

Notice for the processing of personal data of participants in university events

The EU Regulation 2016/679 "General Data Protection Regulation" (hereinafter "GDPR") establishes the right of every individual to the protection of personal data concerning them.

Pursuant to Article 13 of the GDPR, the University of Trento provides the following information to individuals (hereinafter referred to as "data subjects") who participate in various capacities (speakers, non-speaking guests, students, faculty, members of civil society, etc.) in public or open events of the University, including remote formats (e.g., conferences, seminars, lectures, graduation ceremonies, etc.).

1. Data Controller

The Data Controller is the University of Trento, via Calepina n. 14, 38122 Trento (TN); email: ateneo@unitn.it; ateneo@pec.unitn.it.

2. Data Protection Officer contact information

The Data Protection Officer, to whom inquiries regarding personal data should be addressed, can be contacted at the following email address: rpd@unitn.it.

3. Purpose of data processing and legal bases

The University processes the personal data of event participants for the following purposes:

- registration, organization, and management of events based on the legal bases provided by: Article 6(1)(e) GDPR, performance of a task carried out in the public interest; Article 6(1)(b), GDPR performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract; Article 6(1)(c) GDPR, compliance with a legal obligation to which the controller is subject. Where processing of special categories of data (e.g., data concerning health for meal arrangements, transportation, or event spaces) is necessary, processing will occur only with the explicit consent of the data subject (Article 9(2)(a) GDPR).
- documentation, communication, and institutional dissemination of events through the creation, reproduction, adaptation, publication, distribution, communication, broadcast, and archiving of audio-video recordings, photographs, and other multimedia or paper materials, in accordance with Articles 96 and 97 of Law 633/1941, based on Article 6(1)(e) GDPR and Article 2-ter par. 1-bis of Legislative Decree 196/2003.

4. Categories of data processed

Ordinary personal data: personal identification data, contact details, additional information depending on the event type (e.g., academic records, profession, professional association memberships, tax data, bank details), images and voice (audio-video recordings, photographs).

Special categories of data: data concerning health (e.g., food intolerances, disabilities, etc.) if relevant to the event.

5. Nature of data provision

The provision of personal data is necessary to participate in the event and access any related services (e.g., meal arrangements, transportation, event space organization, etc.). Regarding audio-video and/or photographic recordings, the provision of image and voice data is optional, and alternative participation methods will be offered whenever possible.

6. Data processing methods

Personal data is processed in paper, computerized, and/or telematic form by authorized personnel in relation to their assigned duties and tasks, in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance, accuracy, non-excessiveness, and confidentiality (Art. 5, para. 1, GDPR).

No profiling or automated decision-making is carried out.

7. Scope of data circulation and categories of recipients

To achieve the purposes described in section 3 and in accordance with the legal bases indicated, personal data:

- will be processed by authorized personnel and data processors appointed under Articles 29 and 28 GDPR;
- may be communicated to third-party public or private entities (e.g., law enforcement, judicial authorities, tax agencies, public provincial entities, etc.);
- may be subject to communication and/or dissemination through printed publications, closed-circuit projection, live streaming, broadcasting systems, and institutional platforms of the University (UniTrento portal, Unitn YouTube channel, Facebook, Instagram, X, LinkedIn, etc.).

Personal data will not be transferred to non-EU countries.

8. Data retention period

Personal data will be retained for the period necessary to achieve the aforementioned purposes and, in any case, in compliance with deadlines set by the law. Regardless, data will be kept for the duration specified by current legislation and/or University regulations concerning the management and retention of documentation produced by the University in the performance of its institutional activities.

9. Rights of Data Subjects

Data subjects may, at any time, claim the following rights from the Data Controller using the contact details provided above, as outlined in Articles 15 et seq. of the GDPR:

- **access to their personal data** and the other information listed in Article 15 of the GDPR;

- **rectification of their personal data** if inaccurate and/or **completion** if incomplete;
- **erasure** of their personal data, except in cases where the University is required to retain them pursuant to Article 17, paragraph 3 of the GDPR;
- **restriction of processing** in the circumstances outlined in Article 18 of the GDPR;
- **objection to the processing** of their personal data where permitted under Article 21 of the GDPR;
- **withdrawal of their consent**, without affecting the lawfulness of processing based on consent before its withdrawal.

To exercise the rights, a form available on the University website's "[Privacy and data protection](#)" page can be used and sent to the Data Controller's contact details listed above.

Data subjects who believe that their personal data is being processed in violation of the GDPR have the right to lodge a complaint with the Italian Data Protection Authority pursuant to Article 77 of the GDPR or to seek recourse through the appropriate judicial channels.