



**UNIVERSITÀ
DI TRENTO**

CALL FOR THE PARTICIPATION IN INTERNATIONAL MOBILITY PROGRAMMES

DOUBLE DEGREE

Academic Year 2023/2024

Deadline 18th November 2022 at noon

Please note that this is a courtesy translation – the only binding version is the Italian one



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Art. 1 – Object of the selection

1. The present call regulates the selection process for the allocation of 2 scholarships for a study period at the University of Jaén. See art. 8 for the amount and timings of payment of the scholarships.

Art. 2 - Admission requirements

1. UniTrento students may participate in the selection if they possess the following requisites:
 - a) Being regularly enrolled in the 1st year of the master's degree course in: Letterature Euroamericane, Traduzione e Critica Letteraria - LM 37 with major in English/Spanish
 - b) Being regularly enrolled in single courses leading to the enrolment (by the time of departure) in the above master's degree course with major in English/Spanish
2. In order to be admitted to the selection, candidates must prove their knowledge of the Spanish language at level B2 according to one of the methods below:
 - a) holding an internationally-recognised language certificate attesting their knowledge of the language at the requested level. Internationally-recognised language certificates and their validity are those listed at the [Language Center webpage](#). Candidates are asked to carefully check that the language certificate is still valid at the expiry date of this call and that they have obtained the minimum grade required for each linguistic ability as per the information at the above-mentioned link;
 - b) being a native speaker of the language required for the mobility;
 - c) having passed the language exam included in the UniTrento study plan provided that all four linguistic abilities were tested and that the level is the same as the one required by the partner University or higher;
 - d) having passed the language exam at another Italian university provided that all four linguistic abilities were tested and that the level is the same as the one required by the partner University or higher;
 - e) holding a high school diploma or Bachelor or Master's Degree obtained in a country where the official language is the same as the one required for the mobility or taught in that language;



- f) having passed, not more than 5 years ago, both the language written and speaking tests for the purpose of a previous UniTrento international mobility call;

Art. 3 – Requirements to start the mobility

1. Before starting the mobility abroad (October 2023) candidates must:
 - a) Be regularly enrolled in the second year of the master's degree Letterature Euroamericane, Traduzione e Critica Letteraria - LM 37 for the academic year 2023-2024 having paid the tuition fees or being eligible for fees exemption;
 - b) Have passed all exams required in the study plan agreed with UniTrento and Jaén with an average of 24/30 (GPA). Some exam of the 2nd year have to be anticipated in the 1st year.

Art. 4 – Application procedure

1. Applications must be submitted at the link available on the webpage [Open Selection calls](#) no later than **18 November 2022 at noon**, Italian time.
When the application is correctly sent, candidates receive a confirmation email. Once the application has been submitted, it is not possible to cancel it nor to amend it.
2. Candidates must attach the following documents for each chosen destination:
 - a) a motivation letter in Spanish explaining the reasons for including a study period abroad in their curriculum;
 - b) a curriculum vitae in [Europass format](#), written in Spanish;
 - c) if applicable, the certificate proving the knowledge of the required language;
 - d) any other documents considered relevant for the purpose of the selection;
 - e) only for students who did not obtain their bachelor's degree at UniTrento, a certificate/declaration of graduation with the transcript of records of the bachelor.
3. Candidates with disabilities are invited to contact the offices at Art. 9 in order to identify additional documentation that might be submitted.



Art. 5 – Selection

1. Candidates will be evaluated on the basis of the documents submitted as per article 4 and of an interview.
2. The list of candidates admitted to the interview will be published on the University's webpage [Open Selection calls](#) with at least three days' notice. Candidates will not be notified by email. Candidates' absence will be considered as a withdrawal from the selection, regardless of its cause.
3. The interview (or part of it) will be held in Spanish.

Art. 6 – Evaluation criteria

1. The Committee's evaluation criteria are determined as follows:
 - a. Motivation letter (maximum 35 points)
 - b. Curriculum vitae and interview (maximum 35 points)
 - c. UniTrento GPA or the final grade of the latest degree obtained (maximum 30 points)
2. The GPA (criterion c) will be taken into consideration if at least 18 ECTS credits with a grade have already been registered in the student's career by 31 October 2022. If this is not the case, the final grade of the latest degree obtained will be taken into consideration. In case of foreign degrees, the GPA will be taken into consideration if the final grade is not available.
3. The Committee will draw up a ranking list on the basis of the points scored by each candidate in each of the above-mentioned criteria. The minimum score required is 70 points.

Art. 7 – Ranking list

1. The final ranking list will be published on the University's webpage [Open Selection calls](#) within 5 working days from the ending date of the selection process. Scholarships are awarded following the ranking list order.
2. Selected candidates will be notified via email at their official UniTrento email address. Candidates will have to send, within the deadline mentioned in the email, a declaration of acceptance attached in the said email.



3. In case of withdrawal of a selected candidate, the next eligible candidate in the ranking list will be contacted to take their place.
4. The allocation of the mobility position will be definitive only after the candidate has been also accepted by University of Jaén which might request further documentation and or potentially not accept the proposed candidate. Candidates are therefore requested to carefully check the partner university's website.
5. Selected students who are eligible for a scholarship for another mobility programme have to formally renounce it in order to accept the Double Degree position.
6. Selected candidates are required to remain regularly enrolled at the University of Trento for the entire duration of the mobility period.

Art. 8 – Scholarship payment and start of the mobility

1. The gross amount of the scholarship for each semester is as follows:

€ 2.500 if ISEE-Università 2023 is equal to or above 30.001

€ 3.500 if ISEE-Università 2023 is between 20.001 and 30.000,99

€ 4.500 if ISEE-Università 2023 is between 0 and 20.000,99

2. The scholarship is awarded only upon attendance of the mobility programme abroad, that is to say for the actual time spent abroad. It is paid in two instalments:

a. The first instalment is paid within two months after the beginning of the mobility period;

b. The second instalment is paid within two months after the beginning of the second semester;

Should students not achieve at least half of the yearly ECTS credits required by the programme, they might be excluded from the Double Degree programme and might be asked to return the scholarship.

3. In case of withdrawal or interruption of the stay with no justified and documented motivation, the student is asked to return the scholarship to UniTrento; the refund is a necessary condition for the admission to the graduation final exam.



4. The scholarship is to be considered as a contribution towards the travel costs of the study period spent abroad. It is not meant to be a contribution towards tuition fees, if these are required by the partner universities. In case of a virtually carried out mobility, the scholarship will not be awarded.

It does not entitle to any social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives.

The scholarship is subject to taxation as foreseen by the law.

Candidates should be aware of the cost of living in the destination country and of the economic requirements necessary to obtain the visa, if applicable.

5. Eligible students are invited to:

- check for security or risk alerts on the [Italian Ministry of Foreign Affairs' website](#);
- check carefully how the mobility will be carried out at the partner university in case of a pandemic or other circumstance of force majeure, with particular reference to online teaching, availability of services such as student housing, canteens, etc.;
- buy a travel insurance covering for cancellations/delays due to pandemic or other force majeure circumstances;
- buy a health insurance explicitly covering for costs related to hospitalisation and treatments due to a pandemic/epidemic;
- selected students must autonomously check if a visa is required for the country of destination and the relevant requirements to obtain it.

6. The actual possibility of leaving for the country of destination will be subject to the evolution of the pandemic and to the unilateral decisions made by the partner university.

7. Students with disabilities can benefit from the services offered by the UniTrento Inclusion Service and may submit a request for an additional financial contribution to the University of Trento. The additional financial contribution for students with special needs will be granted at the end of the mobility period on the basis of actual costs met abroad. In order to access these services, students have to contact the relevant International Mobility Office.



8. Students who do not graduate within 12 months following the validation of all exams taken at the partner university will be excluded from the Double Degree programme and will therefore only be able to obtain a UniTrento degree. Exceptions might be made only for documented and motivated cases, which will be evaluated on an individual base.

Art. 9 – Information and contacts

1. For further information please refer to the [UniTrento webpage of destination](#)
2. Contacts:
 - International Mobility Office - Social Sciences Area and Humanities - Email: mobility-ssh@unitn.it

On behalf of the Rector of the University

Paolo Zanei

Head of the Education and Student Services Management



NOTE 1 - Information on the processing of personal data

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: ateneo@unitn.it; ateneo@pec.unitn.it.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: dpo@unitn.it.

3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR). Particular data (e.g. health data) shall be collected and processed only for the purpose of providing compensation for disadvantages (article 9(2), points g) of the GDPR).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

5. Data processing methods



The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Categories of Recipients

In addition to the University personnel acting for the above mentioned purposes, personal data may be disclosed to third parties (public and private) for the fulfillment of a legal obligation and/or a public safety and/or judicial authority order.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the abovementioned purposes and anyway in compliance with legal obligations. In any case, data will be stored for the time indicated by the current law and/or by the University regulations on managing and storage of documents issued by the University within its institutional activities.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR. This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR or to engage in legal proceedings.