



# **Operating Instructions for the PhD Program in Economics and Management**

Approved by the CIFREM on 4 June 2004  
and amended on 13 July 2004



## CONTENTS

Art. 1 - Establishment of the PhD Program

Art. 2 – Operating Instructions for the functioning of the PhD Program in Economics and Management

Art. 3 - Objectives and organization of the Program

Art. 4 – School Administration

Art. 5 - The PhD Program Coordinator

Art. 6 - The Teaching Committee

Art. 7 – Executive Committee

Art. 8 - Manifesto of Studies (Teaching policies)

Art. 9 - Partnerships and conventions with other PhD Programs and Research Centres

Art. 10 - Annual evaluation of the PhD Program

Art. 11 - Tutor and supervisor

Art. 12 – Amendments to the Operating Instructions

Art. 13 – Referral rule



**OPERATING INSTRUCTIONS  
FOR THE PHD PROGRAM IN ECONOMICS AND MANAGEMENT**

APPROVED BY CIFREM ON 4 June 2004

AMENDED ON 13 July 2004

**Art. 1 Establishment of the PhD Program**

The PhD Program in Economics and Management is established within the CIFREM – Inter-Departmental Centre for Research Training in Economics and Management of the Departments of Economics and of Information Technologies and Business Studies.

**Art. 2 Operating Instructions for the functioning of the PhD Program in Economics and Management**

The CIFREM, after hearing the opinion of the Departments of Economics and of Information Technologies and Business Studies and in conformity with Art. 8, para. 3, of the University Regulations for PhD Research Programmes enacted with Rector's Decree 997 of 16.12.2003, approves the Operating Instructions governing the internal activities of the PhD Program in Economics and Management, and in particular the internal organization and the rules of conduct for the students who attend it.

**Art. 3 Objectives and organization of the Program**

In addition to the general objectives of every PhD Program, as indicated under Art. 3 of the University Regulations for PhD Research Programmes defined jointly with the Faculty of Economics, the PhD Program aims to provide basic training on theoretical and applied research in the field of



economics, specifically in the areas of decisional sciences, human and natural resources management, and market operations.

The PhD student will be trained using methods that are based on an empirical approach to the study of the economic behaviour, including use of approaches based on experimental and computational economics and a behavioural approach to the science of decision-making and organization.

The Program is organized into three specialty areas:

1. Behavioural Economics
2. Organization and Management
3. Environmental Economics and Mountain Resource Management

Classroom teaching will be in English. The use of Italian may be permitted for written exams if authorized by the course directors or the Examining Committee.

The course program lasts three years. An extension may be granted for up to two years for completion of the dissertation, in compliance with the provisions of Art. 24, para. 4, and Art. 25 of the University Regulations for PhD Research Programmes.

The course is organized as follows:

First Year: Training courses and final examinations

Second Year: Advanced courses and seminars; formulation of the dissertation proposal

Third Year: Research and writing the PhD dissertation. Students will be encouraged to spend the third year (doing research) in a research centre abroad.

#### **Art. 4 Program Administration**

The following are responsible for the PhD Program Administration:

1. The PhD Program Coordinator
2. The Teaching Committee
3. The Executive Committee.

#### **Art. 5 The PhD Program Coordinator**

The PhD Program Coordinator is appointed by the Teaching Committee for a three-year period. He or she performs all duties described under Art. 13 of the University Regulations.

#### **Art. 6 The Teaching Committee**

The Teaching Committee is appointed by the two Departments making up CIFREM and its members are reappointed annually.



It performs all the functions described under Art. 14 of the University Regulations for PhD Programmes. It may devolve part of its administrative duties to the Executive Committee, except for the following:

- a. annual approval of the Manifesto of Studies (Teaching policies);
- b. acceptance of the PhD students to the second phase of the course;
- c. approval of the annual report drawn up by the Coordinator;
- d. appointment of the course directors and appointment of the Executive Committee members;
- e. approval of partnership proposals and procedures with other PhD programs or research centres.

#### **Art. 7 Executive Committee**

The Executive Committee is appointed by the Teaching Committee. It consists of six professors, among whom the PhD Program Coordinator, who chairs the Committee, the course directors, and the CIFREM Director, providing he or she is not the Chairman of the Committee or one of the course directors.

The Executive Committee performs the functions delegated (to it) by the Teaching Committee.

#### **Art. 8 Manifesto of Studies (Teaching policies)**

The Manifesto of Studies is submitted by the Coordinator and approved by the Teaching Committee and is updated annually. The Manifesto of Studies contains:

- a. Admission procedures and selection of the candidates
- b. the organization of the teaching activities and the syllabus
- c. the calendar of the courses and activities
- d. the methods of completing the PhD dissertation and sitting the final exam.

#### **Art. 9 Partnerships and conventions with other PhD Programs and Research Centres**

The PhD Program can set up partnership agreements with other PhD programs, universities and research centres, in accordance with the provisions of Art. 6 and 7 of the University Regulations for PhD Research Programmes, with the aim of:

- a. sharing courses and teaching
- b. supervising students writing an inter-university thesis
- c. organizing any other activity in order to reciprocally improve the training and research conducted by students.



### **Art. 10 Annual evaluation of the PhD Program**

In accordance with Art. 13 of the University Regulations for PhD Research Programmes, the Coordinator submits an annual report on the course progress. The report provides detailed information regarding:

- The number of applications submitted and the results of the selection procedures, including the number of foreign candidates
- The progress and the results of attendance at the basic courses
- The results of the studies abroad completed by PhD students
- Any suggestions for modifying the basic course work
- The topics of the dissertation proposals
- Any working papers produced by the PhD students
- The existing partnerships, also documented by research works published jointly with scholars from other universities
- The work results of the PhD students

### **Art. 11 – Tutor and supervisor**

PhD students are assigned a tutor, who is appointed by the Teaching Committee in agreement with each PhD student. The tutor may be selected among professors and researchers. The tutor may be a member of the Teaching Committee or independent of it or may be a professor or researcher employed at other universities.

The tutor works with the Coordinator to facilitate introduction of the assigned PhD student into the Program, supervises the scientific coursework, assists him or her in deciding where to spend the foreign study term and guides him or her in choosing a supervisor for the dissertation.

### **Art. 12 – Amendments to the Operating Instructions**

According to Art. 8, para. 4, of the University Regulations for PhD Research Programmes and successively to the first year of the Program, any amendment to these Operating Instructions must be approved by the CIFREM, after hearing the opinion of the Departments of Economics, of Information Technologies and Business Studies, as well as of the Teaching Committee.

### **Art. 13 – Referral rule**

For all else not expressly mentioned in these Operating Instructions, the provisions established by current Italian regulations and the University Regulations for PhD Research Programmes shall apply.