

## **Data protection notice for the processing of personal data in the context of Agreements with the University of Trento**

The EU Regulation 2016/679 "General Data Protection Regulation" (hereinafter "GDPR") establishes the right of every individual to the protection of personal data concerning them.

Pursuant to Articles 13 and 14 of the GDPR, the University of Trento provides the signatories and any administrative contacts (hereinafter "data subjects") whose data is collected and processed in the context of signing agreements, contracts, framework agreements, memoranda of understanding, etc. (hereinafter "Agreements") with the University of Trento, with the following information.

### **1. Data Controller**

The Data Controller is the University of Trento, via Calepina n. 14, 38122 Trento (TN); email: [ateneo@unitn.it](mailto:ateneo@unitn.it); [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it).

### **2. Data Protection Officer contact information**

The Data Protection Officer, to whom inquiries regarding personal data should be addressed, can be contacted at the following email address: [rp@unitn.it](mailto:rp@unitn.it).

### **3. Purpose of data processing and legal bases**

The University of Trento processes personal data for the performance of tasks carried out in the public interest, for the performance of a contract to which the data subject is party, or in order to take steps at the request of the data subject prior to entering into a contract, and for compliance with legal obligations to which it is subject (Art. 6, para. 1, lett. (e), (c), and (b) of the GDPR), specifically, for the following purposes:

- the conclusion and execution of the Agreements;
- compliance with related accounting and fiscal legal obligations;
- verification, exercise, or defense of a right in legal proceedings.

### **4. Source of data**

Data is generally collected from the data subject and/or the entity/company of affiliation.

### **5. Categories of data processed**

Ordinary personal data: personal details, tax identification number, contact information, professional role and entity of affiliation, handwritten signature, digital and/or electronic signature.

### **6. Nature of data provision**

The provision of personal data is essential for the conclusion and execution of the Agreements; failure to provide such data will result in the impossibility of signing them.

### **7. Data processing methods**

Personal data is processed in paper, computerized, and/or telematic form by authorized personnel in relation to their assigned duties and tasks, in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance, non-excessiveness, and confidentiality (Art. 5, para. 1, GDPR). No profiling or automated decision-making is carried out.

## 8. Categories of recipients

Personal data may be disclosed, in addition to being accessed by University personnel involved in carrying out the aforementioned purposes, to other third parties (public and/or private) for the fulfillment of the aforementioned purposes, compliance with legal obligations and/or orders from Public Security Authorities and/or Judicial Authorities. By way of example and not limited to, data may be disclosed to the following recipients: the Revenue Agency (*Agenzia delle Entrate*), funding bodies, the State Advocacy (*Avvocatura dello Stato*), auditors. If required by law, some personal data may also be published on the University's portal. If the transfer of personal data to non-EU countries is necessary, it will be carried out within the limits and under the conditions set out in Articles 44 et seq. of the GDPR, either based on an adequacy decision by the European Commission, appropriate safeguards such as standard data protection clauses, or, in their absence and only in specific cases, based on derogations in specific situations as outlined in Article 49 of the GDPR.

## 9. Data retention period

Personal data will be retained for the period necessary to achieve the aforementioned purposes and, in any case, in compliance with deadlines set by the law. Regardless, data will be kept for the duration specified by current legislation and/or University regulations concerning the management and retention of documentation produced by the University in the performance of its institutional activities.

## 10. Rights of Data Subjects

Data subjects may, at any time, claim the following rights from the Data Controller using the contact details provided above, as outlined in Articles 15 et seq. of the GDPR:

- Access to their personal data and the other information listed in Article 15 of the GDPR;
- Rectification of their personal data if inaccurate and/or completion if incomplete;
- Erasure of their personal data, except in cases where the University is required to retain them pursuant to Article 17, paragraph 3 of the GDPR;
- Restriction of processing in the circumstances outlined in Article 18 of the GDPR;
- Object to the processing of their personal data where permitted under Article 21 of the GDPR.

Data subjects who believe that their personal data is being processed in violation of the GDPR have the right to lodge a complaint with the Italian Data Protection Authority pursuant to Article 77 of the GDPR or to seek recourse through the appropriate judicial channels.