LLM Applicants Nominated by Partner Schools

Application Priority Dates

- **Fall** semester: **April 1**
- **Spring** semester: **October 1**
  - Failure to apply by the stated priority dates could delay the processing of visa documents necessary to make your travel   arrangements. It is not possible to begin the semester after the first day of classes.

Application Requirements:

- **Transcripts** (scanned paper copy - NOT a screenshot - of most recent grades, and degree certificate if available, to upload)
- **Personal statement**
- **Resume/C.V.**
- **English proficiency score** (scanned copy of score report)
  - TOEFL score of at least 94 IBT (strongly preferred. Flexibility is possible based on the remainder of your file)
  - IELTS score of at least 7.0 (strongly preferred. Flexibility is possible based on the remainder of your file)
  - CEFR C1-Advanced (will be considered)
  - TOEIC score of at least 850 (will be considered)
  - Duolingo English Test (DET) of at least 125 (will be considered)
  - We also offer a summer program which allows students to improve their English and Legal English before starting the fall term. Students should already have an IBT TOEFL of around 80+, IELTS of 6.5+, or CEFR B2

How to Apply

- Your outgoing exchange coordinator/university nominator should provide the Assistant Dean for International Programs and the Director of Admissions with the name/s and contact information of the LLM nominee/s no later than April 1 (Fall enrollment) or October 1 (Spring enrollment) by completing the nomination form provided. Questions may be directed to lgradadm@indiana.edu.

- Nominees should then complete the Indiana University online application.
  - Application Link: https://graduate.indiana.edu/admissions/apply.html
  - If you do not already have an application fee waiver code, request one now by email us: lgradadm@indiana.edu.
  - Step by step application instructions: Next Page

Step 1.

Open the application link:

https://graduate.indiana.edu/admissions/apply.html

In this first step you will create your application account.

Instructions:

- Be sure to enter your name exactly as it appears on your passport.

- Be sure to remember your username and password.

Create an Account

The information below will be provided to the admissions offices at the programs to which you apply. Please provide complete and accurate information. Within the application you will be able to specify additional addresses and alternate name details.

* Indicates required field.

Your Name

Title	
* First or Given Name	
Middle Name	
* Last or Family Name	
Suffix	
Display Name	

Contact Information

* Email Address		Home ⌄
* Confirm Email Address		
* Preferred Phone Number	(201) 555-5555	Mobile ⌄
Alternate Phone Number	(201) 555-5555	Mobile ⌄

Text and Phone Authorization

☐ I agree to the Terms of Service and to receive calls and/or texts at any phone number I have provided or may provide in the future, including any wireless number, from any entity associated with my application process, including but not limited to my designated schools and programs, the Liaison International support team, or the association for this Centralized Application Service.

Username and Password

Your username must be at least 6 characters. Your password must be a minimum of 8 characters and contain at least one lower and ~~~~ acter.

Username is required.

* Username

* Password

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Step 2.

Instructions:

Be sure to select "International" unless you hold a US passport.

Citizenship Status

Note that you will be asked citizenship questions again later in the application. Please provide consistent responses to prevent any delays in admissions processing.

* Indicates required field.

Citizenship Status

* Select a citizenship status

International ▼

U.S. Citizen
Legal Permanent Resident
International
Other

Save Changes

Step 3.

In this step you will choose the program you will apply to.

Instructions:

- In the search field at the top of the page type in: "LLM" and wait…
- "Master of Law LLM" should be displayed.
- Make sure the location says "Bloomington" ➤
- Click the **+** to add this program. ➤

Add at least one program

llm

Add Program | **Selected Programs**

Showing results for: ✕ Available Programs

Add	Program Name	Degree	Start Term
BLOOMINGTON			
+	Master of Law LLM	Master's	Spring

Step 4. **Instructions:** • Once you complete step 3 above, click the "Selected Programs" link at the top	Add Program | Selected Programs Showing results for: ✕ Available Programs Add Program Name Degree BLOOMINGTON ✓ Master of Law LLM Master's
• Following the above, then click the "Continue" button at the bottom of the screen	Add Program | **Selected Programs** Remove Program Name Degree Start Term Start Year BLOOMINGTON ✕ Master of Law LLM Master's Spring **Continue**
• If you see this screen, click the continue button once again to get to your application	**Review Your Program Selections** Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime. TOTAL FEE(S) $70 **Continue To My Application** ›

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Final Steps

The final step is to complete all 4 sections of the application.

Instructions:

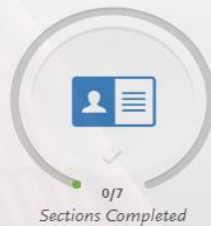Carefully and fully complete each section:

- Personal Information
- Academic History
- Supporting Information
- Program Materials

- If you have questions on any one of these, you can save your application and email us for support.
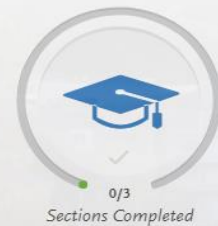
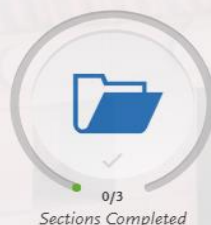 **Will Schaad**
  Director of Admissions
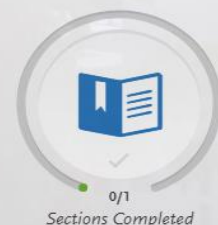 lgradadm@indiana.edu

Personal Information — 0/7 Sections Completed

Academic History — 0/3 Sections Completed

Supporting Information — 0/3 Sections Completed

Program Materials — 0/1 Sections Completed

- While working on the application, if you want to return to the above screen, click the "My Application" link at the top of the page.

My Application   Add Program

Colleges Attended

0/3 Sections Completed

Report all institutions attended, regardless of:

- Their relevance to the programs you're applying to, and
- Whether the coursework completed there was transferred to an

Also, report each institution only once, regardless of the number of deg

OTHER IMPORTANT POINTS

- If you do have documents that are in a name that is different than your passport name, enter it here.

- **DO NOT** enter a "Preferred Name" as this often results in name confusion in university systems.

Alternate Name

* Do you have any materials under another name (for example a maiden name, middle name or nickname)?

  ○ Yes   ○ No

Preferred Name

* Do you have a name (first, middle) that you commonly use that differs from your legal name?

  ○ Yes   ● No

Additional Information

Partner Institution Funding Agreement

Students will be granted a scholarship or fee remission based on the partner university or exchange agreement. The scholarship amount will be clearly listed on the admission letter. Students are responsible for the remaining tuition and fees, travel, books, room and board, and other miscellaneous expenses.

Proof of Funding

All US universities are required to collect proof of funding information for international applicants. This documentation is required for visa documents and visa interview.	**You must show sufficient funds to cover living expenses, books and health insurance** - https://law.indiana.edu/graduate-apply/financial-info.html - bank statement (in English) from the applicant or the sponsor - upload proof of funding in Atlas (more information will be provided via email)

Courses and Calendar

Semester Dates -these dates include **required international student orientation** period and **exam periods**	Academic Calendar: https://law.indiana.edu/students/academic-calendar/index.html **Fall 2024**: Tues. August 13 - Fri. December 13, 2024 **Spring 2025**: Wed. January 7 - Fri. May 2, 2025
Teaching schedule and exam dates	See teaching schedule for the semester you plan to begin. https://law.indiana.edu/students/student-affairs/registration-material.html
Course descriptions	See course descriptions for the semester you plan to begin. https://law.indiana.edu/students/student-affairs/registration-material.html
Required courses for LLM degree (if you plan to return for the LLM and want to take some required courses)	See degree requirements page. https://law.indiana.edu/academics/graduate-degrees/overview/llm.html

Additional Information and Contacts

Office of International Services (OIS) Information about visas, finances, housing, orientation, travel to Bloomington, etc. This office will also produce your visa documents and send you your official IU admission letter.	Web: http://ois.iu.edu Email:newtoiu@indiana.edu
Maurer School of Law Office of International Programs and Graduate Legal Studies	**William Schaad** **Email: lgradadm@indiana.edu** **Director of Admissions** **Phone: +1 812 856 7217**
On Campus Housing: Residential Programs and Services (RPS) LLM students from partner universities are given preference for on campus housing in dormitories if they meet Maurer's application deadlines and meet RPS application deadlines.	**Web: https://housing.indiana.edu** **Email: askrps@indiana.edu**