







Application notes for students and young researchers

The Call for application of 30 students and young researchers (the *brains*) is available on the <u>event's webpage</u>. This document aims to summarize the necessary steps the candidates must complete before **June 6**, **2017 (01.00 pm, Italian time)**, in order to apply.

- 1) Read carefully the full text of the Call, checking that all the criteria for the eligibility are satisfied, art. 3
- 2) Prepare your curriculum vitae (in Europass format, including the list of publications); the CV must be uploaded on the Application form (the maximum size for each attachment is 5MB; if necessary, you should break the file into smaller parts and upload them separately, always selecting "Curriculum vitae" as the attachment description for each of them)
- 3) Prepare your curriculum studiorum (exams with marks); the curriculum studiorum must be uploaded on the Application form (the maximum size for each attachment is 5MB; if necessary, you should break the file into smaller parts and upload them separately, always selecting "Curriculum studiorum" as the attachment description for each of them)
- 4) Prepare your motivational letter, emphasizing your strong motivation and the full-time commitment in participating to the event, your expertise in applied research and your attitude to teamwork; also the motivational letter must be uploaded on the Application form, selecting in this case "Motivational letter" as the attachment description
- 5) **UE-citizens**: prepare a copy of the identifying document; **non-UE citizens**: prepare a copy of the permit of stay (for EU Countries) or of the passport (with Schengen visa details, if required); also the identifying document or the permit of stay must be uploaded on the Application form
- 6) Go to the <u>Application Form</u>, following the instructions provided by the system for the <u>login</u>
- 7) Fill in all the Application form sections, upload all the documents referred to in paragraphs 2, 3, 4 and 5 of this notes and check that all sections are in "Complete" status









- 8) Check that all the data you have inserted (including your personal data!) are correct and complete
- 9) Finalize and send your application (clicking on the button "Save and submit") by June 6, 2017 (01.00 pm, Italian time)

The instructions necessary to finalize the registration and to pay the **fee (euro 20,00)** will be sent **via e-mail only to the selected applicants**.

For any questions about the application, please contact the <u>Scientific Committee</u>.

The Scientific Committee

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