



REGULATION OF THE DOCTORAL COURSE IN SOCIOLOGY AND SOCIAL RESEARCH



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Art. 1 – Regulation Subject's

1. According to art. 8, paragraph 2, of the University Regulations on Research Doctorates issued with D.R. 250 of 11 March 2022, the Council of the Department of Sociology and Social Research approves these Regulations of the Course in order to govern its activity, to specify its objectives and internal organization and to set behavioral rules for the PhD students who attend it.

Art. 2 – Definitions

1. In accordance with this Regulation, the following terms are meant to indicate:
 - a) by University or University: the University of Trento;
 - b) for Regulations on Doctorates: the University Regulations on Research Doctorates issued with D.R. 250 of 11 March 2022;
 - c) by Department: the Department of Sociology and Research of the University of Trento
 - d) by Academic Board or Teaching Body: the teaching body of the PhD in Sociology and Social Research
 - e) for the Council: the Council of the Department of Sociology and Social Research;
 - f) for Doctoral Program or Course: the PhD Course in Sociology and Social Research.

Art. 3 – Objectives

1. In addition to the general objectives of each PhD course as indicated in art. 3 of the Doctoral Regulations, defined in agreement with the Department, the course aims to train high-level professionals in the field of sociological research capable of carrying out qualified theoretically oriented empirical research, both basic and applied, at universities, public bodies and private entities. Particular attention is paid to the training of figures capable of exercising their skills in an interdisciplinary key, enhancing the multiplicity of theoretical and research orientations and the interdisciplinary research opportunities present within the Department.

Art. 4 – Languages

1. Official languages of the course are Italian and English. The courses, tests and the PhD thesis may be conducted, in addition to these languages, also in German, French, Spanish or other languages in which there are adequate skills among the teachers and doctoral students involved



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Art. 5– The Academic Board

1. Notwithstanding the provisions of Article 12 of the Regulation on Doctoral Programs, the Board consists of at least 12 members, of whom at least half are tenured professors, and the remaining members are researchers from Universities or public research institutions belonging to scientific fields consistent with the educational objectives of the course.
2. Admissions are evaluated by the Board by an absolute majority. The application to participate in the Board must be submitted to the Coordinator, accompanied by a curriculum vitae, a list of publications (with indication of the five considered most significant by the candidate), and a declaration of non-membership/membership in Doctoral Boards of other Universities. In the case of professors and university researchers belonging to another University, a clearance from their home university must also be provided.
3. The Board approves the addition of new members to the Board of Professors according to the procedures defined in paragraph 2 of this article, provided that, annually, the Department approves the composition of the Board of Professors as indicated during the accreditation/confirmation of accreditation.
4. Other professors and researchers engaged in teaching and supervising doctoral students within the scope of the program may participate in the activities of the Board, without the right to vote
5. Persons who contribute to the activities of the Course may attend the meetings without the right to vote, at the invitation of the Coordinator and limited to the discussions of specific items on the agenda
6. The Board is called by the Coordinator or at the request of at least 1/3 of the members
7. The call is made by the Coordinator by e-mail with at least seven days' notice. The call contains the agenda of the discussion as proposed by the Coordinator. The Board meets at least twice a year for the annual assessment of the progress of the PhD students.
8. The Board meets at least twice a year for the annual evaluation of the progress of the doctoral students.
9. The meetings' procedure must comply with the General University Regulations.
10. The unjustified absence of a member of the Board at more than three consecutive sessions will result in the forfeiture of the Faculty Board, while the tutor and supervisor functions will be retained, if already assigned.
11. Minutes of the meetings are drawn up by the member with less academic seniority among those present. The Coordinator reviews the proposed minutes within one month of the meeting. The Board approves it at



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the beginning of the next session.

12. The Board evaluates the possibility of entrusting the PhD students, as an integral part of the training project, with the completion of tutoring and supplementary teaching activities, in compliance with the training path of the PhD students and the teaching needs of the University departments.
13. With regard to matters concerning the overall progress of the Doctorate program and the training paths, as defined by the General University Regulations, two representatives of the doctoral candidates, elected from among those enrolled in the Doctorate program, attend the meetings of the Board of Professors. These representatives may be the same representatives designated in the Department or Center Councils. The representatives are always informed about the convening of the Board of Professors meetings.

Art. 6 – The Coordinator

1. The Coordinator carries out the functions assigned by the Regulations regarding Doctorates, according to the procedures provided for by the same.
2. The Coordinator submits the detailed report referred to in Article 13 c. For approval by the Department. 5 letter e) of the Doctoral Regulations.

Art. 7 – The Executive Committee

1. The Executive Committee carries out the functions assigned by the Regulation concerning Doctoral Programs, according to the modalities provided therein.

Art. 8 – Tutoring and Supervision

1. At the beginning of the course, each / or doctorate is supported in its course of study by a tutor, designated / or by the College. The tutor has the primary responsibility of assessing the abilities of the PhD candidate in the research activity and assisting them in the development of their research project.
2. Simultaneously with the approval of the research project, the College appoints a supervisor and a co-supervisor of the doctoral research activities of the PhD student, even outside its own members. The supervisor and co-supervisor are responsible for guiding the research activities of the PhD candidate and for ensuring the quality of her / his work. The supervisor informs the Board of the progress of the study and research activities of the PhD student.



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3. The supervisor ensures compliance by the PhD student with the basic rules.
4. The Board may resolve to replace a supervisor and / or a co-supervisor who does not comply with the obligations indicated in paragraphs 2 and 3 above.

Art. 9 – Teaching Activities

1. The Doctoral Course lasts three years.
2. The Course offers annually a series of training activities, presented at the beginning of each academic year in the Manifesto degli Studi of the Course together with the procedures for carrying out the same.
3. The educational and training program is divided into three levels: basic, common courses activated with other Departments; supplementary courses; seminars.
4. At the end of each course, there is an evaluation by the teacher in charge of the training activity. There are also general exams relating to the subjects covered in the fundamental courses.

Art. 10 – Learning Programme

1. Before the start of each academic year, and in time to ensure effective assignment of teaching assignments by the Department, the College approves the Learning Programme, which is published on the website.
2. The Learning Programme must contain:
 - a) criteria for admission of PhD students to the years following the first;
 - b) list and duration of the courses that will be activated, including the teaching load attributed to each teacher;
 - c) any requirements for admission to training activities;
 - d) provisions relating to training, preparatory and / or supplementary activities of the same;
 - e) methods of conduct and frequency of training activities abroad;
 - f) carrying out the exams and any other profit checks;
 - g) methods of recognizing credits that can be acquired at other national and foreign university and research institutions (including summer schools).
3. The Learning Programme is published on the institutional website of the PhD Course after the Council has approved the teaching load assigned to each teacher belonging to the Department.



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Art. 11 – Admissions

1. Access to the PhD program takes place through a selective procedure, based on the evaluation of:
 - a) a research project;
 - b) the curriculum studiorum of the candidates;
 - c) the candidates' language skills - in English and possibly in other languages if this is provided for in the call for applications;
 - d) any letters of reference;
 - e) any other documents useful to certify the research skills of the candidates that will be indicated in the relative call for admission to the Course;
 - f) a multiple choice written test;
 - g) an in-depth interview - reserved for those candidates whose project and profile have been judged to be of interest and compatible with the skills and activities of the PhD Course.
2. Admission to the PhD program takes place on the basis of the general merit ranking drawn up by the competent Judging Commission.

Art. 12 – Admission to the second and third year and to the final examination

1. The criteria for admission to the years following the first are indicated in the Manifesto of studies.
2. They must in any case provide for:
 - a) for admission to the second year:
 - passing the exams related to the fundamental and characterizing courses;
 - delivery and approval by the Board of necessary assignments / papers, or the approval of a work program considered equivalent by the Faculty Board
 - b) for admission to the third:
 - satisfactory progress in research activity;
 - a positive opinion of the Board on participation in the specified training activities.

Art. 13 – Rights and Duties of Ph.D Students

1. In addition to the rights and duties of the doctoral students indicated in art. 25 of the current Regulations on Doctorates, each PhD student at the beginning of their studies is obliged to sign the honor code of the PhD course, which forms an integral part of these internal regulations of the PhD Program. and to



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undertake to observe its contents.

2. The PhD students must also comply with the procedures published on the Course website relating to training activities, as specified in the Study Manifesto, and the indications communicated from time to time, with adequate notice, in writing by the Coordinator.

Art. 14 – Award of the Ph.D Degree

1. The Board appoints, for each PhD student, the Selection Committee for the attainment of the degree, observing in this regard the provisions of Title VII of the Regulations on Doctorates.

Art. 15 – Amendments to the Regulation

1. Pursuant to art. 8, paragraph 3, of the Regulations on Doctorates, any changes to these Regulations and to the related Annex A must be approved in advance by the Board and subsequently by the Board. The changes come into force from the date of publication on the University website.

Art. 16 – Reference and Provisions

1. Although not expressly mentioned in these Regulations, the provisions of current national legislation and the Regulations on Doctorates apply.