



Information and Communication Technology Management

REQUEST FOR THE ENTRY IN THE UNIVERSITY PERSONAL DATA DATABASE

Requestable roles<sup>1</sup>:

- Faculties roles: FACADD007-Scholarship's holder in research field, FACADD012-Visiting research professor, FACADD008-Research trainee, STUPGR004-Visiting doctoral student.
PTAADD roles: PTAADD003-Technical administrative area trainee, PTAADD004-Other technical administrative staff members.
Other roles: OTHEXT003-Guest.

Role's period of validity from\* \_\_\_\_\_ to\* \_\_\_\_\_

You (hereinafter called "requestor") can hereby (if allowed by the office you hold in the University of Trento, as for example a professor in charge for a specific research project) ask for the data entry of a person (hereinafter called "person to add") in the personal data database of the University of Trento in one of the above listed roles (for example "GUEST") linking him/her to the structure of which you are the person in charge (for example research project). Undersigning this form you take full responsibility for the data correctness and for the use of the services which are consequence of the entry of a new person in the database.

REQUESTOR'S FORM (\*) compulsory data

SURNAME\* \_\_\_\_\_ NAME\* \_\_\_\_\_

FORM OF THE PERSONO TO ADD: (\*) compulsory data

SURNAME\* \_\_\_\_\_ NAME\* \_\_\_\_\_

GENDER\*: [ ] MALE [ ] FEMALE

CODICE FISCALE(ITALIAN TAX CODE): \_\_\_\_\_

BORN ON\* \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ IN\* \_\_\_\_\_

PROVINCE \_\_\_\_\_ COUNTRY OF BIRTH\* \_\_\_\_\_

STRUCTURE to which the person should be added \_\_\_\_\_

WORKPLACE\*: city: \_\_\_\_\_ street: \_\_\_\_\_ n°: \_\_\_\_\_

Requestor's signature

Date \_\_\_\_\_

Signature of the person to add

Signature of the first level person in charge (dean, head of department, manager) (for approval as person in charge for the services)

Within the meaning of legislative decree 196/2003, we inform you that the provided data will be used only for institutional purposes by the University of Trento and in relation to the connected duties according to the existing law.

1 Some roles can be activated only for some specific organizing structures (faculties, departments, managements, centres, etc ...).