



**UNIVERSITÀ  
DI TRENTO**

**DEADLINE**

**19 JANUARY 2023**

**AT NOON**

**CALL FOR PARTECIPATION TO  
INTERNATIONAL MOBILITY PROGRAMMES**

**Academic year 2023-24**

**PROGRAMME ERASMUS MOBILITY FOR LONG MOBILITY STUDY (Programme Countries) AND  
MOBILITY TO THE UNITED KINGDOM**

**PLEASE NOTE**

**This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one.**

**For further information please refer to the contacts listed in Art. 10**



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### **Art. 1 – Object of the selection**

1. The present call regulates the selection process for assigning scholarships to spend a mobility period abroad<sup>1</sup> within the Erasmus+ programme in one of the partner universities and in the UK during the academic year 2023/24. In the said period it is possible to take part to educational activities at the partner universities listed in Attachment 1a, 1b, 1c. The information listed in Attachment 1a, 1b, 1c may be updated during the opening of the call on the basis of feedback from partners. Any update will be available online on [Open Selection Calls](#) and properly notified.

The duration of the mobility shall be minimum 2 and maximum 12 months in the period between 1<sup>st</sup> June 2023 and 30<sup>th</sup> September 2024. Mobilities to the United Kingdom can last one semester only.

### **Art. 2 – Admission requirements for the selection**

1. Except for the cases detailed in the subsections 9 and 10 of this article, the selection is open to:
  - a. Students enrolled in three-year Bachelor's degree courses or five-year Master's degree courses, two-year Master's degree courses and doctoral courses of the University of Trento. Students enrolled in inter-university degree courses only where courses are managed by the University of Trento<sup>2</sup>;
  - b. Students enrolled in single classes (corsi singoli) with the purpose to enroll in two-year Master's degree courses at the University of Trento. These students must be enrolled in a Master's degree course at the University of Trento at the moment of their departure.
2. By the deadline of the present call candidates must:
  - a. Acquire a minimum amount of ECTS credits considering their year of attendance as listed in the table below only for the following Departments/Centres: Department Cellular, Computational and Integrative Biology, Center Agriculture Food Environment, Department of Economics and Management, Department of Civil, Environmental and Mechanical Engineering, Department of Industrial Engineering, Department of Information Engineering and Computer Science, Department of Humanities, Department of Psychology and Cognitive Science, Department of Sociology and Social Research, Faculty of Law:

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<sup>1</sup> Physical mobility is subordinated to the evolution of the pandemic and to the consequent decisions of our partner universities.

<sup>2</sup> As established by the Italian National Agency for Erasmus+



Year of attendance	Minimum credits requirement
<b>Second year</b> of a three-year Bachelor's course or of a five-year Master's course	36 credits for all study courses except part-time courses for which are required: 23 credits for Business Administration part-time;
<b>Third year and following</b> of a three-year Bachelor's course or five-year Master's course	72 credits for all study courses except part-time courses for which are required: 46 credits for Business Administration part-time;

Students enrolled in the first year of any degree course or in the second year of a Master degree or in single classes are not required to have a minimum amount of ECTS credits.

- b. Be enrolled in their degree course for a number of years not exceeding the normal duration of the degree course;
- c. Prove to have, depending on the Department/Center of afference, the level of language proficiency indicated in Annex 1a, 1b, 1c (column "Language level required by the Department by the application's deadline")<sup>3</sup>. This is a **mandatory requirement in order to be admitted to the selection**.

3. The level of language proficiency shall be certified in one of the following ways:

- a. Hold a language certificate among those listed on the Language Centre (CLA) webpage<sup>4</sup> (the certificate has to be uploaded in the online application);
- b. Be a native speaker in the required language (this requisite has to be declared in the online application);
- c. Pass or have passed the language exam testing the **four abilities** (reading, speaking, writing and listening) if available in the candidates' UniTrento study plan and if the language is the same and

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<sup>3</sup> In case of destinations with two languages the candidate must choose one language for carrying out study/internship activities. If the candidates choose both languages available this will be considered equal as choosing two different destinations.

<sup>4</sup> Pay attention to the minimum scores required for each linguistic ability in the CLA tables.



the level is at least the same as the one required by the partner University (this requisite has to be declared in the online application);

- d. Have passed the language exam testing the **four abilities** in another University, if the language is the same and the level is at least the same as the one required by the partner University (this requisite has to be declared by attaching a self-declaration of the passed exams plus the documents attesting the level reached if not already available in the self-declaration);
- e. Hold a high school, Bachelor or Master's Degree diploma either awarded in a country where the official language is the same as the required one or taught in the required language (non-EU citizens have to submit a copy of a written statement by the school/university that awarded the degree and cannot provide a self-declaration);
- f. Have passed, no longer than 5 years ago, the Language Centre (CLA) **four-abilities** language test (reading, speaking, writing and listening) for a previous call by the University of Trento (this requisite has to be declared in the online application, specifying the call for which the test was taken);
- g. Be enrolled in an English-taught Degree or in a doctoral course, whose language admission requirements were at least of the same level as the one listed in Attachment 1a, 1b, 1c (this requisite has to be declared in the online application);
- h. Only for students of the Department of Economics and Management: have passed both written and oral tests to be taken at the end of the extra-curricular English, German and Spanish language courses, the level of which was at least the same as the one of Attachment 1a, 1b, 1c to the present call (the certificate emitted by the professor has to be attached to the application);  
OR
- i. Only for students of the Faculty of Law applying for the German linguistic area: have passed the Legal German exam at least at a B1 level testing the four abilities (reading, speaking, writing and listening);
- j. Only for Portuguese, Catalan and Serbian: hold a degree achieved in a country where the official language is respectively Portuguese, Catalan or Serbian (copy of a written statement by the school/university that awarded the degree has to be uploaded in the online application).

4. In case of lack of the above-mentioned requirements, candidates are allowed to take a written and oral language test at the Language Centre (CLA), in order to fulfill the language proficiency requirements. It is possible to take up to two tests provided they are for two different languages, regardless of the call to



which candidates apply (Erasmus, Double Degree, Bilateral Agreements). Tests for Portuguese levels C1 and C2, Catalan and Serbian language are not provided.

5. The enrollment to the language test must be completed no later than **10 November 2022 at 12:00 noon** through the online application available at the University's webpage [Open selection calls](#).
6. The Language tests calendar will be published on the University's webpage [Open selection calls](#) starting from **17<sup>th</sup> November 2022**. For all languages - except Catalan and Serbian which are not available - the written test (listening comprehension, reading comprehension and writing) will be taking place between **21<sup>st</sup> and 30<sup>th</sup> November 2022**. The oral test will be taking place between **9<sup>th</sup> and 13<sup>th</sup> January 2022**. The publication of the calendar at the webpage equals a notice. No further indications will be given via e-mail to candidates. The candidate's absence will be considered as a withdrawal from the selection, irrespective of its cause.
7. In case the candidate passes the language test, the outcome of such test can be registered in his/her Esse3 career only if he/she will be assigned an Erasmus destination of the present selection call and if his/her study regulations allow it. Students who will not be assigned a destination within this call can use the test to apply to any other mobility call up to a maximum of 5 years from the date of the publication of the test results.
8. It is recommended to choose the possible destinations considering the coherence between the academic offer of the partner university and the study plan of the study course at UniTrento, paying attention to the study area and the study level indicated in the agreement (Attachment 1a, 1b, 1c).
9. Candidates who have already benefited from a mobility grant in the Erasmus (Study, Traineeship or International Credit Mobility) or in the Erasmus Mundus programme within the same study course as the one they are currently enrolled in are admitted only if the length of the previous mobility plus the one for which they are applying sums up to 12 total months. For the five-year Master degrees, the total must not exceed 24 months. The months of post-lauream traineeship are counted within the study cycle of the candidate at the time of application.
10. Recipients of another mobility grant are not eligible to the present call if the two mobility periods overlap. Participants of the Double Degree Program can apply for this call provided that they complete all the planned exams (taken abroad) by the beginning of the Erasmus Mobility, and they carry out only thesis research at the hosting University. The city or the campus of the thesis research activity must be different from the one where the Double Degree Program took place. In this case it is mandatory to have a written



declaration signed by both the University of Trento tutor and the Partner University tutor, stating that the mobility period abroad is compatible with the Double Degree programme.

11. The Department of Economics and Management and the Department of Psychology and Cognitive Sciences allow thesis research abroad within the Erasmus Study Programme only for students enrolled in two-years Master's courses.

### **Art. 3 – Requirements for starting the mobility**

1. Before leaving for the mobility period abroad the student must:
  - a. Be regularly enrolled in a study course and in the case of a three-year Bachelor's course or a five-year Master's course be enrolled at least in the second year of the course. PhD candidates cannot start a mobility if they requested a suspension of their studies. Students participating in the TOPSport programme need to have a number of credits as requested by the TOPSport regulations;
  - b. Renew their enrollment to the a.y. 2023/24 by paying the tuition fees or by applying for scholarship/tuition waiver at Opera Universitaria or UniTrento
  - c. Have the requisites enlisted in Attachment 1a, 1b, 1c (column called "Language level required by the partner university – check the deadlines") according to the deadlines indicated by the partner Universities. The proofs of language knowledge considered valid for the admission are indicated in art. 2 of the present call, unless the hosting university requires additional certificates/level. The candidate must check deadlines and regulations for applying and sending documents to the hosting institution considering that some documents might be required already during the application phase.
2. Recipients of the Erasmus grant must not receive during the Erasmus mobility period other grants to carry out study, work or research abroad awarded by the European Commission.

### **Art. 4 – Application procedure**

1. Applications have to be made online at the link indicated at the University's webpage [Open selection calls](#). The application must be completed online **by 19<sup>th</sup> January 2023 at noon**. In case of difficulties or



technical problems with the online applications please refer to the contacts stated in Art. 10 well in advance of the deadline.

2. Candidates may select a maximum of 4 destinations specifying their order of preference<sup>5</sup>. Candidates may select only destinations offered by their Department at the moment of their application. Students from interdepartmental courses can choose from all the destinations offered by all the Departments involved in their study course. Candidates can be assigned only one mobility.
3. All candidates have to attach the following documents to the application:
  - a. A Study project or a thesis research project **for each chosen destination** according to the models available in Annex 2 and 3. For the study project candidates must attach a motivational letter with the study plan, indicating the courses the candidate is planning to attend (following a thorough examination of the destination University's academic offer), or the thesis research project which the candidate plans to carry out at the partner University signed by his/her supervisor from the University of Trento;
  - b. if applicable (see art. 2 point 3, letters a., d., e., h., j.), a certificate proving the knowledge of the required language;
  - c. in case of mobility for thesis research an acceptance letter/email from the host institution supervisor or from the partner University;
  - d. in case the candidate holds a foreign degree, a copy of the degree indicating the final grade (if available) or the GPA.
4. Students with citizenship in one of the Countries participating in the Erasmus programme cannot choose as destinations Universities in their home Country.
5. Candidates with special needs are invited to contact the offices through the addresses in Art. 10 in order to identify additional documentation that might be useful.

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<sup>5</sup> 1<sup>st</sup> destination selected = 1<sup>st</sup> preference



#### Art. 5 – Selection, Evaluation criteria and Ranking list

1. The Selection Committee, appointed by Rector's Decree, will evaluate all the regular online applications and the relative attached documentation, as seen in art. 4.
2. The Departmental Commission's evaluation criteria are determined as follows:
  - a. Level of language knowledge;
  - b. Study or thesis research project;
  - c. GPA of graded exams registered **by 31st October 2022**. Students enrolled in single classes or in the first year of a two-year Master's Degree with less than 18 registered credits (with marks) will be evaluated on the basis of the final mark of the degree they have previously completed; in case of degrees obtained abroad the GPA will be considered if there is not a final grade;
  - d. Specific criteria valid for each Department/Centre according to the following table:

Specific criteria	Department/Centre
Ratio between acquired credits and credits that could have been acquired before 31/10/2022	Center Agriculture, Food Environment, Cellular, Computational and Integrative Biology, Center for Mind/Brain Sciences, Civil, Environmental and Mechanical Engineering, Industrial Engineering, Information Engineering and Computer Science, Humanities, Psychology and Cognitive Science, School of International Studies, Sociology and Social Research
Acquired credits before 31/10/2022 and legal language exams completed before 19/01/2023	Law
Participation to excellence programmes	Psychology and Cognitive Science
Weighted average of marks obtained in the previous study cycle (bachelor)	Industrial Engineering



Interview for students of the first years of Bachelor's courses and five-year Master's courses	Center Agriculture, Food Environment; Cellular, Computational and Integrative Biology; Civil, Environmental and Mechanical Engineering; Economics and Management; Humanities; Industrial Engineering; Information Engineering and Computer Science
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3. The final scores will be assigned on a 100 points scale, each Commission will decide if a minimum score is required for admission.
4. The final ranking list will be published on each Department/Centre website by **31<sup>st</sup> March 2023**.

#### **Art. 6 – Destination acceptance**

1. Destinations will be assigned by **30<sup>th</sup> April 2023** according to the terms indicated by each Center/Department; destinations that may become available can be re-assigned by and no later than **30<sup>th</sup> September 2023**.
2. Destinations will be assigned choosing among the four ones indicated by the student in the application according to the student's ranking position, destinations' order of preference and availability.
3. In case the winning candidate withdraws the next eligible candidate in the ranking list may be assigned the newly available destination.
4. The Commission may propose to the eligible students another destination coherent to their linguistic and study area if there are no more available places for the destinations chosen by the candidate in the application.
5. Recipients who have won a mobility grant for the same period within the framework of another International Mobility Programme must renounce to the assigned mobility in order to accept the new awarded destination. The sole exceptions are students of the Double Degree Program mentioned in Art. 2, point 10.
6. Candidates who pass the selection and are recipients of the mobility grant have to be regularly enrolled to the University of Trento for the whole mobility period duration.
7. The University of Trento guarantees the recognition of all the activities carried out abroad if certified by the hosting institution with a Transcript of Records and if present in the Learning Agreement for Studies document.
8. Candidates are requested to:



- a. Check the Ministry of Foreign Affairs and International Cooperation website notices about safety and risky situation abroad;
- b. Accept the decisions of the partner universities about attendance modality, restrictions caused by epidemics, pandemics or other causes of force majeure;
- c. To subscribe a travel insurance in case of cancellation or delays caused by epidemics, pandemics or other causes of force majeure;
- d. To subscribe an international health insurance covering costs for hospitalization and treatment due to epidemics and pandemics;
- e. To find out (autonomously) visa requirements.

#### **Art. 7 – Mobility Grant**

1. The grant is paid according to the participation in the physical mobility and activities in two installments:
  - a. 70% of the grant by the start of the mobility, whenever possible;
  - b. The remaining part after the end of the mobility and after completing the mobility documentation.
2. In case of withdrawal or interruption of the study period before having spent at least 2 months abroad without a rightful motivation, the student is requested to give back the study grant received. The restitution is also required if the student does not reach the minimum amount of credits according to the length of the mobility as specified in the table below:

<b>Number of months</b>	<b>Number of days</b>	<b>Minimum number of ECTS credits</b>
2-3	Up to 90	6
4-5-6-7	from 91 to 210	12
8-9-10	from 211 to 300	24
11-12	from 301 to 360	30



Grant restitution is a necessary condition for the renewal of enrolment to the next academic year or the admission to the final exam.

3. The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law. The grant will not be paid for the periods in which the students carries out virtual or blended mobility in a Country different from the one of the destination.
4. Candidates are recommended to preventively inform themselves on the cost of living in the destination country and, also with reference to the issuance of the visa, the economic means requested for the whole mobility period (proof of solvency).
5. Following the requirement of the European Commission, the University of Trento differentiates the Erasmus Study grants according to the destination Country as detailed below:
  - a. 550,00 €/month (30 days) for mobilities in the following Countries: Denmark, Finland, Ireland, Iceland, Luxembourg, Liechtenstein, Norway, Sweden;
  - b. 500,00 €/month (30 days) for mobilities in the following Countries: Austria, Belgium, Cyprus, France, Germany, Greece, Malta, The Netherlands, Portugal, Spain;
  - c. 450,00 €/month (30 days) for mobilities in the following Countries: Bulgaria, Croatia, Estonia, Latvia, Lithuania, Republic of North Macedonia, Poland, Romania Serbia, Slovakia, Slovenia, Czech Republic, Turkey, Hungary;
  - d. Switzerland participates indirectly in the Erasmus Study Programme and funds directly grants for students' mobility with a scholarship of 440 CHF/month - about 430 €/month (Swiss-European Mobility Programme) that University of Trento integrates with additional 200 €/month (30 days).

In the case of bachelor's or master's students, the grant amount can be integrated according to the economic condition (ISEE Università 2023<sup>6</sup>) of the participant as follows:

- a. 400,00 €/month if ISEE less than or equal to 20.000,99 €;

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<sup>6</sup> ISEE Università to be calculated within 30 June 2023 for mobilities in the first semester or whole academic year and within 31 August 2023 for mobilities in the second semester.



- b. 200,00 €/month if ISEE is between 20.001,00 euro and 30.000,99 euro

PhD students are not eligible for additional financial support based on economic condition.

The final amount is defined according to the effective period spent abroad calculated in days.

Grant amounts for mobilities to the United Kingdom are specified in Art. 9.

6. An additional contribution for “green travel” is foreseen for students who travel with sustainable means of transport (i.e by train, bus, car sharing services, bicycle) to and/or from the hosting country. Travel days, up to a maximum of 4, can be counted within the mobility period for the grant calculation; in addition, participants will receive a single contribution of 50 EUR as a top-up in addition to the individual grant, as long as most of the travel was done with sustainable means of transport. This contribution will be paid at the end of the mobility to students providing adequate documentation. In case of mobility in Switzerland, students are invited to contact the hosting institution to enquire about the green travel contribution.
7. For mobilities to Erasmus + Programme Countries (excluding Switzerland) students with documented fewer opportunities<sup>7</sup> can receive an additional European contribution of € 250 / month (30 days).
8. Participants with medically certified physical, mental or health conditions can benefit from the services offered by the University Inclusion Office. In case of mobilities towards one of the Erasmus+ Programme Countries they can also apply for an additional European monthly contribution to the Erasmus National Agency/Indire through the University of Trento to cover real costs in case the monthly integration of 250€ is not sufficient. In case of rejection of the request by the National Agency for lack of funding or in case of mobility in Switzerland, the University of Trento intervenes. The additional financial contribution for students with special needs will be granted at the end of the mobility period on the basis of actual costs.
9. Students will continue to pay tuition fees at the University of Trento for the whole period abroad and therefore they will not have to pay tuition fees at the partner University.

## **Art. 8 – Selection and mobilities for Doctoral Students**

1. Doctoral students must know the language indicated in the Attachment 1a, 1b, 1c at the level indicated in the table below:

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<sup>7</sup> Students with medically certified physical, mental and health conditions, from a migrant background and refugees, with minor children, student workers, professional athletes, orphans of at least one parent, students who are victims of terrorism and organized crime



Doctoral studies area	Level required
Science and Technology Area Cognitive Sciences Area	English B1 Level and/or A2 level for any other language (French, Portuguese, Spanish, Catalan, German)
Humanities and Social Sciences Area	English B2 Level and/or B1 level for any other language (French, Portuguese, Spanish, Catalan, German)

Doctoral students can apply for a destination whose working language is not the same as the one indicated in Attachment 1a, 1b, 1c if previously approved by their supervisor. The level required for applying is the one enlisted in the table above.

2. Doctoral students must reach the language level indicated in Attachment 1a, 1b, 1c (column “Language level required by the partner university”) before the deadlines specified by the hosting institutions. The accepted language certifications are enlisted in Article 2 of the present call. The doctoral student is in charge of checking deadlines and regulations for applying and sending documents to the hosting institution considering that some documents may be required already during the application phase;
3. Doctoral students must attach:
  - a. Details of their study or research project for each chosen destination plus a motivation letter, signed by their supervisor using the form in Attachment 4;
  - b. Certificates proving their language knowledge as described in article 2 of the present call;
  - c. Approval letter from the hosting institution or supervisor at the hosting institution (an approval via email is sufficient);
  - d. in case the master’s degree was obtained abroad, candidates have to enclose copy of the diploma including final mark (if available) or GPA.
4. The Departmental Committee will rank applications considering the criteria listed below:
  - a. Level of language knowledge (according to the criteria that each committee will decide to adopt);
  - b. Study or research project;



- c. Final mark of the of the Master's degree diploma or GPA if the final mark is not available;
  - d. Other possible criteria established before the selection occurs.
5. Doctoral students will be assigned with destinations reserved to doctoral students specified in Attachment 1a, 1b, 1c. If a destination is open both to undergraduate/graduate and doctoral students the priority will be assigned to undergraduate/graduate students.
  6. Doctoral students must be regularly enrolled at the University of Trento for the whole duration of the mobility, i.e. they must not have suspended their studies.
  7. Except for the specification detailed in Article 8 specifically for doctoral students the other articles of the present call apply also to doctoral students.

#### **Art. 9 – Mobility to the United Kingdom**

1. Mobilities to the United Kingdom are not covered by the Erasmus+ Programme 21-27. The conditions stated in the present call apply also to mobilities to the UK with regards to admission, application, selection procedure and destination assignment, except for those conditions laid out in Art. 7 paragraphs 1, 3, 5, 6, 7, 8.
2. Mobility towards the United Kingdom follows the following financial rules:
  - a) the scholarship is financed with University funds and is linked to actual physical mobility;
  - b) the scholarship will be paid in one single instalment within two months following the start of the mobility;
  - c) mobilities towards the United Kingdom may last only one semester;
  - d) the amount of the scholarship for the whole semester is € 3.500;
  - e) The grant amount can be integrated according to the economic condition (ISEE Università 2023) of the participant as follows:
    - 2.000,00 €/semester if ISEE <= 20.000, 99 euro;
    - 1.000,00 €/semester if ISEE is between 20.001,00 euro and 30.000, 99 euro;
  - f) The mobility grant is to be considered as a contribution to the mobility period, it does not give access to social security treatments nor evaluation towards juridical and economic careers, nor automatic recognition for social security objectives and is subjected to the deductions foreseen by the law;
  - g) Mobility grants are subject to taxation;



- h) Participants with medically certified physical, mental or health conditions can benefit from the services offered by the University Inclusion Office and may request to the University an additional contribution for additional costs (real costs). The contribution for students with special needs will be paid at the end of the mobility and will be based on real costs.

#### **Art. 10 – Information and contacts**

For further information please refer to the following contacts:

##### **International Mobility Office - Social Sciences Area and Humanities**

Email: [mobility-ssh@unitn.it](mailto:mobility-ssh@unitn.it)

Ph: +39 0461 281703 (Sociology and School of International Studies)

Ph: +39 0461 282386-3817 (Humanities)

Ph: +39 0461 282386 (Economics and Management)

Ph: +39 0461 283817 (Law)

##### **International Mobility Office - Science and Technology area**

Email: [mobility-st@unitn.it](mailto:mobility-st@unitn.it)

Ph: +39 0461 281864 (Cellular, Computational and Integrative Biology, Physics, Information Engineering and Computer Science, Mathematics)

Ph: +39 0461 282587 (Centre Agriculture Food Environment, Civil, Environmental and Mechanical Engineering, Industrial Engineering)

##### **International Mobility Staff - Cognitive Science Area**

Email: [mobility-cs@unitn.it](mailto:mobility-cs@unitn.it)

Ph: +39 0464 808448/ 8311

#### **PLEASE NOTE**

**This English text is meant to help you understand the most relevant aspects of the Call for applications but the only binding version is the Italian one.**

**For more information please refer to the contacts listed in Art. 10**

On behalf of the Rector of the University

Paolo Zanei

Head of the Education and Student Services Management



## **Note 1 – Information on the processing of personal data**

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

### **1. Data controller**

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: [ateneo@unitn.it](mailto:ateneo@unitn.it); [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it).

### **2. Contact details of the Data Protection Officer (DPO)**

The DPO can be contacted to request information on personal data at the following email address: [dpo@unitn.it](mailto:dpo@unitn.it).

### **3. Purpose of the processing and legal basis**

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c) of the GDPR). Particular data (e.g. health data) shall be collected and processed only for the purpose of providing compensation for disadvantages (article 9(2), points g) of the GDPR).

### **4. Acquisition of data**

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

### **5. Data processing methods**

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

### **6. Categories of Recipients**



In addition to the University personnel acting for the above mentioned purposes, personal data may be disclosed to third parties (public and private) for the fulfillment of a legal obligation and/or a public safety and/or judicial authority order.

## **7. Data retention period**

Personal data will be stored as long as necessary to fulfil the abovementioned purposes and anyway in compliance with legal obligations. In any case, data will be stored for the time indicated by the current law and/or by the University regulations on managing and storage of documents issued by the University within its institutional activities.

## **8. Rights of the data subjects**

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR. This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR or to engage in legal proceedings.