UNIVERSITÀ DI TRENTO

APPLICATION CALL FOR THE MOBILITY OF PHD STUDENTS, RESEARCH FELLOWS, CONTRACT RESEARCHERS, POST-DOC RESEARCHERS AND RESEARCHERS FROM THE UNIVERSITY OF TRENTO TO THE COLLÈGE DE FRANCE (FRANCE) – A.Y. 2026/2027

ATTACHMENT 1

FINANCIAL CONTRIBUTION ACCEPTANCE FORM

The undersigned _____ (first name) _____ (last name)

ACCEPTS

a) The UniTrento financial contribution for a research period at the Collège de France (France) during the 2026/2027 academic year.

b) The beneficiary is aware of the fact that the **contribution from UniTrento covers round-trip Trento-Paris-Trento travel expenses** (only one outward ticket and one return ticket).
Therefore, the beneficiary declares that he/she will not request reimbursement of travel expenses using his/her own research budget resources.
In addition, **the Hugot Foundation of the Collège de France contributes to the cost of room and board in Paris through reimbursement of expenses after the mobility up to a maximum amount.**
Further details will be provided by the Collège de France directly to selected candidates.

c) **At least 15 days before departure**, the beneficiary must access their MyUnitn profile - "GESTIONE TRASFERTE / TRANSFER MANAGEMENT" with their credentials and must complete the **online Mission Authorization Request form**, indicating the Communication and External Relations Division as the office to which the costs will be attributed and specifying the following fund number: **65200004 - Collège de France.**

d) **Only after the mission has been authorized** through the aforementioned procedures, and upon **prior consultation with the International Relations Division (IRD)**, the beneficiary can contact one of the travel agencies affiliated with the University of Trento to request an itinerary and price estimate (with DRI in CC). **Only after the IRD has approved the cost and itinerary** the beneficiary can proceed to book travel tickets, the cost of which will be billed directly to the University of Trento **without advance payment by the beneficiary.**

e) The accounting management of the financial contribution follows the criteria and indications contained within the **Mission Regulations at the University of Trento** stipulated by DR no. 480 of 29.07.2015, **the reading of which is required to participate in this call for applications.**

f) Upon return after the mobility, the beneficiary must complete the **online Mission Settlement Request form and attach the following documents,** in addition to **sending them to the International Relations Division (*international@unitn.it*):**
- **original** travel tickets and boarding passes (unless e-tickets or PDF documents were issued);
- **declaration from the Collège de France** confirming the mobility period and the activity carried out;
- **a brief personal report** written by the beneficiary on the activities carried out during their research period at the Collège de France, **with the UniTrento supervising Professor copied in the email (CC).**

Place:_____ Date:_____ Signature, _____

Information on the Processing of Personal Data

1. Pursuant to art. 13 of EU Regulation 2016/679 "General Regulation on the protection of personal data" (GDPR), the University will process personal data according to the scope of its institutional purposes exclusively for the performance of this selection procedure (Article 6, paragraph 1, letter e), art. 9, paragraph 2, lett. g), art. 10 of the GDPR).

2. The Data Controller is the University of Trento, via Calepina n. 14, 38122 Trento, email: ateneo@pec.unitn.it; ateneo@unitn.it. The Data Protection Officer (DPO) of the University of Trento can be contacted at the following email address: rpd@unitn.it

3. The processing of personal data will be carried out on paper and/or computerized exclusively by personnel authorized to process the data in relation to the tasks and duties assigned and in compliance with the principles of lawfulness, correctness, transparency, adequacy, relevance and need.

4. The data may be communicated to the partner universities indicated in Article 1 of this call for selection for the management of data relating to the international mobility of the student candidates in the call as a necessary requirement for effective execution of the mobility. If the Partner University is located in a non-EU country, the transfer of personal data will be carried out within the limits and under the conditions set out in Articles 44 and ss. of the GDPR or in the presence of an

adequacy decision by the European Commission and/or adequate guarantees or, in their absence, on the basis of the data subject's explicit consent to the transfer of data.

5. The provision of personal data is essential for carrying out this procedure and failure to provide it precludes participation in the procedure itself.

6. The data will be kept for the period necessary to carry out the procedure and to fulfill all legal obligations.

7. The rights referred to in art. 15 and ss. of the GDPR and, in particular, access to personal data, rectification, integration, cancellation, limitation as well as the right to oppose the processing. Without prejudice to the right to lodge a complaint with the Guarantor for the protection of personal data pursuant to art. 77 of the GDPR.