

# CALL FOR APPLICATIONS

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**Research Doctoral Course in**  
**FORMS OF CULTURAL EXCHANGE AND TEXTUALITY**  
**38<sup>th</sup> cycle**  
**academic year 2022/2023**

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**N.B. Please note that only the Italian version of this Call, issued with Rector's Decree no. 440 of May 9, 2022 is legally binding. The English version is provided for information only.**

## **Art. 1 – OVERVIEW**

The University of Trento hereby announces the 38<sup>th</sup> cycle of the Research Doctoral Course in “Forms of Cultural Exchange and Textuality” for the academic year 2022/2023.

**Deadline for applications: 15 June 2022 – 4:00 pm (CEST)**

**PhD places: 7**

**Studentships:**

n. 7 funded by the University of Trento;

**Supernumerary places: 1** (*available for candidates who fulfil the requirements set out in art. 8*)

**Information about studentships:** <http://www.unitn.it/en/node/1937/>

The number of places covered by studentships or other forms of financial support may increase if funding from other universities, public research bodies or private companies becomes available after this call is published and before the oral exam. Any increase in the number of funded places will only be published online at the [Announcement Webpage](#).

**Course duration:** 3 years

**Start of the Academic Year:** 1 November 2022

**Official languages:** Italian

**Coordinator:** prof. Fulvio Ferrari - Tel. 0461 282709 – email: [fulvio.ferrari@unitn.it](mailto:fulvio.ferrari@unitn.it)

**Course website:** <https://www.lettere.unitn.it/3121/forme-del-testo-e-dello-scambio-culturale>

**Selection process website:** <http://www.unitn.it/en/node/1964/>

**Webpage on PhD students' rights and duties:** <http://www.unitn.it/en/node/52919/>

### **Scientific areas (SSD):**

L-ANT/02 GREEK HISTORY  
L-FIL-LET/04 LATIN LANGUAGE AND LITERATURE  
L-FIL-LET/08 MEDIEVAL AND HUMANISTIC LATIN LITERATURE  
L-FIL-LET/09 ROMANCE PHILOLOGY AND LINGUISTICS  
L-FIL-LET/10 ITALIAN LITERATURE  
L-FIL-LET/11 CONTEMPORARY ITALIAN LITERATURE  
L-FIL-LET/12 ITALIAN LINGUISTICS  
L-FIL-LET/13 PHILOLOGY OF ITALIAN LITERATURE  
L-FIL-LET/14 LITERARY CRITICISM AND COMPARATIVE LITERATURE  
L-FIL-LET/15 GERMANIC PHILOLOGY  
L-LIN/01 HISTORICAL AND GENERAL LINGUISTICS  
L-LIN/02 DIDACTICS OF MODERN LANGUAGES  
L-LIN/03 FRENCH LITERATURE  
L-LIN/04 LANGUAGE AND TRANSLATION - FRENCH  
L-LIN/05 SPANISH LITERATURE  
L-LIN/07 LANGUAGE AND TRANSLATION - SPANISH  
L-LIN/10 ENGLISH LITERATURE  
L-LIN/12 LANGUAGE AND TRANSLATION - ENGLISH  
L-LIN/13 GERMAN LITERATURE  
L-LIN/14 LANGUAGE AND TRANSLATION – GERMAN  
L-LIN/15 NORDIC LANGUAGES AND LITERATURES  
L-LIN/21 SLAVIC STUDIES

### **IMPORTANT**

The following will be published on the [Announcement Webpage](#) using **application IDs** only: results of the selection process (qualification assessments and interview); a list of any applicants automatically excluded after formal checking; a list of any applicants whose foreign qualifications are judged to be inadequate by the Admission Committee.

Publication on this webpage means that notification has been carried out officially; candidates will not receive any personal notification. Without prejudice to the provisions in article 6 para. 4 and Article 7 para. 5 below, notifications relating to the application will be sent by email to the address linked to the account registered on the system at the moment the application is closed. For candidates who have just completed or have ongoing work at the University of Trento, please check that the email address is correct at this link: [Profile data](#). If changes to personal contact details are necessary once the application has closed, please advise the PhD Office - Cognitive, Social Sciences and Humanities ([phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it)).

## Art. 2 – ADMISSION REQUIREMENTS

1. Applications for admission to the selection process are accepted from individuals, regardless of gender, age and nationality, who hold:
  - a) an Italian “Laurea Specialistica o Magistrale” (*Master’s Degree*) according to Ministerial Decree no. 270 of 22 October 2004 or a university degree awarded under the previous Italian regulations;
  - b) or a second-level university degree awarded by an Italian “AFAM” Institute – Alta Formazione Artistica e Musicale, Artistic and Musical Higher Education),
  - c) or an equivalent degree qualification obtained abroad (*Master’s degree*) at an officially recognized academic institution, which:
    - gives the holder access to PhD studies in the country/higher education system of provenance (unless substantially different);
    - is equivalent to an Italian Laurea Magistrale (*Master’s Degree*) in terms of duration, level and subject area<sup>1</sup>
    - is considered eligible<sup>2</sup> by the admission committee for the sole purpose of entry to the PhD programme.
2. Applicants are also accepted from candidates who don’t hold the required degree but expect to obtain the requested qualification (para. 1 above) **by 15 June 2022**.  
Admission, in this case, is “conditional”: applicants must submit the degree certificate or self-declaration (see [Form A](#)) to the PhD Office - Cognitive, Social Sciences and Humanities (email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it); fax n. +39 0461 282191) **no later than 21 June 2022** or will be **excluded** from the selection process.
3. It is in the applicant’s interest to provide all relevant and useful information for evaluation, especially if the higher education system in the country where the qualification was conferred is not comparable with the Italian system. The admission committee may request further documentation to fully assess an applicant’s eligibility.
4. Applicants who have already completed a PhD degree may be considered for a second PhD only if the research topics and main scientific-disciplinary fields of the two doctorates are different. For applicants who have already benefited - even partially - from a scholarship, admission to the new PhD Programme can’t be covered by a scholarship<sup>3</sup>.
5. The application IDs of students whose qualifications are considered ineligible by the admissions committee will be posted on the [Announcement Webpage](#).

## Art. 3 – THE DOCTORAL PROGRAMME

1. The Doctoral Programme focuses on the study of both literary texts and cultural phenomena from two complementary perspectives:
  - a. the study of texts from a historical, linguistic, and philological perspective, with core focus on the process of production, dissemination and reception in different historical periods as well as the range of problems clustered around the interpretations of texts.
  - b. the study of intercultural exchanges within – and applied to – such fields as linguistics, literary studies, philology, history and history of art, with special attention to cultural exchanges between neighbouring areas, both in a synchronic and a diachronic perspective (Antiquity, Middle Ages, Modernity).
2. The Doctoral Programme aims to combine these two lines of research so as to provide young researchers with extensive and in-depth academic competence in examining texts and cultural phenomena through a wide range of methodologies which represent different aims and approaches and yet remains open to discussion.
3. The Programme accordingly provides training that is multidisciplinary and interdisciplinary as well as specialized through the adoption of the above-mentioned perspectives, and this is made possible by the involvement of scholars from the Department of Letters and Philosophy of the University of Trento and other Italian and foreign teachers. Students will also avail of the Digital

<sup>1</sup> For more information on the Italian University system visit the webpage: <http://www.studiare-in-italia.it/study/new-degrees.html>

<sup>2</sup> The eligibility of the foreign qualifications is assessed by the Admission Committee in accordance with the legislation in force and with international treaties or agreements concerning the recognition of qualifications for continuing studies.

<sup>3</sup> [Opinion from the National University Council \(CUN\)](#) of 20 March 2008; Note from the Ministry of Education University and Research (MIUR) of 14 September 2010 no. 1746; art.6 para.2 of Law no.398 of 1989 “Regulations about university scholarships”.

Humanities services provided by the Department as well as the activities by the four research centers that are part of the Center for Advanced Studies in the Humanities (CeASHUm): Literary Lab (LaborLET); Languages and Language Lab (LaLL); Lab of Ancient Sciences (LabSA) and Humanistic Studies Lab on cultural exchanges with and across Central Europe (SUMMit), and by the Phonetics Laboratory.

4. The Programme offers training on a yearly basis to provide students with advanced skills in the specific fields of literary studies, linguistics, philology, and intercultural exchanges. The course offerings comprise a series of specific seminars. The seminars are run by scholars from the University of Trento as well as by international scholars affiliated with the Department of Letters and Philosophy. Doctoral students are required to take active part in these activities, producing reports and thus honing their research and expository writing skills. The training offerings of the Programme are further expanded by other activities (e.g. lectures and conferences) organised at the University of Trento, specifically by CeASHUm, as well as those organised by partner Universities.

5. The calendar and seminar titles will be detailed in the course syllabus. Taught courses cover the following topics:

research methodology courses in the specific areas covered by the Doctoral Programme;

cross-curricular courses to train students in research skills and communication;

thematic and disciplinary seminars;

seminars focused on the presentation and discussion of in-progress research projects;

courses and seminars at other institutions in Italy and abroad;

participation in conferences, seminars and workshops at the University of Trento and at other institutions.

6. The Programme encourages and supports PhD students willing to pursue their research activities abroad whenever stays at foreign institutions are consistent with the research project.

7. The Programme also encourages thesis co-supervision agreements with foreign universities.

8. The international scope of the Doctoral Programme is guaranteed by the affiliation of teachers from foreign research institutions, by educational and scientific cooperation agreements with foreign universities as well as by joint educational initiatives between the Programme and foreign institutions.

#### **Art. 4 – HOW TO APPLY**

1. The application must be completed and submitted by **15 June 2022 - 4:00 p.m. (CEST)**, exclusively through the online system: <https://www.unitn.it/en/apply/dott>.

The online enrolment procedure can be accessed in the following ways<sup>4</sup>:

- access with **SPID** (Public Digital Identification System): to access the enrolment procedure candidates are advised to use SPID. This automatically certifies the identity of the applicant for UniTrento systems and allows a @unitn.it account to be created.

To request the SPID identity (which is useful for accessing different online public administration services) please see the website: <https://www.spid.gov.it/en/what-is-spid/how-to-activate-spid/>

- access with a **UniTrento account**: for those who do not have SPID identity but already have a University of Trento account can access the enrolment procedure with their existing username (name.surname@guest.unitn.it or name.surname@unitn.it).

If you have a UniTrento account but do not remember the password: <https://icts.unitn.it/en/password>.

For details on UniTrento username and password: <https://icts.unitn.it/account-password>.

- registering a UniTrento **"guest" account**: those who do not have a SPID identity or a University of Trento account can set up a temporary "guest" account. After University matriculation the guest account will be converted into a definitive @unitn.it account.

To set up a guest account: <https://webapps.unitn.it/Registration/en/Home>

2. Participation in the selection process is subject to the payment of a non-reimbursable application fee of **€15.00 by Pago PA<sup>5</sup> system** as indicated in the appropriate section of the application on line.
3. **Candidates are recommended to check that they have received an email confirming that their application has been successfully completed and submitted.**

**The University of Trento is not responsible for any online applications improperly closed by candidates.**

The candidate is wholly responsible for ensuring that his/her application is complete and correct. Applications that are incomplete, irregular or missing attachments are invalid and therefore automatically rejected. Non-payment of the application fee, or sending an application by means other than the online portal specified, will also result in an automatic rejection.

<sup>4</sup> Candidates are invited to not wait until the last few days before the deadline for the submission of the application. In order to get login information, and therefore access the online application portal, it could take up to three full working days.

<sup>5</sup> More information at: [PagoPA service](#)

All applicants are admitted to the selection stage subject to checks to confirm that they fulfil the admission requirements. The University of Trento has the right to carry out such checks, or sample-checks, as per art. 71, and subsequent Law no. 445 of 28 December 2000.

**A candidate whose degree submitted does not satisfy the requirements specified in the art. 2 or the information provided in the application is not true, maybe excluded at any time - from the selective procedure or even after enrolment and the beginning of the PhD course.**

4. According to Italian Law no. 104/92, art. 20 and to Italian Law no. 68/99, art. 16 para.1, applicants with special needs or specific learning disabilities can, in line with their particular disability, explicitly request special aids or extra time for the oral exam in the online application. Personal data on this matter will be processed in compliance with the current law as indicated in the GDPR Privacy notice (see art. 11 below).
5. For all legal intents and purposes, the application is considered to be a self-declaration of personal details and qualifications.
6. **COMPULSORY ATTACHMENTS** (failure to upload one or more of the following results in automatic rejection):
  - a) **Identity document (ID)**  
a copy of your identity card (for EU citizens) or passport (pages with photo, personal data, signature, passport number, place and time of issue and date of expiration).

**b) Copy of degree certificate**

• **Applicants with an ITALIAN DEGREE:**

- a self-declaration (by using [Form A](#)), according to DPR art. 46 no. 445 of 28.12.2000 and later amendments, stating:
  - possession of the degree (see Art. 2);
  - type of degree;
  - conferral date;
  - issuing university;
  - final grade;
  - list of exams taken and dates, credits (if available) and grades obtained.

Graduates from the University of Trento need only declare the date on which the degree was conferred. The other information will be procured ex officio.

• **If the degree has yet to be conferred:**

*The following point refers to **Italian degree** applicants **who expect to complete their degree by 15 June 2022 and therefore “conditionally” admitted to the selection:***

- a self-declaration (by using [Form A](#)), according to DPR art. 46 no. 445 of 28.12.2000 and later amendments, stating: enrolment, list of exams taken, date, credits and grades obtained and the expected date of the final exam.

Applicants currently enrolled at the University of Trento need only declare the expected degree conferral date as the remaining information will be procured ex officio.

• **Applicants with a FOREIGN DEGREE:**

- A degree's certificate, stating the 2<sup>nd</sup> level degree obtainment (see art. 2 para. 1 c) provided by the University which issued the degree, specifying the type of degree, the graduation date and the related score;
- list of exams (*Academic Transcript of Master's degree*) showing credits (if provided for in the university system of the country that issued it), grades and the related Rating Scale.  
If the university course is divided into first and second levels, then the first level degree certificate (*Bachelor's degree*) and transcript of records should also be attached.

Should the above-mentioned documents be written in a language other than Italian or English, they must be accompanied by a translation into English or Italian. Documents can be translated by the applicant, under his or her own responsibility, to allow the admission committee to judge whether the qualification is adequate.

In addition, if available, one of the following documents:

- *Academic degree (diploma)* of the required title (Master of Science/Art or equivalent) in the original language;

- *Diploma Supplement*<sup>6</sup> (in the format developed by the European Commission, the Council of Europe and UNESCO / CEPES);
- *Declaration of value*<sup>7</sup> which certifies that the educational qualification held gives access to PhD-level studies in the country where awarded (third level of higher education according to the Bologna Process - European Higher Education Area; EQF level 8).
- *The Statement of comparability*<sup>8</sup> - *university qualification* issued by the ENIC-NARIC Centre in Italy (CIMEA), as long as it shows all the information necessary for the qualification to be evaluated.

Applicants holding a qualification conferred abroad that has already been officially recognized as **equivalent**<sup>9</sup> to an Italian master's degree by the competent academic bodies of Italian universities, must submit the decree of equivalence (the Italian Rector's Decree issued by the university) in the online application.

• **If the foreign degree has yet to be conferred:**

The following two points refer **to foreign degree applicants who expect to complete their degree by 15 June 2022**

- a certificate of enrolment of the Master's Programme (see art. 2 para. 1 c), with the list of exams taken, related credits (if provided) and grades, and the Rating Scale (*Academic Transcript of Records*).

If the university course is divided into first and second levels, then the Bachelor's degree certificate and transcript of the bachelor's degree should also be attached.

If the certificate and transcript are in a language other than English or Italian then the applicant must submit versions translated into English or Italian. Documents can be translated by the applicant, under his or her own responsibility, to allow the admission committee to judge whether the qualification is adequate.

- c) **Summary of the final dissertation** explaining the reasons behind the subject, the research methodology and the results obtained (max 5000 characters, including spaces). The summary can be written in Italian or English.
- d) **Curriculum vitae et studiorum** (based on the [Europass model](#)), detailing any specific research skills acquired and any other academic qualifications attained (master's degrees, PhD, specializations, graduate training courses, etc.).
- f) **Research proposal**, written in Italian or English.

The proposal must be in the following format:

- project title;
- object (max 1000 characters, including spaces);
- originality of the candidate's project compared to the current state of research in the chosen field (max 5000 characters, including spaces);
- methodology and timeline for the research project (max 3000 characters, including spaces);
- essential and annotated bibliography (max 6000 characters, including spaces).

It is also possible to outline activities the applicant would like to organise on the subject, e.g. seminars, conferences, workshops, studies/surveys (max 3000 characters, including spaces).

**Only one research proposal per candidate is allowed.**

## 7. **OPTIONAL ATTACHMENTS:**

- any **scientific publications** by the applicant. Publications must be submitted in **electronic format** as part of the online process together with a list of publications. Publications that are monographs, particularly extensive or unavailable in electronic format, can be sent by post addressed to *Al Magnifico Rettore dell'Università di Trento, via Calepina 14, 38122 - Trento* (specifying "*Call for applications to the doctoral programme in Forms of Cultural Exchange and Textuality – 38<sup>th</sup> cycle - Publications*" on the envelope) **by the deadline for application**;

<sup>6</sup> The Diploma Supplement is a document attached to the final qualification, intended to improve international "transparency" and to facilitate academic and professional qualification recognition (diplomas, degrees, certificates, etc.). The Diploma Supplement must be issued by the same institution which has given the diploma. See: <http://www.cimea.it/en/servizi/il-sistema-italiano-di-istruzione-superiore/diploma-supplement.aspx>

<sup>7</sup> See <https://www.cimea.it/EN/pagina-glossario>: <http://www.studiare-in-italia.it/studying/info-07.html>

<sup>8</sup> The University of Trento has signed an agreement with the CIMEA Association for the evaluation and verification services of foreign qualifications through the use of the Diplôme platform. For the issue of ENIC-NARIC certificates, the University of Trento has activated a collaboration with CIMEA. Further information is available at: <https://international.unitn.it/incoming/diploma-verification>

<sup>9</sup> For further information: <http://www.cimea.it/en/servizi/procedure-di-riconoscimento-dei-titoli/procedure-di-riconoscimento-accademico-dei-titoli.aspx> - Section 3 "Nostrification procedure (equipollenza)"



- proof of any language certification at level CEFR<sup>10</sup> B2 or above, in a second language (Italian is an option only for applicants who speak a different mother tongue);
- other documents that help attest to the applicant's ability to carry out research (proof of prizes, scholarships, postgraduate study and research activity, etc.).

Should an applicant wish to submit further documentation after completing and closing the application online, then they must do so **by the announcement of selection's deadline**. Supplementary material must be sent by email to [ateneo@unitn.it](mailto:ateneo@unitn.it), stating in the subject field: Application ID – Surname and name – PhD in Forms of Cultural Exchange and Textuality - 38<sup>th</sup> cycle - "supplement to application". Any supplementary material sent by other means will not be accepted.

### **Art. 5 – RETURN OF CERTIFICATES AND PUBLICATIONS**

1. Certificates and publications submitted by post can be collected by applicants three to five months after the final ranking is published (unless any dispute is ongoing). Documents can be collected in person or returned by post. For the latter, you must make a request to the administration office and pay postal expenses.  
Once five months have elapsed from the publication of the final ranking, the University is no longer obliged to return documents.

### **Art. 6 – CANDIDATE ASSESSMENT**

1. Assessment is carried out by an Admission Committee, appointed by the Rector. This is composed of at least three members chosen from teaching and research staff working in Italy or abroad, who are qualified in the disciplines related to the PhD programme. The Committee may also include a maximum of two other experts, of any nationality, selected from either public or private research institutes.
2. The oral exam is designed to ascertain the candidate's level of knowledge and aptitude for scientific research, with specific reference to the chosen field.
3. The selection consists of:
  - assessment of CVs, qualifications and research proposal referred to in art. 4 above, according to criteria set by the committee;
  - oral exam.

The admission committee assigns up to 100 points as follows:

- max 20 points for CV and qualifications;
- max 30 points for the research project;
- max 50 points for the oral exam.

Candidates must have at least 30 points following assessment of CV, qualifications and research project to be admitted to the oral exam.

4. Results from the first stage of the assessment process will be posted at:  
<http://www.unitn.it/en/node/1964/11>.
5. The oral exam can be held in Italian or in English, is aimed at verifying the level of knowledge possessed in the disciplinary field of the research project presented, is considered passed with a minimum score of 30.

In any case, the candidates will have to demonstrate a good linguistic competence in a language of their choice among French, English, Italian, Spanish and German, different from the language of the interview.

The interview may take place in one of two modalities (at the candidate's choice):

- a) at the University of Trento. Applicants are requested to show a valid ID document before the interview begins. Should the candidate fail to attend the interview for whatever reason this will be considered as renunciation of participation in the selection procedure;
- b) by videoconference by using audio-video connection devices that allow the correct identification of the participants (by webcam) and the carrying out of the interview in public. The starting time of the interviews will be scheduled by the Commission. Candidates must provide the same identification document attached to the application form. Failure to participate on the day or at the appointed time, or not providing ID documents will result in exclusion from the competition. The University accepts no responsibility in the case of technical problems that do not guarantee the proper conduct of the interview.

<sup>10</sup> See <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>11</sup> Results will be posted using candidates' application IDs.

6. Information regarding the date, time and place (University of Trento, if in presence) at which the interview will be held will be provided at least 20 days prior to the date of the interview on the [competition website](#).  
Any changes to the date of the interviews will be published on the same website.

### **Art. 7 – RANKING**

1. Once the oral examinations have been concluded, the committee adds the points awarded at each stage (CV, research proposal and oral exam) and ranks the candidates according to their overall scores.
2. Scholarships are awarded to candidates on the basis of:
  - a) their position in the final ranking;
  - b) their position in the ranking and the number of eventual scholarships available for topic-specific PhD places. The Admissions Committee's evaluation of a candidate's suitability based on his/her educational profile is a decisive factor in the allocation of these topic-specific scholarships.
3. Request for an eventual topic-specific grant, added after the publication of this Call and up to the day before the oral exam, implies the candidate's preference for that specific scholarship with respect to the others. The successful applicant awarded the topic-specific scholarship is therefore required to accept it; renouncing the topic-specific grant results in the candidate losing his/her right to enrol in the PhD Programme.
4. Non-allocation of such scholarships, studies (see Art.7 par.2 letter b) results in a reduction in the number of places available.
5. The ranked shortlist (using application IDs) will be published at [Announcement Webpage](#).  
**Publishing this list on the website fulfils legal publication requirements. No personal communications will be sent.**

### **Art. 8 –SUPERNUMERARY POSTGRADUATE RESEARCH POSITIONS**

1. According to Art. 18, § 3 of the University Regulations for Doctorates of Research, the Admission Committee may admit **up to one** supernumerary position without a scholarship of the University of Trento, if such candidates coincide with one of the following cases:
  - a) foreign nationality, eligible in the general ranking, who are granted scholarships by other entities;
  - b) shortlisted candidates from countries which have specific inter-governmental agreements with Italy, and with which an ad-hoc agreement with the University is then made, without the University of Trento being required to assume any financial obligations;
  - c) research fellows (*Assegnisti di ricerca*) whose contract lasts for a minimum of 24 months as from the starting date of the Programme and researching a subject relevant to the PhD Programme; such relevance has to be determined by the Doctoral Programme Committee;
  - d) employees in the public sector, or the state legal system. Admission is dependent on candidates being given leave of absence or exceptional leave, in accordance with article 2 of the Law of 13 August 1984, n. 476 and subsequent revision<sup>12</sup>.
2. Candidates who wish to assert their requirements for supernumerary positions shall request, by submission of appropriate documentation proving their status, their acceptance of such admission to the PhD Office - Cognitive, Social Sciences and Humanities (email: [phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it) -fax +39 0461 282191), also **within 8 days** starting from the day following the publication of the ranking.
3. Supernumerary admission acceptance is disposed within the limit of the positions specified in art. 1 following the order of the final ranking.
4. After verifying the documents referred to in paragraph 2, the candidates who will be admitted supernumerary will receive an email confirmation from the Humanities and Cognitive Sciences Area - PhD Office and must declare acceptance of the position, by using the appropriate procedure online (see art. 9, 4), within 8 days from the day following the day of receipt of such notice.

### **Art. 9 – ADMISSION TO THE PHD PROGRAMME AND ACCEPTANCE OF THE OFFER**

1. Applicants will be admitted to the PhD programme according to rank in the final shortlist until all available positions have been filled.

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<sup>12</sup> Neither public employees who have already been awarded PhDs, nor those who have been enrolled on a PhD Programme for at least one academic year (having been granted exceptional leave), are entitled to exceptional leave, either with or without research grants, whatever their subject area.





2. Should several candidates have the same overall score and be tied for a funded place, then the candidates' economic situations shall be the deciding factor, in accordance with the criteria established by Law on 9 April 2001 with subsequent amendments.
3. If a successful candidate withdraws before the beginning of the course (1 November 2022), the next candidate on the shortlist will be contacted.

This candidate is expected to accept the offer within 8 days from the day after having received the offer from the PhD Office - Cognitive, Social Sciences and Humanities.

If an eligible candidate withdraws or is excluded in the first three-months term of the first year, then the coordinating committee for the PhD programme will decide whether or not to offer the vacated place to the next candidate on the shortlist.

4. Successful candidates must confirm that they accept the PhD position offered, using the online process (instructions available at the webpage: <http://www.unitn.it/en/node/1928/>) **within 8 days** following publication of the results.
5. Admitted applicants with a qualification that has not been awarded in Italy must deliver to the PhD Office - Cognitive, Social Sciences and Humanities, in advance by fax (+39 0461 282191), or email ([phd.office-cssh@unitn.it](mailto:phd.office-cssh@unitn.it)) if they had not already done so during the application phase – "Application procedure", the following documents **by November 8, 2022**:

- original or certified copy of the **academic diploma of the Master degree** (Master of Science/Arts or equivalent) **together with the academic transcript of records**, possible official translations<sup>13</sup>, legalized<sup>14</sup> or with an apostille affixed (*verify the fulfilment of the requirements set by the issuing country of the title*);
- **Diploma Supplement** (if provided for by the university where the title was issued, it is commonly used within the member countries of the European Higher Education Area (EHEA)).

*alternatively*

- **Declaration of Value** issued by the Italian diplomatic or consular representations country of origin of the institution that issued the title

*alternatively*

- **Statement of comparability of foreign university qualifications** issued by the ENIC-NARIC Center in Italy (CIMEA<sup>15</sup>) that contains all the information necessary for the assessment of the qualification.

In case the Diploma Supplement, or the Declaration of Value, or the Statement of comparability are not available by November 8, 2022, admitted applicants must deliver a document showing that they asked the University/the Italian diplomatic or consular representations/the ENIC-NARIC center for the documents to be issued.

Admission to the Doctoral Programme for successful candidates who do not provide the required above-mentioned documents by November 8, 2022 will be "conditional" and the applicants will be excluded from the Doctoral Programme if:

- they do not deliver the documents within 6 months from the starting date of the Programme;
- upon verification, their title is not in compliance with the requirements of this call for selection.

Forfeiture from the course will result in the obligation to return any monthly scholarship money received.

A successful candidate who fails to confirm that he/she accepts the PhD position offered, in the time or manner detailed in point 4 of this article, is considered to have turned down the offer. The position is then offered to the next candidate on the shortlist.

## Art. 10 - ENROLMENT ON THE PHD PROGRAMME

1. Candidates who have accepted positions by following the procedures in art. 9, will automatically be formally enrolled on the PhD programme as soon as the accreditation process for AY 2022-2023 has been completed by the Ministry of Education, University and Research.

Should accreditation not be given, candidates will be notified straightaway by email and university fees (TDS) will be refunded.

2. To complete the enrolment, candidates who have **graduated abroad**, upon arrival in Trento, must present the official documents (in original or copy conforming to the original) of the scanned versions attached to the online application in the phase of admission to the competition or during the matriculation process to allow the appropriate verification of the validity of the qualifications, also through the national information centres for the recognition of foreign qualifications, belonging to the ENIC-NARIC network. Until this has been completed, candidates are admitted to the course conditionally and will be excluded if their qualifications do not meet requirements.

<sup>13</sup> Details at: <https://www.esteri.it/it/servizi-consolari-e-visti/italiani-all-estero/traduzione-e-legalizzazione-documenti/>

<sup>14</sup> Details at: <https://www.studiare-in-italia.it/studying/info-13.html>

<sup>15</sup> For the assessment and verification services of foreign qualifications through the use of the Diplome platform, see: <https://international.unitn.it/incoming/diploma-verification>

### **Art. 11 – INTELLECTUAL PROPERTY RIGHTS TO RESEARCH RESULTS AND PUBLICATIONS**

1. Without prejudice to the Italian law on copyright (legislative decree 633/1941 and subsequent amendments), intellectual and industrial property rights to any results achieved by the student, including (but not limited to) software, industrial inventions (whether patentable or not), know-how, models, data and data collection, are regulated in accordance with applicable laws and University regulations and, when necessary, also by provisions in individual agreements with other universities, companies or entities involved<sup>16</sup>.
2. Before the start of the research activity, the PhD student is required to sign a specific declaration of commitment to confidentiality in relation to the information, data and documents of a confidential nature that he / she may become aware of in carrying out his / her activity at and / or on behalf of the University. If the research is funded by private or public entities other than the University, the PhD student is required to sign a specific declaration, to allow the University to comply with the obligations regarding intellectual property towards the funding body and possibly a confidentiality agreement with the funding body, if required.

### **Art. 12 - PROCESSING OF PERSONAL DATA**

1. Pursuant to art. 13 of Regulation (EU) 2016/679 (General Data Protection Regulation), applicants, acting as data subjects, are advised that the University will process their personal data in the public interest only for purposes related to the present PhD selection procedure and comply with law obligations.
2. The controller of the data processing is the University of Trento (hereinafter "University"), legal headquarters in via Calepina, 14, 38122 Trento (Italy), emails: [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it); [ateneo@unitn.it](mailto:ateneo@unitn.it). The Data Protection Officer (DPO or RPD) can be contacted at the following email address: [rpd@unitn.it](mailto:rpd@unitn.it)
3. The processing of personal data will be carried out, wholly or in part also by automated means and/or electronically by staff authorised to process data in accordance with their assigned tasks and duties, in compliance with the principles of lawfulness, fairness, transparency, adequacy, relevance and necessity. The personal data provision is a mandatory requirement for participation in the selection procedure. The provision of data related to health and disabilities is not mandatory, but failure in providing entails the impossibility for the University to grant the access to services and to the requested support.
4. At any time, the rights as per art. 15 and seq. of GDPR (access, rectification, erasure, restriction, objection) can be obtained by the controller, without prejudice to lodge a complaint with the supervisory authority.
5. The complete GDPR Privacy notice is available at: [Privacy and data protection](#).

### **Art. 13 – REGULATIONS**

1. For any matters not covered in this call for applications, please refer to:
  - Law no. 398 of 30 November 1989;
  - art. 4 of Law no. 210 of 3 July 1998, as amended by art.19 para. 1 of Law no. 240 of 30 December 2010;
  - Ministerial Decree no. 226 of 14 December 2021;
  - the University Regulations for Doctoral Courses issued by Rector's Decree no. 250 of 11 March 2022;
  - the University of Trento's code of ethics issued by Rector's Decree no. 285 of 29 May 2014;
  - the Students Honour Code issued by Rector's Decree no. 416 of 13 June 2016;
  - the Regulations for the Doctoral course in Forms of Cultural Exchange and Textuality approved by the Board of the Department of Humanities on 27 April 2022, issued by Decree of the Department Director no. 70 of 29 April 2022;
  - and other relevant provisions contained current legislation.
2. This call for applications, together with an English version, will be published on the University of Trento's website, the Euraxess website and the Italian Ministry of Education, University and Research's website.  
Any changes or additions to the call will be published on the [Announcement Webpage](#).

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<sup>16</sup> See [Protection and valorisation of intellectual property](#)