*(Courtesy translation)*

To the kind attention[[1]](#footnote-1) of

DATA CONTROLLER

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UNIVERSITY OF STUDIES OF TRENTO

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FORM FOR THE EXERCISE OF THE DATA SUBJECT’S RIGHT REGARDING THE PROTECTION OF PERSONAL DATA**

(*attach a copy of the applicant’s identity document*)

pursuant to Articles 15-22 of the GDPR

The undersigned\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ born\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

on \_\_\_\_\_\_\_\_\_\_\_\_\_, exercise with this request the following rights under Articles 15-22 of the Regulation

(UE) 2016/679:

1. **ACCESS TO PERSONAL DATA**

(art. 15 of GDPR)

The undersigned[[2]](#footnote-2):

□ requests confirmation that personal data concerning him are being processed

□in case of confirmation, requests to obtain access to such data, a copy of them, and all the information provided for in letters a) to h) of Article 15 paragraph 1 of (EU) Regulation 2016/679, and in particular:

□purpose of processing;

□the categories of personal data processed;

□ the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if recipients of third countries or international organisations;

□the envisaged period of storage of personal data or, if not possible, the criteria used to determine that period;

□the source of the data (or the subject or specific source from which they were acquired);

□ the existence of an automated decision-making process, including profiling, and significant information on the logic used, as well as the importance and expected consequences of such processing for the data subject.

2. **REQUEST FOR INTERVENTION ON DATA**

(ARTT. 16-18 OF GDPR)

The undersigned[[3]](#footnote-3) request the following transactions:

□ CORRECTION AND/OR UPDATING OF DATA

(ART. 16 DEL GDPR)

□ DELETION OF DATA for the following reasons[[4]](#footnote-4):

(art. 17, par. 1, of GDPR)

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In the cases provided in art. 17, par 2, of the GDPR, the attestation that the data controller has informed other data controllers about the data subject’s request to delate links, copies or reproductions of his personal data;

□ RESTRICTION OF PROCESSING, for the following reasons[[5]](#footnote-5):

(art. 18 of GDPR)

□disputes the accuracy of personal data;

□the processing of data is unlawful;

□the data are necessary for the establishment, exercise or defence of a right in court;

□ the data subject has opposed the processing of data pursuant to art. 21, paragraph 1, of the Regulation (EU) 2016/679.

This request concerns (indicate the personal data, categories of data or processing referred to):

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3. **OPPOSITION TO PROCESSING**

(ART. 21, PAR. 1 DEL GDPR)

The undersigned objects to the processing of his personal data pursuant to art 6, par. 1, lett e) or lett f) of the GDPR for the following[[6]](#footnote-6) reasons:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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The undersigned:

□asks to be informed, pursuant to art. 12, para. 4 of the GDPR, at the latest within one month of receiving this request, of any reasons that prevent the data controller from providing the information or carrying out the requested operations;

□asks, in particular, to be informed of the existence of any conditions that prevent the holder to identify him as interested, pursuant to art. 11, par. 2, of the GDPR.

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ADDRESS FOR THE REPLY:

EMAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OR

STREET/SQUARE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MUNICIPALITY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROVINCE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ POSTCODE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ANY DETAILS

The undersigned specifies:

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(Place and date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Address to the data controller also through the Data Protection Officer (DPO), where designated by the

holder. [↑](#footnote-ref-1)
2. Tick only those boxes that are relevant. [↑](#footnote-ref-2)
3. Tick only those boxes that are relevant [↑](#footnote-ref-3)
4. Specify which ones [↑](#footnote-ref-4)
5. Specify which ones [↑](#footnote-ref-5)
6. Specify whcih ones [↑](#footnote-ref-6)