - Poitiers, the Italian Institute of German Studies (IISG) and the International Society for the Study of the Latin Middle Ages (Sismel);
- the opportunity to have joint supervision of PhD thesis;
- conferral of the joint title of Dottore di ricerca in “Forme dello scambio culturale” and Doktor/Doktorin der Philosophie in “Forms of cultural exchange” at the end of the PhD.

**Deadline for applications: 28<sup>th</sup> May 2020 – 4 pm Italian time**

**PhD places: 12**

**Studentships:**

7 funded by the University of Trento;

5 financed by the Centre of Advanced Studies in the Humanities (CeASHum) of the Department of Humanities, within the Project of Excellence - Law 232/2016

**Positions without funding: 0**

**Supernumerary places: 2** (*available for candidates who fulfil the requirements set out in art. 8*)

The number of places covered by studentships or other forms of financial support may increase if funding from other universities, public research bodies or private companies becomes available after this call is published and before the oral exam. Any increase in the number of funded places will only be published online at the [Announcement Webpage](#).

**Course duration:** 3 years

**Start of the Academic Year:** 1 November 2020

**Official languages:** Italian and German

**Coordinator:** [prof. Fulvio Ferrari](#) - tel. 0461 282709 – email: [fulvio.ferrari@unitn.it](mailto:fulvio.ferrari@unitn.it)

**Course website:** <https://www.lettere.unitn.it/1584/forme-dello-scambio-culturale>

**Selection process website:** <http://www.unitn.it/en/node/1964/>

**Webpage on PhD students' rights and duties:** <http://www.unitn.it/en/node/52919/>

**Scientific areas (SSD):**

L-ANT/02 GREEK HISTORY

L-FIL-LET/02 GREEK LANGUAGE AND LITERATURE

L-FIL-LET/04 LATIN LANGUAGE AND LITERATURE

L-FIL-LET/05 CLASSICAL PHILOLOGY

L-FIL-LET/08 MEDIEVAL AND HUMANISTIC LATIN LITERATURE

L-FIL-LET/09 ROMANCE PHILOLOGY AND LINGUISTICS

L-FIL-LET/10 ITALIAN LITERATURE

L-FIL-LET/11 CONTEMPORARY ITALIAN LITERATURE

L-FIL-LET/12 ITALIAN LINGUISTICS



L-FIL-LET/13 PHILOLOGY OF ITALIAN LITERATURE  
L-FIL-LET/15 GERMANIC PHILOLOGY  
L-LIN/01 HISTORICAL AND GENERAL LINGUISTICS  
L-LIN/03 FRENCH LITERATURE  
L-LIN/04 LANGUAGE AND TRANSLATION - FRENCH  
L-LIN/05 SPANISH LITERATURE  
L-LIN/07 LANGUAGE AND TRANSLATION - SPANISH  
L-LIN/10 ENGLISH LITERATURE  
L-LIN/12 LANGUAGE AND TRANSLATION - ENGLISH  
L-LIN/13 GERMAN LITERATURE  
L-LIN/14 LANGUAGE AND TRANSLATION - GERMAN  
L-LIN/21 SLAVIC STUDIES  
M-STO/01 MEDIEVAL HISTORY

Information about studentships: <http://www.unitn.it/en/node/1937/>

### IMPORTANT

The following will be published on the [Announcement Webpage](#) using **application IDs** only:

- results of the selection process (qualification assessments and interview);
  - a list of any applicants automatically excluded after formal checking;
  - a list of any applicants whose foreign qualifications are judged to be inadequate by the admission committee.
- Candidates will not be notified personally: **the online ranking list will be the only official information.**

Without prejudice to the provisions in article 6 para. 4 and Article 7 para. 1 below, any messages about the competitive selection will be sent via email to the address given in the "email address for notifications" box in the application online. **You are therefore advised to check your personal inbox regularly** and inform the Divisione Supporto Corsi di Dottorato e Alta Formazione - Polo Città ([phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it)) of any changes to this email address.

### Art. 2 – ADMISSION REQUIREMENTS

1. Applications for admission to the selection process are accepted from individuals, regardless of gender, age and nationality, who hold:
  - a) an Italian "Laurea Specialistica o Magistrale" (Master's Degree) according to Ministerial Decree no. 270 of 22 October 2004 or a university degree awarded under the previous Italian regulations;
  - b) or a second-level university degree awarded by an Italian "AFAM" Institute – Alta Formazione Artistica e Musicale, Artistic and Musical Higher Education),
  - c) or an equivalent degree qualification obtained abroad (*Master's degree*) at an officially recognized academic institution, which:
    - gives the holder access to PhD studies in the country/higher education system of provenance (unless substantially different);
    - is equivalent to an Italian Laurea Magistrale (Master's Degree) in terms of duration, level and subject area<sup>1</sup>
    - is considered eligible<sup>2</sup> by the admission committee for the sole purpose of entry to the PhD programme (see footnote 1).

Holding a master's degree in one of the disciplinary areas listed in art. 1 will be an advantage.

2. Applicants are also accepted from candidates who don't hold the required degree but expect to obtain the requested qualification (para. 1 above) **by 5<sup>th</sup> June 2020**. Admission, in this case, is "conditional": applicants must submit the degree certificate or self-declaration (see [Form A](#)) to the PhD Office - Cognitive, Social Sciences and Humanities (email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it); fax n. +39 0461 282191) **no later than 11<sup>th</sup> June 2020** or will be **excluded** from the selection process.

<sup>1</sup> For more information on the Italian University system visit the webpage: <http://www.studiare-in-italia.it/study/new-degrees.html>

<sup>2</sup> The eligibility of the foreign qualifications is assessed by the Admission Committee in accordance with the legislation in force and with international treaties or agreements concerning the recognition of qualifications for continuing studies.



3. Applicants holding a qualification conferred abroad that has already been officially recognized as **equivalent**<sup>3</sup> to an Italian master's degree by an Italian university, must submit the decree of equivalence (the Italian Rector's decree issued by the university) in the online application.
4. Applicants holding a qualification conferred abroad that has not yet been officially recognized as equivalent (see footnote 3) must upload the specific documentation described in article 4.
5. It is in the applicant's interest to provide all relevant and useful information for evaluation, especially if the higher education system in the country where the qualification was conferred is not comparable with the Italian system.  
The admission committee has the right to request additional documentation to fully assess an applicant's eligibility.
6. Individuals who have already completed a PhD degree may be considered for a second PhD only if the research topics and main scientific-disciplinary fields of the two doctorates are different. Applicants who have already benefited (even partially) from a PhD studentship in the past cannot be considered for a studentship<sup>4</sup> in this call.
7. The application IDs of students whose qualifications are considered ineligible by the admissions committee will be posted on the [Announcement Webpage](#).

### Art. 3 – THE DOCTORAL PROGRAMME

1. The programme focuses on the specific theme of cultural exchanges between neighbouring areas in synchronic and diachronic (ancient/modern) perspectives. Exchange occurs in a range of contexts: social practices, habits and institutions, the arts and language. These aspects of cultural exchange are well known in anthropology but have only been partially explored in historical, philological, artistic and linguistic disciplines. The **topic** of this PhD programme is the further study and analysis of both material and symbolic exchanges that carry a conflict of cultures, which communicate over space or time and condition each other, producing transformations in their constituent characters.
2. The programme offers **training** on an annual basis to provide students with advanced skills in the specific field of intercultural exchanges as applied to linguistic, literary, philological, historical and art historical disciplines through a series of specific seminar activities. The seminars are proposed by professors from the University of Trento, University of Augsburg and the Centre of Advanced Studies in the Humanities (CeASHum).
3. It is designed to further train researchers and scholars who are able to **investigate** how the transfer of specific characteristic elements takes place, from one culture to another. This research will be carried out using the most advanced tools available to the disciplines involved in the project, with further support from the five laboratories within CeASHum and with key support from the digital tools for humanists currently being developed by the Department.
4. **Taught courses** (the calendar and seminar titles will be specified in the course syllabus) are divided into the following:
  - a) research methodology courses in the specific areas covered by the doctorate;
  - b) cross-curricular courses in the various disciplines for research training and research communication;
  - c) thematic and disciplinary seminars;
  - d) seminars for the presentation and discussion of research projects as they progress;
  - e) courses and seminars at other institutions in Italy or abroad;
  - f) participation in conferences, seminars and workshops, in-house and at other institutions.
5. During the doctoral programme, PhD students are required to spend **at least 6 months at the University of Augsburg and another 6 months at qualified foreign research institutions**.

### Art. 4 – HOW TO APPLY

1. Complete the form and follow the instructions online at <http://www.unitn.it/en/apply/dott>. Applications are exclusively online and must be submitted **by 4 pm (Italian time) of the 28<sup>th</sup> May 2020**.

<sup>3</sup> For further information: <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/procedure-di-riconoscimento-accademico-dei-titoli.aspx> - Section 3 "Nostrification procedure (equipollenza)"

<sup>4</sup> [Opinion from the National University Council \(CUN\)](#) of 20 March 2008; Note from the Ministry of Education University and Research (MIUR) of 14 September 2010 no. 1746; art.6 para.2 of Law no.398 of 1989 "Regulations about university scholarships".



2. Applicants who do not have a Unin account must first register<sup>5</sup> on the university's website at <http://www.unin.it/en/account>, well before the above deadline.
3. Pay the application fee of **€15.00 by credit card**<sup>6</sup> as instructed in the 'Selection participation fee' section online. This fee is non-refundable.
4. Each applicant is wholly responsible for the correct submission of his/her application. After submitting, check your inbox for an email confirming that the application process has been concluded properly.  
**Unin does not accept any responsibility for online applications concluded incorrectly.**  
Applications that are incomplete, irregular or missing attachments are invalid and therefore automatically rejected. Non-payment of the application fee, or sending an application by means other than the online portal specified, will also result in an automatic rejection.  
All applicants are admitted to the selection stage subject to checks to confirm that they fulfil the admission requirements. The University of Trento has the right to carry out such checks, or sample-checks, as per art. 71, and subsequent Law no. 445 of 28 December 2000.  
A candidate whose degree submitted does not satisfy the requirements specified in the art. 2 or the information provided in the application is not true, maybe excluded at any time - from the selective procedure or even after enrolment and the beginning of the PhD course.
5. According to Italian Law no. 104/92, art. 20 and to Italian Law no. 68/99, art. 16 para.1, applicants with special needs or specific learning disabilities can, in line with their particular disability, explicitly request special aids or extra time for the oral exam in the online application. Personal data on this matter will be processed in compliance with the current law as indicated in the GDPR Privacy notice (see art. 11 below).
6. For all legal intents and purposes, the application is considered to be a self-declaration of personal details and qualifications.

7. **COMPULSORY ATTACHMENTS** (failure to upload one or more of the following results in automatic rejection):

**a) Identity document (ID)**

a copy of your **identity card** (for EU citizens) **or passport** (pages with photo, personal data, signature, passport number, place and time of issue and date of expiration).

**b) Copy of degree certificate**

• **Applicants with an Italian degree:**

- a self-declaration (by using [Form A](#)), according to DPR art. 46 no. 445 of 28.12.2000 and later amendments, stating:
  - possession of the degree (see Art. 2);
  - type of degree;
  - conferral date;
  - issuing university;
  - final grade;
  - list of exams taken and dates, credits (if available) and grades obtained.

Graduates from the University of Trento need only declare the date on which the degree was conferred. The other information will be procured ex officio.

• **If the degree has yet to be conferred:**

**The following point refers to Italian degree applicants who expect to complete their degree by 28<sup>th</sup> May 2020 and therefore "conditionally" admitted to the selection:**

- a self-declaration (by using [Form A](#)), according to DPR art. 46 no. 445 of 28.12.2000 and later amendments, stating: enrolment, list of exams taken, date, credits and grades obtained and the expected date of the final exam.

Applicants currently enrolled at the University of Trento need only declare the expected degree conferral date as the remaining information will be procured ex officio.

<sup>5</sup> Candidates are invited not to wait until the last few days before the closing date. Receiving login information (and therefore gaining access to the application portal) could take up to two full working days.

<sup>6</sup> Payments accepted by: Visa (es. Nexi/Cartasi, Postepay), V-pay, Maestro, MasterCard, NexiPay, MasterPass Wallet.



- **Applicants with a foreign degree:**

- A degree's certificate, stating the 2<sup>nd</sup> level degree obtainment (see art. 2 para. 1 c) provided by the University which issued the degree, specifying the type of degree, the graduation date and the related score;
- list of exams (*Academic Transcript of Master's degree*) showing credits (if provided), grades and the related Rating Scale;  
If the university course is divided into first and second levels, then the first level degree certificate (Bachelor's degree) and transcript of records should also be attached.

If the language of the above-mentioned documents is different from English or German, then the applicant must submit a translation into English or Italian. Documents can be translated by the applicant, under his or her own responsibility, to allow the admission committee to judge whether the qualification is adequate.

In addition, if available, one of the following documents:

- *Academic degree (diploma)* of the required title (Master of Science/Art or equivalent) in the original language;
- *Diploma Supplement*<sup>7</sup> (in the format developed by the European Commission, the Council of Europe and UNESCO / CEPES);
- *Declaration of value*<sup>8</sup> which certifies that the educational qualification held gives access to PhD-level studies in the country where awarded (third level of higher education according to the Bologna Process - European Higher Education Area; EQF level 8).
- *The Statement of comparability*<sup>9</sup> - *university qualification* issued by the ENIC-NARIC Centre in Italy (CIMEA), as long as it shows all the information necessary for the qualification to be evaluated.

- **If the foreign degree has yet to be conferred:**

**The following two points refer to foreign degree applicants who expect to complete their degree by 5<sup>th</sup> June 2020**

- a certificate of enrolment of the Master's Programme (see art. 2 para. 1 c), with the list of exams taken, related credits (if provided) and grades, and the Rating Scale (Academic Transcript of Records).
- If the university course is divided into first and second levels, then the bachelor's degree certificate and transcript of the bachelor's degree should also be attached.

If the certificate and transcript are in a language other than English or German, then the applicant must submit versions translated into English or Italian. Documents can be translated by the applicant, under his or her own responsibility, to allow the admission committee to judge whether the qualification is adequate.

**c) Summary of the final dissertation** explaining the reasons behind the subject, the research methodology and the results obtained (max 5000 characters, including spaces). Applicants can write this summary in Italian, German or English.

**d) Curriculum vitae** (based on the Europass model), detailing any specific research skills acquired and any other academic qualifications attained (master's degrees, PhD, specializations, graduate training courses, etc.).

**e) A brief research proposal** that fits with the thematic area of the programme. Applicants can write this proposal in Italian, German or English.

**Only one research proposal is allowed per candidate.**

The proposal must be in the following format:

- project title;
- objective (max 1000 characters, including spaces);

<sup>7</sup> The Diploma Supplement is a document attached to the final qualification, intended to improve international "transparency" and to facilitate academic and professional qualification recognition (diplomas, degrees, certificates, etc.). The Diploma Supplement must be issued by the same institution which has given the diploma. See: <http://www.cimea.it/en/servizi/il-sistema-italiano-di-istruzione-superiore/diploma-supplement.aspx>

<sup>8</sup> See: <http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli/glossario.aspx> ; <http://www.studiare-in-italia.it/studying/info-07.html>

<sup>9</sup> See: <http://www.cimea.it/en/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-comparabilita-certificazione-titoli-overview.aspx>



- originality of the candidate's project compared to the current state of research in the chosen field (max 5000 characters, including spaces);
  - methodology and timeline for the research project (max 3000 characters, including spaces);
  - essential and annotated bibliography (max 6000 characters, including spaces).
- It is also possible to outline activities the applicant would like to organise on the subject, e.g. seminars, conferences, workshops, studies/surveys (max 1000 characters, including spaces).

#### 8. **OPTIONAL ATTACHMENTS:**

- any **scientific publications** by the applicant. Publications must be submitted in **electronic format** as part of the online process together with a list of publications. Publications that are monographs, particularly extensive or unavailable in electronic format, can be sent by post addressed to Al Magnifico Rettore dell'Università degli Studi di Trento, via Calepina 14, 38122 - Trento (specifying "Call for applications to the doctoral programme in Forms of cultural exchange – 36<sup>th</sup> cycle - *Publications*" on the envelope) **by 28<sup>th</sup> May 2020**;
- proof of any **language certification** at level CEFR<sup>10</sup> B2 or above, in a second language (Italian is an option only for applicants who speak a different mother tongue);
- other documents that help attest to the applicant's ability to carry out research (proof of prizes, scholarships, postgraduate study and research activity, etc.).

Should an applicant wish to submit further documentation after completing and closing the application online, then they must do so **by the 28<sup>th</sup> May 2020 deadline**. Supplementary material must be sent by email to [ateneo@unitn.it](mailto:ateneo@unitn.it), stating in the subject field: Application ID – Surname and name – PhD in Forms of cultural exchange - 36<sup>th</sup> cycle - "supplement to application". Any supplementary material sent by other means will not be accepted.

#### **Art. 5 – RETURN OF CERTIFICATES AND PUBLICATIONS**

1. Certificates and publications submitted by post can be collected by applicants three to five months after the final ranking is published (unless any dispute is ongoing). Documents can be collected in person or returned by post. For the latter, you must make a request to the administration office and pay postal expenses. Once five months have elapsed from the publication of the final ranking, the University is no longer obliged to return documents.

#### **Art. 6 – CANDIDATE ASSESSMENT**

1. Assessment is carried out by an admission committee. This is composed of at least five members chosen from teaching and research staff working in Italy or abroad, who are qualified in the disciplines related to the PhD programme. At least one member is from the University of Augsburg.
2. The oral exam is designed to ascertain the candidate's level of knowledge and aptitude for scientific research, with specific reference to the chosen field.
3. The selection consists of:
  - assessment of CVs, qualifications and research proposal referred to in art. 4 above, according to criteria set by the committee;
  - oral exam.The admission committee assigns up to 100 points as follows:
  - max 20 points for CV and qualifications;
  - max 30 points for the research project;
  - max 50 points for the oral exam.Candidates must have at least 30 points following assessment of CV, qualifications and research project to be admitted to the oral exam.
4. Results from the first stage of the assessment process will be posted at:  
<http://www.unitn.it/en/node/1964/11>.

<sup>10</sup> See <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>11</sup> Results will be posted using candidates' application IDs.



5. The oral exam will seek to test the candidate's knowledge in the disciplinary area related to the research proposal presented. The candidate's proficiency in a second language will also be assessed: this language will be chosen by the candidate and be different from that of the main interview.
6. Details of the oral exam (date, venue and time) will be published at least 20 days prior to the exam date at [Announcement Webpage](#).  
Candidates must present a valid ID when they arrive for the oral exam.  
To pass the oral exam, candidates must be awarded at least 30 points.
7. Applicants who are resident abroad or who are unable to attend an oral exam in person for a proven reason can request a **video conference interview**. Complete the "offsite oral examination" section in the online application form where you must provide contact details at a university or diplomatic premises, the name of an official able to confirm your identity before the interview, as well as your reasons for making this request.  
The Use of the video conference option is subject to approval by the admission committee following a technical feasibility trial that takes place before the oral exams begin. The calendar of exam dates and trial dates will be published at [Announcement Webpage](#). The course secretary will contact any candidates who request a video conference directly. For a trial to go ahead, it is important to check your email regularly during the period set aside for these technical checks.  
The committee will decide whether the conditions have been met to guarantee that the oral exam will be run according to regulations (confirmation of the candidate's identity and fairness of the interview).

#### Art. 7 – RANKING

1. Once the oral examinations have been concluded, the committee adds the points awarded at each stage (CV, research proposal and oral exam) and ranks the candidates according to their overall scores.  
The ranked shortlist (using application IDs) will be published at [Announcement Webpage](#).  
**Publishing this list on the website fulfils legal publication requirements.** No personal communications will be sent.
2. Studentships will be awarded to those eligible on the basis of their position on the ranked list.

#### Art. 8 –SUPERNUMERARY POSTGRADUATE RESEARCH POSITIONS

1. According to Art. 20, § 3 of the University Regulations for Doctorates of Research, the Admission Committee may admit **up to two** supernumerary position without a scholarship of the University of Trento, if such candidates coincide with one of the following cases:
  - a) foreign nationality, eligible in the general ranking, who are granted scholarships by other entities;
  - b) shortlisted candidates from countries which have specific inter-governmental agreements with Italy, and with which an ad-hoc agreement with the University is then made, without the University of Trento being required to assume any financial obligations;
  - c) research fellows (*Assegnisti di ricerca*) whose contract lasts for a minimum of 24 months as from the starting date of the Programme and researching a subject relevant to the PhD Programme; such relevance has to be determined by the Doctoral Programme Committee;
  - d) employees in the public sector, or the state legal system. Admission is dependent on candidates being given leave of absence or exceptional leave, in accordance with article 2 of the Law of 13 August 1984, n. 476 and subsequent revision<sup>12</sup>.
2. Candidates who wish to assert their requirements for supernumerary positions shall request, by submission of appropriate documentation proving their status, their acceptance of such admission to the PhD Office - Cognitive, Social Sciences and Humanities (email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it) -fax +39 0461 282191), also within 8 days starting from the day following the publication of the ranking.
3. Supernumerary admission acceptance is disposed within the limit of the positions specified in art. 1 following the order of the final ranking.
4. After verifying the documents referred to in paragraph 2, the candidates who will be admitted supernumerary will receive an email confirmation from the Humanities and Cognitive Sciences Area - PhD

<sup>12</sup> Neither public employees who have already been awarded PhDs, nor those who have been enrolled on a PhD Programme for at least one academic year (having been granted exceptional leave), are entitled to exceptional leave, either with or without research grants, whatever their subject area.



Office and must declare acceptance of the position, by using the appropriate procedure online (see art. 9, 4), within 8 days from the day following the day of receipt of such notice.

#### Art. 9 – ADMISSION TO THE PHD PROGRAMME AND ACCEPTANCE OF THE OFFER

1. Applicants will be admitted to the PhD programme according to rank in the final shortlist until all available positions have been filled.
2. Should several candidates have the same overall score and be tied for a funded place, then the candidates' economic situations shall be the deciding factor, in accordance with the criteria established by Law on 9 April 2001 with subsequent amendments.
3. If a successful candidate withdraws before the beginning of the course (1 November 2020), the next candidate on the shortlist will be contacted.  
This candidate is expected to accept the offer within 8 days from the day after having received the offer from the PhD Office - Cognitive, Social Sciences and Humanities.  
If an eligible candidate withdraws or is excluded in the first three-months term of the first year, then the coordinating committee for the PhD programme will decide whether or not to offer the vacated place to the next candidate on the shortlist.  
Successful candidates must confirm that they accept the PhD position offered, using the online process (instructions available at the webpage: <http://www.unitn.it/en/node/1928/>) **within 8 days** following publication of the results
4. Successful candidates holding foreign qualifications must send one of the following documents (if they have not already done so as part of their application, see art. 4) to the PhD Office - Cognitive, Social Sciences and Humanities, by fax +39 0461 282191, or email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it), **by 5<sup>th</sup> November 2020<sup>13</sup>**:
  - *The Master Degree Diploma in original language (Master of Science/Art or equivalent) or a legal copy, together with the academic transcript of records, including official translations, legalized<sup>14</sup> by the Italian diplomatic or consular representations of the country of origin of the institution that issued it, and one of the following documents:*
    - *Diploma Supplement*
    - *or the Declaration of value*
    - *or the Statement of comparability<sup>15</sup> - university qualification issued by the ENIC-NARIC Centre in Italy (CIMEA), as long as it shows all the information necessary for the qualification to be evaluated.*
5. A successful candidate who fails to confirm that he/she accepts the PhD position offered, in the time or manner detailed in point 4 of this article, is considered to have turned down the offer. The position is then offered to the next candidate on the shortlist.

#### Art. 10 - ENROLMENT ON THE PHD PROGRAMME

1. Candidates who have accepted positions by following the procedures in art. 9, will automatically be formally enrolled on the PhD programme as soon as the accreditation process for AY 2020-2021 has been completed by the Ministry of Education, University and Research.  
Should accreditation not be given, candidates will be notified straightaway by email and university fees (TDS) will be refunded.

<sup>13</sup> Should the Declaration of Value not be available by the given deadline, the candidate has to produce evidence of the request to the Diplomatic mission. The candidate has to provide the original Declaration of Value as soon as available.

<sup>14</sup> <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/glossario.aspx>

<sup>15</sup> See: <http://www.cimea.it/en/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-comparabilita-certificazione-titoli-overview.aspx>



2. On arrival in Trento, candidates who have **graduated abroad** must present the official, physical documents (in original or copy conforming to the original) of the scanned versions attached to the online application in the phase of admission to the competition or during the matriculation process to allow the appropriate verification of the validity of the qualifications, also through the national information centres for the recognition of foreign qualifications, belonging to the ENIC-NARIC network. Until this has been completed, candidates are admitted to the course conditionally and will be excluded if their qualifications do not meet requirements

#### **Art. 11 – INTELLECTUAL PROPERTY RIGHTS TO RESEARCH RESULTS AND PUBLICATIONS**

1. Without prejudice to the Italian law on copyright (legislative decree 633/1941 and subsequent amendments), intellectual and industrial property rights to any results achieved by the student, including (but not limited to) software, industrial inventions (whether patentable or not), know-how, models, data and data collection, are regulated in accordance with applicable laws and University regulations and, when necessary, also by provisions in individual agreements with other universities, companies or entities involved.

#### **Art. 12 - PROCESSING OF PERSONAL DATA**

1. Pursuant to art. 13 of Regulation (EU) 2016/679 (General Data Protection Regulation), applicants, acting as data subjects, are advised that the University will process their personal data in the public interest only for purposes related to the present PhD selection procedure and comply with law obligations.
2. The data joint controllers are:
  - the University of Trento, via Calepina 14, 38122 Trento (Italy), email: [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it); [ateneo@unitn.it](mailto:ateneo@unitn.it).
  - Augsburg University, Universitätsstrasse 2, 86159 Augsburg (Germany), email: [datenschutzbeauftragter@uni-augsburg.de](mailto:datenschutzbeauftragter@uni-augsburg.de).The joint controllers agreed upon an arrangement between them, as provided for in art. 26 of the GDPR.
3. The joint controllers process personal data for reasons of substantial public interest (according to art. 6, comma 1, letter e) and art. 9, paragraph 2, letter g) of the GDPR).
4. The provision of personal data is mandatory to participate in the selection procedures and failure to provide the results in the impossibility to take part in the call.
5. Personal data are processed wholly or partly in paper forms and/or by automated means by the joint controllers' personnel, who is authorized to data treatment according to their tasks and in respect of confidentiality obligations.
6. Personal data can be disclosed, in addition to the inner divisions of the two Universities, to other third parties (public and private, e.g. MIUR, ANVUR) in order to correctly fulfil the above-mentioned purposes, within academic relationships, in performance of law, regulations and contract obligations, or in compliance with a provision of the Authority of Public Security and/or the Judicial Authorities. Data can be disclosed also to public and private funding bodies, in relation to financed scholarships.
7. Personal data will be stored as long as necessary to fulfil the above- mentioned procedure and anyway for all the time required to comply with legal obligations and/or regulations on the matter.
8. At any time, the data subjects can ask the controller to exercise their rights in accordance with art. 15 and seq. of GDPR, and in particular the right of access to his/her own personal data, right to rectification, right to erasure ('right to be forgotten'), right to restriction of processing and the right to object to processing. This is without prejudice to the right to lodge a complaint with the Supervisory Authority in accordance with art. 77 of GDPR.
9. The data subjects may contact the Data Protection Officer (DPO or RPD) to have information about the processing of their personal data or to exercise their rights writing to:
  - for the University of Trento: via Verdi 8, 38122 Trento (Italy), email: [rpd@unitn.it](mailto:rpd@unitn.it).
  - for the University of Augsburg: Universitätsstrasse 24, 86159 Augsburg [datenschutzbeauftragter@uni-augsburg.de](mailto:datenschutzbeauftragter@uni-augsburg.de).



**Art. 13 – REGULATIONS**

1. For any matters not covered in this call for applications, please refer to:
  - Law no. 398 of 30 November 1989,
  - art. 4 of Law no. 210 of 3 July 1998, as amended by art.19 para. 1 of Law no. 240 of 30 December 2010,
  - Ministerial Decree no. 45 of 8 February 2013,
  - the University Regulations for Doctoral Courses issued by Rector's Decree no. 383 of 4 July 2013, and subsequent amendments,
  - the University of Trento's code of ethics issued by Rector's Decree no. 285 of 29 May 2014,
  - the Students Honour Code issued by Rector's Decree no. 416 of 13 June 2016,
  - the Regulations for the Doctoral course in Forms of cultural exchange approved by the Board of the Department of Humanities on 21 November 2018, issued by Decree of the Department Director no. 64 of 29 March 2019,
  - and other relevant provisions contained current legislation.
2. This call for applications, together with an English version, will be published on the University of Trento's website, the Euraxess website and the Italian Ministry of Education, University and Research's website. Any changes or additions to the call will be published on the [Announcement Webpage](#).

# ANNEX A

## Declaration substituting **DEGREE CERTIFICATE<sup>16</sup>**

(Article 46 - letters l, m, n - D.P.R. 28 December 2000, No. 445)

The undersigned \_\_\_\_\_

place of birth (*city+country*) \_\_\_\_\_ date of birth \_\_\_\_\_

official address (*street, number, zip code, city, country*) \_\_\_\_\_

tel. \_\_\_\_\_ email \_\_\_\_\_

aware of the penal sanctions pursuant to art. 76 of Italian Presidential Decree no. 445 of 28.12.2000 for falsifying documents and making fraudulent statements

### DECLARES

**A) TO HAVE GRADUATED** (degree for admission to PhD, click the corresponding box):

Type of degree  master's/advanced degree  
 Italian University degree of the previous regulations in force (*vecchio ordinamento*)

in \_\_\_\_\_

Specialization (*Classe di laurea* ID code): \_\_\_\_\_

on \_\_dd\_\_ / \_\_mm\_\_ / \_\_yy\_\_ from the University of<sup>17</sup> \_\_\_\_\_

(town \_\_\_\_\_ - Italy) with mark \_\_\_\_\_ out of \_\_\_\_\_

AND TO HAVE PASSED THE FOLLOWING EXAMS (**fill out the following Section C**)

#### Alternatively:

**B) TO HAVE NOT YET GRADUATED** and to be aware that admission to the PhD programme is conditional upon submission of the degree certificate by the date stated in the call for applications.

Graduating in: \_\_\_\_\_

Specialization (*Classe di laurea* ID code): \_\_\_\_\_

University of: \_\_\_\_\_

Expected graduation date: \_\_\_\_\_

AND TO HAVE PASSED THE FOLLOWING EXAMS (**fill out section C below**)

<sup>16</sup> **Please note:** self-declarations can only be used for facts and information that can be verified by an Italian public administration. For non-EU citizens, this is possible only if they hold a valid residency permit, a copy of which must be attached to the declaration.

- The self-declaration must provide all the information requested. Marks, date and place of award are mandatory;

- The self-declaration must be signed and dated.

<sup>17</sup> Graduates of the University of Trento need only declare the date the degree was awarded; other information will be collected automatically.

