

**Call for admission to the Doctoral positions with scholarships according to the Ministerial Decree no. 118/2023, within the Italian National Recovery and Resilience Plan (NRRP), in the frame of Mission 4, Component 1, Investment 3.4 and Mission 4, Component 1, Investment 4.1 (Increasing Doctoral programmes and Innovative Doctoral programmes focused on Public Administration and Cultural Heritage), in the context of the Doctorates of the 39th cycle (a.y. 2023/24)**

**Deadline for applications: July 12, 2023 – hrs. 04:00 PM (Italian time, GMT +2)**

**Online Application: <https://www.unitn.it/en/apply/dott>**

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**CUP**

Doctoral Programme in Cognitive and Brain Sciences – CUP E66E23000020001; Doctoral Programme in European Cultures. Environment, Contexts, Histories, Arts, Ideas – CUP E66E23000120001; Doctoral Programme in Forms of Cultural Exchange and Textuality – CUP E66E23000030001; Doctoral Programme in Civil, Environmental and Mechanical Engineering – CUP E66E23000090001 (PNRR) – CUP E66E23000160001 (Public Administration); Doctoral Programme in Information Engineering and Computer Science – CUP E66E23000080001; Doctoral Programme in Mathematics – CUP E66E23000100001; Doctoral Programme in Materials, Mechatronics and Systems Engineering – CUP E66E23000070001; Doctoral Programme in Agrifood and Environmental Sciences – CUP E66E23000000001; Doctoral Programme in Biomolecular Sciences – CUP E66E23000010001; Doctoral Programme in Cognitive Science – CUP E66E23000050001 (PNRR) – CUP E66E23000130001 (Public Administration); Doctoral Programme in Comparative and European Legal Studies – CUP E66E23000040001 (PNRR) – CUP E66E23000150001 (Cultural Heritage); Doctoral Programme in Sustainability: Economics, Environment, Management and Society – CUP E66E23000060001 (PNRR) - CUP E66E23000140001 (Public Administration).

**N.B. Please note that only the Italian version of the present call issued with Rector's Decree no. 446 of June 8, 2023 is legally binding, the English version is provided for information only.**

## Art. 1 – PURPOSE OF THE ANNOUNCEMENT

The University of Trento is opening a call to assign no. 32 additional scholarships funded by the Italian National Recovery and Resilience Plan (NRRP) Mission 4, Component 1, Investment 4.1, according to the Ministerial Decree no. 118 of March 2, 2023 (hereinafter also “M.D.” or “Decree”), which foresees the assignment of new resources for doctoral research programmes useful to increase the human capital carrying out research-oriented activities, within public Administrations and cultural heritage.

The research projects related to each scholarship must:

- be coherent with the EU Regulations 2021/241 goals and purposes, with the NRRP general strategy and the specific NRRP mission;
- be focused on achieving the results possibly set by the NRRP targets and milestones;
- follow the principle of “do not significant harm” (DNSH) according to art. 17 of the EU Regulations 2020/852 and with the technical directions given by the European Commission (European Commission Notice 2021/C58/01);
- be suitable to deal with and to fill the gap of gender inequality;
- support the participation of women and young people in the management of the NRRP, also according with the Legislative Decree of May 31, 2021, no. 77 (so called Decreto Semplificazioni), as modified by Conversion Law of July 28, 2021, no. 108.

The selection and the assignment of the additional scholarships can be only on the specific reserved topics described in the attachment “Descriptive sheet” available at the [call web page](#), and summarized as follows:

Doctoral Programme	Webpage	N. additional scholarships and Investment/ Mission
COGNITIVE AND BRAIN SCIENCES	<a href="http://www.unitn.it/drcimec/">http://www.unitn.it/drcimec/</a>	3 - PNRR
EUROPEAN CULTURES. ENVIRONMENT, CONTEXTS, HISTORIES, ARTS, IDEAS	<a href="https://www.lettere.unitn.it/node/697">https://www.lettere.unitn.it/node/697</a>	3 – Cultural Heritage
FORMS OF CULTURAL EXCHANGE AND TEXTUALITY	<a href="https://www.lettere.unitn.it/node/3121">https://www.lettere.unitn.it/node/3121</a>	1 - PNRR
CIVIL, ENVIRONMENTAL AND MECHANICAL ENGINEERING	<a href="https://www.unitn.it/dricam/">https://www.unitn.it/dricam/</a>	1 - PNRR 2 – Public Administration
INFORMATION ENGINEERING AND COMPUTER SCIENCE	<a href="https://iecs.unitn.it/">https://iecs.unitn.it/</a>	3 – PNRR
MATHEMATICS	<a href="https://www.unitn.it/drmath/">https://www.unitn.it/drmath/</a>	3 – PNRR
MATERIALS, MECHATRONICS AND SYSTEMS ENGINEERING	<a href="https://www.unitn.it/drmmse/">https://www.unitn.it/drmmse/</a>	1 - PNRR
AGRIFOOD AND ENVIRONMENTAL SCIENCES	<a href="https://www.centro3a.unitn.it/en/node/650">https://www.centro3a.unitn.it/en/node/650</a>	3 – PNRR
BIOMOLECULAR SCIENCES	<a href="http://www.unitn.it/drbs/">http://www.unitn.it/drbs/</a>	3 – PNRR
COGNITIVE SCIENCE	<a href="https://www.unitn.it/drsc/en">https://www.unitn.it/drsc/en</a>	2 – PNRR 1 – Public Administration
COMPARATIVE AND EUROPEAN LEGAL STUDIES	<a href="https://www.unitn.it/drsge/en">https://www.unitn.it/drsge/en</a>	2 – PNRR 1 – Cultural Heritage
SUSTAINABILITY: ECONOMICS, ENVIRONMENT, MANAGEMENT AND SOCIETY (SUSTEEMS)	<a href="https://www.unitn.it/drss/susteems">https://www.unitn.it/drss/susteems</a>	2 - PNRR 1 – Public Administration

**Information about the scholarship:** <http://www.unitn.it/en/node/1937/>

**Duration: three or four years;** please check at the webpage <https://www.unitn.it/en/node/1895> (clicking on the PhD programme of interest)

**Start of the Academic Year:** November 1<sup>st</sup>, 2023

**Official language of the Programmes:** please check at the webpage <https://www.unitn.it/en/node/1895> (clicking on the PhD programme of interest). All foreign students are encouraged to learn the Italian language during their study careers.

**Info about this call:** <https://www.unitn.it/en/phd-nrrp-calls>

**Rights and duties of doctoral students:** <https://www.unitn.it/en/node/52919>

#### **Additional duties according to the Ministerial Decree no 118/2023:**

According to the M.D. the candidates who will be assigned the scholarships must:

- spend periods of study and research in a company, or in research centers, or at a public administration (including museums, Institutes of the Ministry of Culture, archives, libraries) from a minimum of six (6) to a maximum of twelve (12) months, and study and research periods abroad from a minimum of six 6 up to the maximum limit provided for in Article 9, paragraph 3, of Ministerial Decree 226/2021, as follows:

	<b>periods abroad</b>	<b>Periods to be spent in companies/ or research centers/ or public administrations</b>
Scholarship within the NRRP field	mandatory	optional
Scholarships within the public administration field	mandatory	Mandatory when periods are spent in companies, research centers or public administrations
Scholarships within the cultural heritage field	mandatory	mandatory when periods are spent in companies or research centers or public administrations (including museums, Institutes of the Ministry of Culture, archives, libraries)

- upload every six months to the Ministry online platform following the instructions and forms given a report indicating the time he/she has spent in a company (or in research centers, or at public administrations), at the University, or abroad specifying the activities he/she has carried on during these months.

The applicants are aware that the scholarship will be revoked in case of:

- there are differences in the realisation of the doctoral path compared to the financed project, in case there is no approval of the changes from the Ministry;
- failure to complete the minimum period in a company, or in research centers, or at public administrations, and abroad, as indicated in the chart above.

#### **IMPORTANT**

The results of the selection (qualifications assessment and interview) will be published at the [selection's webpage](#), together with the list of applicants (using their application ID) that are not admitted to the selection after a formal check or after the evaluation of the foreign qualification.

No personal correspondence will be sent to excluded candidates, the online ranking list will be the only official information.

Notwithstanding the provisions of the following articles 4 co. 5 and 5 co. 3 of this selection announcement, any notices relative to the selection will be transmitted to applicants via email, to the address associated with the account used to register at the time in which the application is submitted. Applicants with an open and active account with the University (currently enrolled or recently finished student career), please verify personal email address at the following link: [data account management](#).

If personal contact information must be changed after the application is submitted, applicants are advised to email the relevant Doctoral Office (Humanities and Cognitive Sciences Area email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it); Science & Technology Area email: [phd.office-st@unitn.it](mailto:phd.office-st@unitn.it)).

## Art. 2 – ADMISSION REQUIREMENTS

- Applications for admission to the selection process are accepted from candidates regardless of gender, age and nationality, who hold:
  - an Italian “Laurea Specialistica or Magistrale” (Master’s Degree) according to Ministerial Decree no. 270 of 22 October 2004, or a university degree awarded under the previous Italian regulations;
  - or a second level degree awarded by an Italian “AFAM” Institute (Artistic and Musical Higher Education)
  - or an equivalent degree qualification obtained abroad (Master’s Degree) at a recognized academic Institution, which:
    - allows access to an equivalent PhD course in the country/higher education system of origin (unless substantial differences are encountered);
    - is equivalent to the Italian Laurea magistrale (Master’s Degree), in terms of duration, level and subject area<sup>1</sup>;
    - is considered suitable<sup>2</sup> by the Admission Committee for the sole purpose of the admission to the PhD Programme.
- Applications are also accepted from candidates who do not hold the required degree but expect to obtain it, **by 31 October 2023**. In this case admission is "conditional" and applicants must submit the degree certificate (or a self-declaration, see [Form A](#)) to the relevant PhD Office (Science & Technology Area email: [phd.office-st@unitn.it](mailto:phd.office-st@unitn.it); Humanities and Cognitive Sciences Area email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it)) **no later than 3 November 2023. Failure to provide the certificate by this date will lead to exclusion.**
- It's in the applicant's best interest to provide all elements necessary for evaluation, especially in case the educational system of the country where the title was obtained is incomparable with the Italian one.  
The Evaluation Committee reserves the right to ask applicants to provide additional documentation, if deemed necessary, in order to be considered for the selection.  
Candidates who have already obtained a Doctoral degree can apply for a second Doctoral Programme only if its main research topics and scientific-disciplinary fields differ from those of the candidate's first Doctorate programme. Those who have already benefited from a doctoral scholarship in Italy, even if partially, and public employees on extraordinary paid leave cannot be assigned another doctoral scholarship<sup>3</sup>.  
Public administration employees are admitted to the Doctoral Course subject to being placed on unpaid leave.

## Art. 3 – APPLICATION

- The application must be completed and submitted by **July 12, 2023 - 4:00 p.m. (Italian time)**, exclusively through the online system: <https://www.unitn.it/en/apply/dott>.  
The online enrolment procedure can be accessed in the following ways:
  - with **SPID or CIE** (Electronica Identity Card): those who have an Italian Tax Code (codice fiscale) and an Italian identity document must access the enrolment procedure with CIE (more information are available at <https://www.cartaidentita.interno.gov.it/>) or with SPID, the Italian Public Digital Identification System, which automatically certifies the identity of the person on the UniTrento systems and sets up an @unitn.it account.  
To request the SPID identity (useful for accessing various online services of the Italian Public Administration) please see the website: <https://www.spid.gov.it/en/what-is-spid/how-to-activate-spid/>
  - with a **UniTrento account**: those who already have an account issued by the University can access the registration procedure with the username they already have (name.surname@unitn.it).  
For details on UniTrento account and password: [Account @unitn.it](#).

<sup>1</sup> For more information on the Italian University system visit the webpage: <http://www.studiare-in-italia.it/study/new-degrees.html>

<sup>2</sup> The eligibility of the foreign qualifications is assessed by the Admission Committee in accordance with the legislation in force and with international treaties or agreements concerning the recognition of qualifications for continuing the studies.

<sup>3</sup> [Opinion from the National University Council \(CUN\)](#) of 20 March 2008; Note from the Ministry of Education University and Research (MIUR) of 14 September 2010 n. 1746; art.6 par.2 of Law n.398 of 1989 “Regulations about university scholarships”.

- registering a UniTrento **"guest"account**<sup>4</sup>: those who do not have an Italian Tax Code can register a temporary account as "guest". After enrollment, the guest account will be converted into a definitive @unitn.it account.  
To register a guest account: <https://webapps.unitn.it/Registration/en/Home>
- 2. Participation in the selection process is subject to the payment of a non-reimbursable application fee of **€15.00 by pagoPa system**<sup>5</sup>, as indicated in the appropriate section of the application ('Selection participation fee').
- 3. **Candidates will be considered totally responsible of their applications. Administration highly recommends that candidates make sure to have received the notification email confirming that their application has been successfully completed and submitted. UNiTrento refuses any responsibility for all those applications not properly closed by candidates.**
- 4. Incomplete or irregular applications, or applications transmitted in ways other than those dictated in this article, shall not be considered valid and candidates will consequently be excluded from selection process.
- 5. All applicants are admitted to the selection **conditionally upon ascertaining that they fulfil the admission requirements**.  
The University of Trento has the right to verify the documents delivered pursuant to articles 71 et seq. of the Presidential Decree n. 445 of the 28.12.2000.
- 6. **A candidate whose submitted degree does not satisfy the requirements specified in art. 2 or if the information provided in the application is not true, may be excluded at any time from the selection process or even after enrolment and the beginning of the PhD course.**
- 7. According to Italian Law n. 104/92, Art. 20 and to Italian Law n. 68/99, Art. 16 (1), applicants with special needs or with learning disabilities, according to their particular disability may explicitly request special assistance or extra time during the examinations in their application. In this regard, the data will be processed in compliance with the regulations in force as indicated in the information on the processing of personal data (art. 11 of this call).
- 8. When filling in the online application, the applicants have to choose the Doctoral Programme or Programmes and the scholarship or scholarships (maximum 2) they are interested in and the language (Italian or English) they want to speak during the interview, except for the Programmes for which the interview in English is required. Moreover, the applicants have to fill in the section regarding their study career details and attach the required documents following the instructions given by the system.
- 9. In case the applicants want to apply for two (2) different research topics, they must indicate the order of preference between the two, and the choice will be binding for the assignment of the scholarship, as per following art. 5.
- 10. The application is to be considered for all purposes of the law as a self-certification of personal data and declared qualifications.
- 11. **COMPULSORY ATTACHMENTS** (failure to upload one or more compulsory attachments results in expulsion from the selection)<sup>6</sup>:
  - 1) **Identity document (ID):**  
a copy of the **identity card** (for EU citizens) **or** of the **passport** (pages with photo, personal data, place and time of issue of the document, expiration date of the document);
  - 2) Copy of the **university degree:**
    - **Applicants who have already obtained or are about to obtain an Italian degree:**
      - a **self-declaration (by using Form A)**, according to the Presidential Decree Article 46 n. 445 of 28.12.2000 and later amendments, stating
        - the possession / not possession of the degree (see Art. 2),
        - type of degree / degree to be obtained,
        - conferral date / presumed date of conferral,
        - University,

<sup>4</sup> Candidates are invited to not wait until the last few days before the deadline for the submission of the application. In order to get login information, and therefore access the online application portal, it could take up to three full working days.

<sup>5</sup> More information at <https://www.unitn.it/en/phd-pagopa>.

<sup>6</sup> The list of candidates (identified by their ID #) who are not deemed eligible due to an incomplete application, will be published on the [University's web address](#).

- list of exams, date taken, credits and grades obtained. (Graduates from the University of Trento must only declare the date in which the degree was conferred. Remaining information will be procured ex officio).
- final grade should the degree have already been obtained

▪ **Italian degree applicants who have not yet obtained their degree, who expect to complete it by October 31, 2023 and therefore “conditionally” admitted to the selection need also to provide a statement from the thesis supervisor or other academic/administrative supervisor/staff declaring that conferral of the University degree will occur by October 31, 2023.**

• **Applicants with a foreign degree:**

- a **degree's certificate** stating the 2<sup>nd</sup> level degree obtainment (see art. 2 co. 1 lett c.) provided by the University which issued the degree, specifying the type of degree, the graduation date and the related score;
- the **list of exams** (Academic Transcript of Records) with credits (if provided) and marks with the relative Rating Scale. If the academic career occurred with first and second level university degrees then also the first level degree certificate (*Bachelor's degree*) and the list of exams in order to obtain the relative title (*academic transcript of records di Bachelor's degree*).

If the language of the above-mentioned documents is different from Italian or English, the applicant will have to submit a translation in Italian or in English, which can be done by the candidate under her/his own responsibility, in order to allow the Admission Committee to evaluate the eligibility of the certificate, for the sole purpose of participating in this admissions process.

In addition, if available, also the following documents:

- academic degree (diploma) of the required title (Master of Science/Art or equivalent) in the original language;
- *Diploma Supplement*<sup>7</sup> (according to the model developed by the European Commission, the Council of Europe and UNESCO / CEPES), or:
- *Declaration of value*<sup>8</sup> which certifies that the educational qualification is valid in the country of achievement for being admitted to Doctoral programme (third level of higher education according to the Bologna Process - European Higher Education Area; EQF level 8), or:
- the *Statement of comparability - university qualification*<sup>9</sup> awarded by the ENIC-NARIC Center in Italy (CIMEA) that contains all the necessary information to evaluate the qualification.

*If the foreign academic qualification has already been recognized as equivalent<sup>10</sup> to a second cycle Italian qualification by the competent academic bodies of Italian universities, the equivalence provision (Rectoral Decree) must be attached in the appropriate section of the online application.*

**The following two points refer to foreign degree applicants who have not yet obtained their degree, who expect to complete it by October 31, 2023 and are therefore “conditionally” admitted to the selection:**

- enrolment certificate of the Master's Programme (see art. 2 co. 1 lett c) with the list of examinations taken, the related credits (if provided), the corresponding mark and the Rating Scale (Transcript of records). If the academic career occurred with first and second level university degrees then also the first level degree certificate (*Bachelor's degree*) and the list of exams in order to obtain the relative title (*academic transcript of records di Bachelor's degree*).

<sup>7</sup> The Diploma Supplement is a document attached to the final qualification, intended to improve international “transparency” and to facilitate academic and professional qualification recognition (diplomas, degrees, certificates etc.). The Diploma Supplement must be issued by the same institution which has given the diploma. <http://www.cimea.it/en/servizi/il-sistema-italiano-di-istruzione-superiore/diploma-supplement.aspx>

<sup>8</sup> See: <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/glossario.aspx>; <http://www.studiare-in-italia.it/studying/info-07.html>

<sup>9</sup> The University of Trento has signed an agreement with the CIMEA Association for the evaluation and verification services of foreign qualifications through the use of the Diplome platform. For the issue of ENIC-NARIC certificates, the University of Trento has activated a collaboration with CIMEA. Further information is available at: <https://international.unitn.it/incoming/diploma-verification>.

<sup>10</sup> Details at [Academic recognition - CIMEA](#)

If the language in which the certificates are issued are other than Italian or English then the applicant will have to submit a translation in Italian or in English, which can be done by the candidate under her/his own responsibility.

- a letter signed by the thesis supervisor or other academic/administrative supervisor/staff stating that the candidate will obtain the academic title by October 31, 2023.

- 3) **Motivation letter** (written in Italian or English, max 2,500 characters, spaces included) describing the applicant's reasons for choosing that project among the available ones (see Annex "Research topics description"), mentioning the skills and expertise. In case the applicant indicates preference for two scholarships, he/she has to give detailed reasons for their choice.
- 4) **Curriculum vitae** (in Italian or English, preferably based on the [Europass model](#)), in which applicants have to specify their research skills and other titles or relevant experiences (such as II level Masters degrees, Doctorates, specializations, high level specialty courses, etc.); all academic degrees held and any university enrolments in progress must be specified in detail (also the High School diploma details should be specified), together with any other element possibly related to the topic the applicant is interested in (list of publications, participation in conventions, etc...).
- 5) **Research project proposal** (one for every chosen scholarship) written in Italian or English (max 8,000 characters, bibliography and abstract excluded), an abstract (max 800 characters, spaces included) and the relevant bibliography, regarding exclusively a topic as per Annex "Research topics description", written following the scheme in Annex B. It is possible to choose maximum 2 scholarships, and for each chosen scholarship on reserved topic a research proposal has to be attached.  
The project proposal can be modified before the start of the Doctoral Programme, and it will be defined, in agreement with the supervisor, when the applicants start the Doctoral Programme.

## 12. OPTIONAL ATTACHMENTS:

- possible list of publications and of presentations at conferences and conventions;
  - possible certifications attesting the knowledge of the English language issued by internationally recognized bodies;
  - any additional qualifications, such as international examinations (GRE or equivalent), useful for assessing the applicant's attitude towards research (documentation pertaining to awards, academic activity and post-degree research, etc...).
13. Should candidates wish to add and/or change further documentation to the application after having already submitted the application, they may do so **by the deadline of the selection announcement** emailing [ateneo@unitn.it](mailto:ateneo@unitn.it). In this case, **the subject line should be:** *Application ID - Candidate's Last Name and Name – call for Doctoral positions NRRP 39<sup>th</sup> cycle (DM 118) - supplement to application*, and the body of the email should contain a note explaining the purpose of the additional or changed attached documentation<sup>11</sup>.

**Documentation sent by other means will not be accepted.**

## Art. 4 – APPLICANT EVALUATION

1. The evaluation is made by interdisciplinary selection committees appointed by the Rector in accordance with the University doctoral regulations.
2. The selection procedure is designed to rank, comparatively, the knowledge and aptitude of the applicants to carry out research in areas related to the Doctoral Programme and the chosen scholarships.
3. The selection is made on the basis of the assessment of:
  - a. **all the mandatory applicant's qualifications** listed in previous art. 3 (curriculum vitae, qualifications, project proposal, motivation letter), on the basis of criteria established in advance by the Selection Committee, and

<sup>11</sup> Please verify that the file name is suitable and accurate.

- b. **an interview** that will assess the applicant's knowledge and qualifications declared in the application, the previous research and professional experience, and the reasons for choosing that particular research project. The interview will be taken in Italian or English according to the option chosen by the applicant in the online application, except for the Programmes for which the interview in English is required<sup>12</sup>. A good knowledge of English has to be demonstrated by providing certificates issued by internationally recognized bodies, which certify a minimum level of B2 according to CEFR<sup>13</sup>.
4. The Selection Committee will award a maximum of 100 points, of which:
- 40 points: assessment of qualifications and project proposal;
  - 60 points: interview.
- In order to be admitted to the oral examination candidates must obtain a minimum score of 24/40 from the qualification's assessment.
- The oral examination is considered passed with a minimum score of 36/60.
5. The results of the qualifications assessment will be published at [selection's webpage](#)<sup>14</sup>.
6. The candidate may choose to be interviewed in one of the following two ways:
- a) in presence, at the University of Trento. In this case the candidate must show a suitable identification document. The candidate's absence at the interview will be considered as a waiver of participation in the selection, whatever the cause;
  - b) by videoconference through the use of audio-video connection tools that allow the correct identification of the participants (through a webcam) in a public setting. The starting time of the interviews are established by the Commission. The candidate must first show the same identity document attached to the application. Failure to connect or unavailability at the established date and time or failure to show the identification document, constitute grounds for exclusion from the selection. The University assumes no responsibility in the event of technical problems that do not guarantee the correct performance of the oral exam.
7. The oral exams will be held in the period between July 19 and September 8, 2023, after the assessment of qualifications and projects. The detailed interviews schedule will be announced at least 20 days beforehand on the [selection's webpage](#). If the oral exams are in presence, they will be held at the University of Trento.
- Any changes in the date of the examination will be published on the same web page.

#### Art. 5 – RANKINGS

1. At the end of the selection procedure, each Selection Committee draws up one separate ranking list for each doctoral programme, on the basis of the points obtained by the applicants in the assessment of qualifications and project proposal and in the interview. The available positions are assigned to short-listed applicants according to their position in the ranking list and preferences expressed by the candidate in the application.
2. Non-allocated scholarships will result in the reduction of the number of available positions. In case non-allocated scholarships remain after scrolling the relative rankings, the same will not be assigned to eligible applicants in another ranking.
3. Results will be available on the [selection's webpage](#) and on the [University Notice Board](#).  
**The publication on the website is to all intents and purposes valid as official notification. Applicants will not receive any personal communication.**
4. In case an applicant is the winner of a position in 2 different rankings, he/she will have to accept the position related to the scholarship he/she indicated as his/her first choice in the online application, and he/she will be deleted from the other ranking.
5. In case an applicant is the winner of a position he/she indicated as his/her second choice and he/she accepts the position, he/she will not be considered in case of a possible scrolling of the ranking related to his/her first-choice scholarship, because he/she is already admitted according to the other ranking.

<sup>12</sup> The interview will be in English for the following PhD Programmes: Cognitive and Brain Sciences; Civil, Environmental and Mechanical Engineering; Information Engineering and Computer Science; Mathematics; Materials, Mechatronics and Systems Engineering; Agrifood and Environmental Sciences; Biomolecular Sciences; Sustainability; Economics, Environment, Management and Society (SUSTEEMS).

<sup>13</sup> CEFR (Common European Framework of Reference for Languages). Info at: <https://www.coe.int/en/web/common-european-framework-reference-languages/>

<sup>14</sup> To check results every applicant needs to know his/her ID number



## Art. 6 – ADMISSION TO THE DOCTORAL PROGRAMME AND ACCEPTANCE OF THE OFFER

1. Applicants will be admitted to the Doctorate according to their rank in the final score list and until all available and eligible positions have been filled.
2. In case of equally ranked candidates, the student's economic situation will be evaluated in accordance with the Decree of the President of the Council of Ministers (D.P.C.M.) of 9 April 2001 as amended.
3. Admitted applicants must accept the position **within 8 days** from the day after the publication of the final ranking, following the instructions at <https://www.unitn.it/en/node/1928>.<sup>15</sup>

Admitted applicants who do not enroll by the above-mentioned deadlines will lose their right to enter the Doctoral Programme, and their positions will be offered to the next applicants on the relevant ranking list.

Replacement applicants will be admitted based on their position on the relevant ranking list. Applicants admitted in replacement must accept the position **within 8 days** from the day following the receiving of the communication from the Doctoral Office.

The rankings scrolling procedure will go on accordingly to the deadline set up by the Ministry to upload the documentation necessary to verify the eligibility of the projects to be financed by the PNRR.

Shortlisted public administration employees, will be enrolled in the Doctoral Programme with reservations until they obtain their placement on unpaid leave from their Institution, which must take place before the start of the Programme (November 1, 2023) and in any case no later than December 30, 2023, under penalty of forfeiture of the Doctorate.

Admitted applicants with a qualification that has not been awarded in Italy must deliver to the relevant PhD Office (Science & Technology Area email: [phd.office-st@unitn.it](mailto:phd.office-st@unitn.it); Humanities and Cognitive Sciences Area email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it)).

if they had not already done so during the application phase, the following documents **by November 8, 2023**:

- original or certified copy of the academic diploma of the Master degree (Master of Science/Arts or equivalent) together with the *Academic Transcript of Records*, possible official translations, legalized or with an apostille affixed (verify the fulfilment of the requirements set by the issuing country of the title);
- *Diploma Supplement* (if provided for by the university where the title was issued, it is commonly used within the member countries of the European Higher Education Area (EHEA)

alternatively

- *Declaration of Value* issued by the Italian diplomatic or consular representations country of origin of the institution that issued the title

alternatively

- *Statement of comparability of foreign university qualifications*<sup>16</sup> issued by the ENIC-NARIC Center in Italy (CIMEA) that contains all the information necessary for the assessment of the qualification.

In case the Diploma Supplement, or the Declaration of Value, or the Statement of comparability are not available by November 8, 2023, admitted applicants must deliver a document showing that they asked the University/the Italian diplomatic or consular representations/the ENIC-NARIC center for the documents to be issued.

Admission to the Doctoral Programme for successful candidates who do not provide the required above-mentioned documents by November 8, 2023 will be "conditional" and the applicants will be excluded from the Doctoral Programme if:

- they do not deliver the documents within 6 months from the starting date of the Programme;
- upon verification, their title is not in compliance with the requirements of this call's selection. Should the Declaration of Value or the Diploma Supplement or other documentation provided by the candidate not certify eligibility for the PhD program, the candidate's position is terminated and the amount of the bursary received up to this point must be returned.

4. Short-listed applicants who do not submit their acceptance **within 8 days** from when the final ranking is published lose their right to enroll and their position will be offered to the next ranked eligible candidate.

<sup>15</sup> Note that the enrolment on the PhD Programme must include the payment of stamp duty and, where applicable, the payment of the "provincial tax for the right to higher education" – TDS.

<sup>16</sup> For evaluation services and for the purpose of evaluating foreign degrees through the use of the *Diplome* platform, see: <https://international.unitn.it/incoming/diploma-verification>.

## Art. 7 – ENROLMENT

1. The enrolment on the Doctoral Programme of the applicants who have accepted the position as indicated above will be automatically official as soon as the Ministry sends a communication to the University confirming the accreditation of the Doctoral Programmes for the a.Y. 2023/2024 and the eligibility of the scholarships assigned for the financing of the PNRR. In case the ministerial financing is not confirmed, applicants, who have accepted the position, will promptly receive a communication from the University, and the annual provincial tax for the right to study (TDS) will be refunded.
2. To complete enrolment, whoever has a foreign title, upon arriving in Italy, will have to show the official documents (in original or certified hard copy), related to the academic path, already anticipated in a scanned form during admission to the selection or during the matriculation process, in order to allow the appropriate verification of the validity of the qualifications, also by means of the national information centers on the recognition of foreign titles as part of the ENIC-NARIC network. Until such time, candidates are admitted to the course *conditionally* and may be excluded if they do not meet these requirements.

## Art. 8 - INTELLECTUAL PROPERTY RIGHTS OF RESEARCH FINDINGS AND PUBLICATIONS

1. Without prejudice to the Italian law on copyright (legislative decree 633/1941 and subsequent amendments), intellectual and industrial property rights on the results eventually achieved by the student, including (but not limited to) software, industrial inventions patentable or not, know-how, models, data and data collection, are regulated in accordance with applicable laws and University regulations and, if necessary, according to the provisions in the individual agreements with universities, companies or entities involved.
2. Before the start of the research activity, the doctoral student is required to sign a specific declaration of commitment to confidentiality in relation to the information, data and documents of a confidential nature that he / she may become aware of in carrying out his / her activity at and / or on behalf of the University. If the research is financed by private entities or public entities other than the University, the PhD student is required to sign a specific declaration, to allow the University to comply with the obligations regarding intellectual property towards the funding body and possibly a confidentiality agreement with the funding agency, if required.

## Art. 9 – PERSONAL DATA

In compliance to Article 13 of the “General Data Protection Regulation” (hereinafter, GDPR), the University of Trento provides to persons who want to participate in the selection procedures to be admitted to Doctoral Programmes (hereinafter “Data subjects”) with the following information.

### 1. Data Controller

The Data Controller is the **University of Trento**, via Calepina n. 14, 38122 Trento (TN); email: [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it); [ateneo@unitn.it](mailto:ateneo@unitn.it).

### 2. Contact details of the Data Protection Officer

The data subjects may contact the Data Protection Officer (**DPO or RPD**) to have information about processing of their personal data by writing to: [rpd@unitn.it](mailto:rpd@unitn.it).

### 3. Purpose of the processing and legal basis

The University of Trento processes personal data as part of the performance of its public interest tasks and, in particular, for the purposes of carrying out this selection procedure and complying with a legal obligation (Art. 6, par. 1, lett. e) and c); Art. 9, par. 2, lett. g) of the GDPR).

### 4. Nature of the provision of data

The provision of personal data is necessary for participation in this procedure and failure to provide such data will result in the impossibility of taking part. The provision of special health-related data (for candidates with disabilities) is optional, but failure to provide it will result in the impossibility of accessing the requested support tools.

### 5. Data processing methods

The processing of personal data shall be carried out manually, by automated means and/or by telematic means by authorized staff according to their tasks and in compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance, accuracy, integrity and confidentiality (GDPR, art. 5, par.1.). No automated decision-making processes, including profiling, are carried out.

#### **6. Categories of recipients**

In addition to all the University personnel acting for the above-mentioned purposes, personal data may be disclosed to third parties, public and private entities (es. MUR, ANVUR) in order to fulfil the abovementioned purposes, including any financing subject in relation to the funded scholarships. Personal data may also be disclosed to third parties in compliance with a legal obligations and/or provisions of the Public Security/Judicial Authorities.

#### **7. Transfer to non-EU countries**

If, within the abovementioned purposes, personal data are transferred to non-EU countries, this transfer will be performed within the limits and under the terms as per art. 44 and seq. of the GDPR.

#### **8. Data retention period**

Personal data will be stored as long as necessary to fulfil the purposes of this procedure, and anyway, as long as it is necessary by law. In any case data will be stored for the time indicated by the current law and/or by the University regulations on managing and storage of documents issued by the University within its institutional activities.

#### **9. Rights of the Data subjects**

Data subjects may exercise the rights referred to in Articles 15 et seq. of the GDPR at any time.

In particular, data subjects have the right to obtain from the Data Controller the access, the rectification or the integration of personal data and, if the legal requirements are met, the erasure, the limitation or the opposition to the data processing operation.

In case there is an infringement of the GDPR on the processing of personal data, Data subjects have the right to lodge a complaint with the Italian Data Protection Authority by virtue of article 77 of the GDPR or to engage in legal proceedings.

### **Art. 10 - REGULATIONS**

1. For matters not covered by this selection announcement refer to art. 4 of Law n. 210 of 03.07.1998 as amended in Art. 19, paragraph 1, of the Law of 30 December 2010, n. 240, to the Ministerial Decree no. 226/2021, to the Ministerial Decree no. 118/2023, to the University Regulations on Doctorates of Research of the University of Trento issued with the Rector's Decree n. 250 of 11.03.2022 subsequently amended, to the Students Honour Code issued with the Rector's Decree n. 416 of 13 June 2016 and to the Internal Regulations of the Doctoral Programmes.
2. The call will be published on the University of Trento, Euraxess and MUR websites.
3. Potential changes or improvements to the call will be published at the [selection's webpage](#).



## ANNEX B

### Template for the research proposal (max 8,000 characters, bibliography and abstract excluded)

1. Applicant's name and surname
2. Doctoral Programme title
3. Reserved topic scholarship title (see Annex "Research topics description" available at the [call web page](#))
4. Abstract (max 800 characters, spaces included)
5. Brief research description divided into:
  - a. introduction of the topic in the framework of the international scientific context, relevance of the matter;
  - b. research methods used and possible equipment and laboratories necessary to the realization of the research project;
  - c. objectives, expected results, theoretical implications and conclusions, verification and evaluation.
6. Bibliography